

Minutes of the IQAC meeting held on 13.07.23 at 2.30 pm.

Members present

Dr. Ajimol P. G.

~~Dr. Ajimol P. G.~~

Dr. Radhamony Amma

Dr. Radhamony Amma

Dr. Mini P.

Dr. Indu P.

~~Dr. Indu P.~~

Dr. Sreelekha L.

Dr. Sreelekha L.

Dr. Vinodkumar K.

~~Dr. Vinodkumar K.~~

Dr. Padmapriya P.V.

Dr. Padmapriya P.V.

Dr. Tara S. Nair

Dr. Tara S. Nair

Dr. Ranjini Devi S.

Dr. Ranjini Devi S.

Sri. Anilkumar T.V.

Sri. Anilkumar T.V.

Ms. Devika Murali

Ms. Devika Murali

Topic 1 IQAC Reconstitution

As per the decisions made in the Staff meeting, held on 15-06-2023, Dr. Tara S. Nair was nominated as IQAC Coordinator in place of Dr. Ranjini Devi S., former Coordinator, IQAC and wherein included as a new member of the team.

The meeting appreciated the contributions of Dr. Ranjini who has done meritorious service for the submission of AQAR of previous years and submitting reports efficiently as well as coordinating various activities of IQAC.

Topic 2 AQAR preparation 2022-23

Regarding AQAR preparation for the academic year 2022-23 charges were assigned to the faculty members and supporting staff with

respect to the 7 criteria of NAAC as follows:

- CI: Curricular Aspects - Dr. Sreelekha L. & Smt. Anjukrishna
- CII: Teaching, Learning & Evaluation - Dr. Ranjini Devi S. & Dr. Padmapriya
- CIII: Research, Innovation & Extension - Dr. Indu P. & Dr. Sethu S. Nath
- CIV: Infrastructure & Learning Resources - Dr. Vinodkumar K. & Anilkumar K.
- CV: Student Support & Progression - Dr. Chitra L. & Dr. Binuraj A.
- CVI: Governance, Leadership & Management - Dr. Lakshmi A. & Smt. Jayasree S.
- CVII: Institutional Values & Best Practices - Dr. Sreevinda Nair N. & Dr. Jayaprasada

### Topic 3 Submission of Annual Plans

The annual plans submitted by the coordinators of various associations and clubs were discussed in the meeting. It was decided to forward these plans to the Principal with the recommendations from IQAC.

### Topic 4 Updation of College Website

The members overviewed the aspects to be included to upgrade the college website. A website monitoring team was constituted with Dr. Sethu S. Nath, Dr. Jayaprasada J. and Sri Akhil Ramesh as members.

### Action Taken

- Faculty members were directed to attend the Research Fest from June 19 to June 22 at University of Kerala and most of them have attended the programme.
- 'Population Stabilisation' campaign by the District Health Department was organised by IQAC on July.
- Initiatives for website updation is in progress.

Coordinator

Dr. Indu P.

Co-ordinator  
Dr. Tara S. Nair

N.S.S Training College  
Pandalam



Principal

Dr. P. G. Ajimol

Principal  
N.S.S. Training College  
Pandalam

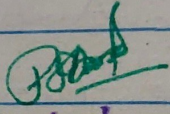
## NOTICE

IQAC meeting of the College will be held on November 10, 2023 at 11.30 a.m. All members are requested to attend the meeting.

### Agenda:

- AQAR preparation 2022-23
- IQAC initiatives
- Malaviya Mission Teacher Training Programme on NEP Orientation and Sensitization for Teachers
- ITEP - elements and curricular framework
- Promotion/Placement as Associate Professor



  
Principal  
N.S.S. Training College  
Pandalam

Minutes of the IQAC meeting held on 10-11-2023 at 11.30 a.m.

Members present:

Dr. Ajimol P. G.

Dr. Radhamony Amma

Dr. Mini P.

Dr. Indu P.

