

# Minutes of the meeting held on 16.09.2019

## Members Present

1. Prof. R. Prasanna Kumar
2. Dr. P.M. Malini
3. Dr. K. Radhanyamma Anna ~~Prin~~
4. Dr. Suma. K.O. ~~Sub~~
5. Dr. Mini. P.
6. Dr. Indu P. ~~Prin~~
7. Mr. Manoharan. V. G. ~~Prin~~

It was discussed in the meeting to organise an international seminar in collaboration with CTE.

It was also decided to organise additional courses for teacher trainees in yoga, Communicative English, Malayalam (for competitive exams), and coaching for SET and NET examinations.

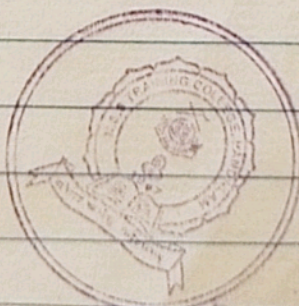
The charge of IQAC co-ordinator was handed over to Dr Rajini Devi. S (NAAC co-ordinator)

It was decided to change the format for presenting the minutes of IQAC meetings, from next meeting onwards.

Co-ordinator

~~Prin~~

Dr Indu P.



Principal  
S.S.S. Training College  
Pandhara

Principal

~~Prin~~

Dr. P.M. Malini



Minutes of the IQAC meeting held on  
20 January 2020

Members present

Dr. P.M. Malini

*[Signature]*

Dr. K. Radhamaany Amma

*[Signature]*

Dr. Suna K.O.

*[Signature]*

Dr. Indu. P

Dr. Manoharan

*[Signature]*

Dr. Ranjini Devi. S

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Topic 1

Since NAAC has decided to start the accreditation process from 2020 onwards pending Annual Quality Assurance Reports are to be submitted. Meeting recommended to distribute the work of AQAR submission to all the faculty members

Topic 2

Research centre of the institution is planning to conduct a seminar in the month of February. The members discussed various themes and dates and decided to convey to the Director, research centre Teacher in charge of the programme was decided to be Dr. Sreevidya Nair



### Topic 3

IQAC has noticed that less number of students are getting job opportunities. So it was decided to enhance the activities of placement cell of the college. The meeting decided to help the placement cell to interact with NSK foundation who approached the institution for teacher recruitment.

### Topic 4

The meeting planned to organise an alumni meeting in the month of March as it will help in involving them in the activities related to NAAC re-accreditation. Mrs. Jayasree. S was given the charge to organise the meeting.

### Topic 5

Ek Bharath Shreshtha Bharath (EBSB) is to be formed as per UAC direction. Meeting discussed the significance and decided Dr. Lakshmi A to be the person in charge of the activities related to the club.



## Action taken

1. An international seminar on collaborative leadership in academic institutions was organised on 24-9-19 in collaboration with CTE, Kerala
2. Courses in yoga, Communicative English, Malayalam for competitive examinations and NET/SET coaching have started. All are functioning with a proper syllabus and time table  
Teachers in charge
  - \* Dr. Sreevanda Nair. N
  - \* Dr. Vinodkumar . K
  - \* Dr. Sreevidya Nair. N
  - \* Mrs. Uma Devi . I

co-ordinator

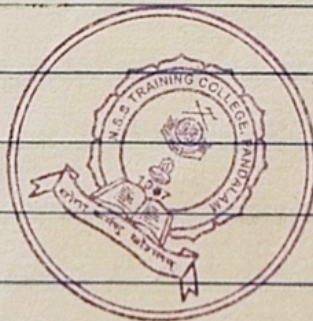
Ranjini

Dr. Ranjini Devi. S

Principal

Malini

Dr. Malini PM



Principal  
N.S.S. Training College  
Pandalam