

# YEARLY STATUS REPORT - 2021-2022

Part A			
Data of the Institution			
1.Name of the Institution	N.S.S.Training College, Pandalam		
• Name of the Head of the institution	Dr.P.G. Ajimol		
• Designation	Principal		
• Does the institution function from its own campus?	Yes		
Alternate phone No.	04734252252		
• Mobile No:	9496735322		
• Registered e-mail ID (Principal)	principal_tcpdlm@yahoo.com		
Alternate Email ID	principaltcpdlm@gmail.com		
• Address	N.S.S.Training College		
• City/Town	Pandalam, Pathanamthitta		
• State/UT	Kerala		
• Pin Code	689501		
2.Institutional status			
<ul> <li>Teacher Education/ Special Education/Physical Education:</li> </ul>	Teacher Education		
• Type of Institution	Co-education		
• Location	Semi-Urban		

			2000009 1255				OLLEGE I ANDALAI
<ul> <li>Financial Status</li> </ul>			UGC 2f	and	12(B)		
• Name of	the Affiliating U	Jniversit	у	Univer	sity	of Kerala	
Name of the IQAC Co-ordinator/Director			Dr.Ran	jini	Devi.S		
Phone No.			944746	1643			
• Alternate	phone No.(IQA	.C)		Nil			
• Mobile (I	QAC)			Nil			
• IQAC e-r	nail address			iqacns	stcpd	llm@gmail.	COM
• Alternate	e-mail address	(IQAC)		Nil			
3.Website addre	ess			<u>http:/</u>	/nsst	cpdlm.org	L
• Web-link Academic	of the AQAR: c Year)	Previou	S	http://www.nsstcpdlm.org/AQAR2020 -21.pdf			
4.Whether Academic Calendar prepared during the year?		Yes					
• if yes, whether it is uploaded in the Institutional website Web link:		_		nsstcpdlm ar_2021-22	.org/pdf/Coll .pdf		
5.Accreditation	Details			I			
Cycle	Grade	CGPA	Ą	Year of Accredita	ation	Validity from	n Validity to
Cycle 1	B++	80	.75	2005	5	20/05/200	5 19/05/2010
Cycle 2	А	3	.24	2014	4	24/09/201	4 23/09/2019
6.Date of Establ	ishment of IQA	C		15/12/	2005		1
7.Provide the lis IUCTE/CSIR/D	•					CSSR/	
Institution/ Depa ment/Faculty	art Scheme	Scheme Fund		agency		of award duration	Amount
Nil	Nil I		Ni	.1		Nil	00
8.Whether comp NAAC guideline	-	C as pe	r latest	Yes	·		

• Upload latest notification of formation of

View File

IQAC		
9.No. of IQAC meetings held during the year	3	
• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	Yes	
• (Please upload, minutes of meetings and action taken report)	<u>View File</u>	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No	
• If yes, mention the amount		
11.Significant contributions made by IQAC dur	ing the current year (ma	ximum five bullets)
7-day Value added course on Soft skills for the smart teacher on 15-9-21		
Short term course on NET/SET orientation -Life science on 27-9-21		
Short term course on NET/SET orientation -chemical Science on 29-9-21		
Short term course on NET/SET orientation -Physics on 25-4-22		
National level crash course on UGC-NET: Geography on 5-10-21		
12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year (web link may		

be provided).

Plan of Action	Achievements/Outcomes
Webinar on research topics	Webinar on Understanding research paradigms in education on 7-6-21
Talks on NEP related themes	Webinar on Gandhian vision with special reference to NEP on 16-6-21
Guidance to attend competitive examinations	Class on Techniques to track competitive exams on 2-7-21
Orientation classes on on KTET/SET/NET	Two-day orientation programme on KTET &SET on 9-9-21
Cyber security awareness	Awareness class on Cyber security on 17-9-21
Soft skill course	7-day Value added course on Soft skills for the smart teacher on 15-9-21
Orientation classes on on KTET/SET/NET	Short term course on NET/SET orientation -Life Science on 27-9-21
Orientation classes on on KTET/SET/NET	Short term course on NET/SET orientation -Chemical Science on 29-9-21
Orientation classes on on KTET/SET/NET	Short term course on NET/SET orientation -Physics on 25-4-22
Orientation classes on on KTET/SET/NET	National level crash course on UGC-NET: Geography on 5-10-21
Classes by health personnel	Menstrual hygiene and reproductive health on 24-1-22
Community oriented programmes	Training programme on mushroom cultivation on 21-4-22
13.Whether the AQAR was placed before statutory body?	No
• Name of the statutory body	1