Dr. Sreelekha L.

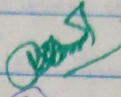
Dr. Ranjini Devi S.

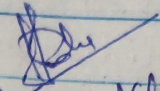
Dr. Vinodkumar K.

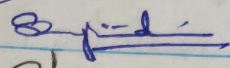
Dr. Padma Priya P. V.

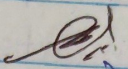
Dr. Tara S. Nair

Sri. Anilkumar T. V.

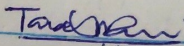
  
Radhamony

  
Sreelekha L.











Topic 1: AQAR preparation 2022-2023

The members examined the progress of collecting data, documents and other necessary requirements for uploading Criteria-wise details of AQAR 2022-'23. All teaching and non-teaching staff should be directed to provide sufficient data to prepare AQAR in a need based and easy manner. Also reminded the need to convene frequent meetings to discuss matters on this. Assistance if necessary to procure documents are to be decided to sought earlier in advance.

Topic 2: IQAC initiatives

The strategic plan devised for the academic year should be deployed hence the meeting charted out the initiatives of IQAC for the development of the college. Associating with subject associations and clubs were some suggestions for this purpose, and extension.

Topic 3: MMTTP on NEP Orientation/Sensitisation for Teachers

It was decided to inform teachers about the NEP

Orientation and Sensitization Programme conducted by the UGC-Malaviya Mission Teacher Training Centre, University of Kerala.

This special programme is centered on 8 core themes:

Academic leadership, governance and management; Holistic and multidisciplinary education; Higher education and society; Indian Knowledge System; ICT; Research and Development; Skill development; and Student diversity and inclusive education.

The duration of the course is 14 days with 8 working days, the class hours will be treated as 'on duty'.

#### Topic 4 : ITEP

Concerns regarding the implementation of Integrated Teacher Education Programme by the NCTE were discussed. The key design elements, stage-specific specialisation and curricular framework were noted along with the eligibility criteria. Need for orientation programme was stated and faculties to be intimated to attend.

#### Topic 5 : Promotion/Placement

The Annual Self Appraisal Reports for Performance Based Appraisal System on the proposals for the placement as Associate Professor of Faculties were to be checked by IQAC and the procedure for composition of committee was discussed. Arrangements to be planned by the team, to forward applications and allied documents to the University.

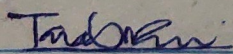
#### Action taken

- + Data collection for AQAR 2022-23 has already been started and will be completed before the last date of submission. All staff members reminded of this.
- + IQAC in association with Gender Justice Forum, organised a district level seminar on 'Population Stabilisation'.
- + Anti-ragging week ~~was~~ observed by Anti-ragging Cell

and IQAC as part of the guidelines from UGC. This was from August 12 to 18, 2023, with orientation talk by Smt. Rajasree C. R., Sub-Judge, Pathanamthitta district.

- \* Teacher's day was observed on 5th September 2023 by IQAC in association with M. Ed. department.
- \* IQAC in association with Core Education Association to conduct workshops on Life Skill - Self Awareness and Leadership Skill. by Dr. Lakshmi A., Assistant Professor our college and Kavya S. Kumar, alumnus of our college.
- \* Placement Cell and IQAC conducted an Orientation Program on CTET & KTET on 10-10-2023 for our students.
- \* Natural Science Association and IQAC observed Mental Health Day on 11-10-23 about 'Why Mental Health Matters'.
- \* National Education Day to be observed on 11-11-23. Prof. Arun C. Mehta, Ex. HOD, EMIS Dept. NIEPA would deliver the lead lecture on 'Transforming Education Through Data: The Journey of DISE, UDISE and UDISE Plus in India'.
- \* Faculty members intimated about MM TTC NEP Orientation.
- \* Concerns regarding implementation of ITEP addressed.
- \* Arrangements were made for the placement/promotion to the post of Associate Professor of faculty members.
- \* Necessary details were collected for the upgradation of college website and forwarded to authorities.
- \* Ensured Sem. I B. Ed students' participation in all club activities.
- \* Conduct of examinations, internships and duties assessed.