Name of the statutory body	Date of meeting(s)
Nil	Nil

#### 14.Whether institutional data submitted to AISHE

Year	Date of Submission
2021-22	21/01/2023

# **15.Multidisciplinary** / interdisciplinary

A discussion among the faculty members were initiated on the key principles of NEP such as diversity for all curriculum and pedagogy with technological innovations in teaching and learning. The institution is planning to form a committee that will be responsible to implement the NEP-based curriculum in line with the national vision across all the programmes it offers. in addition to the existing inter/multidisciplinary research, institution is planning to encourage the research centre to undertake more inter/multidisciplinary research. Post graduate programme is already designed by the University to include Multidisciplinary /Interdisciplinary courses as electives and students get maximum flexibility to choose elective courses. In order to develop the allround capacities of the students the college is preparing to include multidisciplinary /interdisciplinary short-term courses. The aim is to make the students equipped, pave a way towards employment. College is planning to identify programme learning outcomes along with courses outcomes that define the interdisciplinary knowledge, skills, attitudes and values that are to be acquired by the learner and to achieves this goal faculty members from different departments need to work together and share their knowledge and expertise in order to come up with a comprehensive plan. Institution is planning to undertake projects in the areas of community participation and service. Environmental education is given great importance in order to achieve a comprehensive and multidisciplinary education.

#### 16.Academic bank of credits (ABC):

For successful implementation of Academic Bank of Credits, HEIs need to create digital repositories for storing and issuing credits with comprehensive documentation, as well as infrastructure for peer-topeer credit transfer between HEIs. For this the institution has to wait for the instructions of the University as our institution is an affiliated college. The pedagogical approach of the institution is student's centric where the faculty use constructivist and collaborative approach. Institution encourages students to join the Massive Open Online Courses (MOOCs) offered through the SWAYAM platform .The institution opt for academic collaboration between other institutions. But to enable credit transfer from all these we have to wait for decisions made by the University.

#### **17.Skill development:**

Institution ensures experience-based learning like internships as this helps bridge the gap between theoretical knowledge and practical application. Some provisions of NEP 2020 also mandate skill certification criteria for students that take practical or vocational courses, so institution is planning to implement skill development programmes. To strengthen the soft skills of students, institution has already conducted short term courses in soft skills including 21st century skills such as creativity, critical thinking, problem solving, goal setting and decision making which are becoming increasingly important as classrooms and workplace. The institution is providing value-based education to inculcate positivity amongst the learner that includes the development of humanistic, ethical, constitutional, and universal human values, scientific temper, citizenship values, life-skills etc. through observing important like Independence Day, Republic Day, World Aids Day, days Environment Day, Human Rights Day etc.

**18.**Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

Institution is promoting regional language by using bilingual system in both teaching, evaluation and internship. Students are learning about ancient education systems as part of curricula. Yoga is also part of curriculum in both undergraduate and post graduate programmes. During internship students teach yoga to high school students. students Moreover institution organises short term courses and workshops on yoga. All the faculty members are using bilingual mode both in online and offline teaching. Fine arts and performing arts are studied by students. Workshops and other creative activities are also undertaken by students which help them to understand our culture and Indian heritage. Institution is planning to organise more programmes related to national culture and heritage.

#### 19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

Teacher education curriculum implemented by our institution has already transformed to outcome-based education. Curriculum highlights programme outcomes and course outcomes clearly. Institution is planning to encourage faculty members to use mores student-centric teaching methods. Students have access to a variety of resources that range from audio-visual materials to classroom simulations. Institution plans to ensure that the educational experience offered is more holistic and effective and that the learning outcomes are being met. Faculty members are properly trained on OBE which was done during the time of curriculum change. Institution ensures provisions for timely feedback on assessment results so that teachers can identify areas for improvement.