Co-ordinator

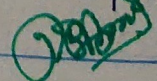


Dr. Tara S. Nair

Co-ordinator  
IQAC

N.S.S Training College  
Pandalam

Principal



Dr. Ajimol P. G.

Principal  
N.S.S. Training College  
Pandalam

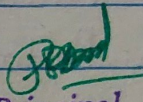
## NOTICE

IQAC meeting of the college will be held on March 01, 2024 at 10.30 a.m. All members are requested to attend the meeting.

Agenda:

- AQAR Submission 2022-'23
- Developmental activities of college
- Feedback Analysis



  
Principal  
N.S.S. Training College  
Pandalam

Minutes of the IQAC meeting held on 01-03-2024 at 10.30

Members present:

Dr. Ajimol P. G.

Ajimol

Dr. Radhamony Amma

Radhamony

Dr. Mimi P.

Mimi

Dr. Indu P.

Indu

Dr. Ranjini Devi S.

Ranjini

Dr. Sreelekha L.

Sreelekha

Dr. Vinodkumar K.

Vinod

Dr. Padma Priya P. V.

Padma

Sri. Anilkumar T. V.

Anilkumar

Ms. Athira K.

Athira

Dr. Tara S. Nair

Tara

Topic 1: AQAR Submission 2022-'23

AQAR for the academic year 2022-'23 was submitted on 26-02-2024 by the earnest cooperation of Principal, IQAC Team, Teaching and Non-teaching Staff, Students, Alumni and all stakeholders concerned. The meeting resolved to consider the factors relating to the submission of AQAR for the next academic year.

Topic 2: Developmental Activities of the College

IQAC initiatives for quality institutional development were analysed with respect to scholastic and co-scholastic activities. Planning for infrastructure development was fulfilled through RUSA funded Multi Purpose Hall inauguration, Achiever's Day, Annual Sports and Arts Fest, Community Living Camp, Field Visits, Internship and Practical Exams were duly acknowledged. Further programmes were discussed that corresponds to different extension and outreach activities that benefits society.



### Topic 3: Feedback analysis

It was decided to collect, analyze and interpret feedback obtained from students, teachers and alumni. Items in the feedback form were discussed and modified to suit the purpose if necessary. Smt. Anju Krishna K.S. was entrusted with the administration and analysis of feedback and to submit the report.

#### Action taken

- \* AQAR for the academic year 2022-23 was submitted on 26-02-2024.
- \* SciForum in collaboration with IQAC observed National Science Day on 28th February 2024 with a presentation on the theme 'Indigenous Technologies for Vikasit Bharat'.
- \* Seminar Hall cum Classroom funded by RUSA was inaugurated by Dr. R. Bindu, Hon. Minister for Higher Education, Govt. of Kerala on 22nd February 2024. Sri. Chittayam Gopakumar, Deputy Speaker, Kerala Legislative Assembly presided the function.
- \* Appreciated Anandhan V.S. who bagged bronze medal in the Kerala University Inter Collegiate Karate championship and also selected to Kerala Wrestling team for the senior National Championship.
- \* New entrant students were welcomed.
- \* Major reforms in the accreditation of Higher Education Institutions based on the recommendations of Dr. Radhakrishnan Committee report were analysed.
- \* General Body Meeting of PTA was conducted on February 12, 2024.
- \* College Union and Arts Club inaugurated on 23-02-2024.
- \* Solicited participation of all in the activities of college.

Coordinator

Indran

Dr. ~~Coordinator~~ Chair  
IQAC  
N.S.S Training College  
Pandalam

Principal

Dr. Ajimol P. G.

Dr. Ajimol P. G.  
Principal  
N.S.S. Training College  
Pandalam