#### **20.Distance education/online education:**

Due to Covid 19 pandemic, educational institutions in the country have been using digital platforms for engaging classes. Our institution encourages students and teachers to use online platforms appropriately. Faculty members and students were given training in the use of technology with the help of various workshops and webinars. In addition to online teaching, various webinars and faculty development programmes were conducted using google meet and zoom. Our institution uses a common Moodle platform which can be used by all faculty members and students. Various asynchronous learning activities like podcast, short videos on important topics etc. are available to students. Short term courses were also conducted using online mode. Students have access to inflibnet. They are encouraged to undertake courses on Swayam platform. Faculty members are encouraged to use blended mode of teaching

# **Extended Profile**

#### 1.Student

2.1

Number of students on roll during the year

File Description	Documents
Data Template	<u>View File</u>

2.2

75

22

146

Number of seats sanctioned during the year

File Description	Documents
Data Template	View File

2.3

Number of seats earmarked for reserved categories as per GOI/State Government during the year:

File Description	Documents
Data Template	<u>View File</u>

2.4

74

74

# Number of outgoing / final year students during the year:

File Description	Documents
Data Template	<u>View File</u>

# 2.5Number of graduating students during the year

File Description	Documents
Data Template	View File
2.6	72

#### 2.6

Number of students enrolled during the year

File Description	Documents
Data Template	<u>View File</u>

#### **2.Institution**

4.1	1755111
Total expenditure, excluding salary, during the year (INR in Lakhs):	
4.2	30
Total number of computers on campus for academic purposes	
3.Teacher	
5.1	14

Number of full-time teachers during the year:

Extended Profile		
1.Student		
2.1	146	
Number of students on roll during the year		
File Description	Documents	
Data Template	<u>View File</u>	
2.2	75	
Number of seats sanctioned during the year		
File Description	Documents	
Data Template	<u>View File</u>	
2.3	22	
Number of seats earmarked for reserved categories as per GOI/State Government during the year:		
File Description	Documents	
Data Template	<u>View File</u>	
2.4	74	
Number of outgoing / final year students during the year:		
File Description	Documents	
Data Template	<u>View File</u>	
2.5Number of graduating students during the year   74		
File Description     Documents		
Data Template	<u>View File</u>	
2.6	72	
Number of students enrolled during the year		
File Description	Documents	
Data Template	<u>View File</u>	

2.Institution		
4.1	1755111	
Total expenditure, excluding salary, during the ye Lakhs):	ear (INR in	
4.2	30	
Total number of computers on campus for acade	nic purposes	
3.Teacher		
5.1	14	
Number of full-time teachers during the year:		
File Description	Documents	
Data Template	<u>View File</u>	
Data Template	<u>View File</u>	
5.2	14	
Number of sanctioned posts for the year:		
Par	t B	
CURRICULAR ASPECTS		
1.1 - Curriculum Planning		

1.1.1 - Institution has a regular in house practice of planning and/or reviewing, revising curriculum and adapting it to local context /situation. Describe the institutional process of planning and/or reviewing, revising curriculum and adapting it to the local context in not more than 100 - 200 words

The Institution is affiliated to the University of Kerala and hence the curriculum for the B.Ed. and M.Ed. courses are prepared by the University . Following the outbreak of the second phase of Covid -19 pandemic a lock down was imposed on educational institutions from June to september 2021. Before planning activities related to curriculum, meeting of staff council was convened to review and revise the programmes . The meeting put forward various practical suggestions , the most important being the shift from offline to the on-line mode of teaching. Discussions, demonstrations and Practice teaching wereplanned to conduct in online mode. In order to help the students and teachers to overcome the difficulties associated with online teaching -learning process, webinars and online workshops were planned on ICT related topics. To adapt with this context the institution also planned to implement a learning management system for students and teachers. It was also planned to allow students to submit their assignments through email or WhatsApp. Midterm examinations were planned to conduct in online mode.

File Description	Documents	
Details of a. the procedure adopted including periodicity, kinds of activities b. Communication of decisions to all concerned c. Kinds of issues discussed		<u>View File</u>
Plan developed for the academic year		<u>View File</u>
Plans for mid- course correction wherever needed for the academic year		<u>View File</u>
Any other relevant information		No File Uploaded
1.1.2 - At the institution level, the planning and adoption are a co- effort; Indicate the persons inve- curriculum planning process du Faculty of the institution Head/ the institution Schools including teaching schools Employers Ex- Alumni	llaborative olved in the uring the year Principal of g practice	C. Any 3 of the above

File Description	Documents
Data as per Data Template	<u>View File</u>
List of persons who participated in the process of in-house curriculum planning	<u>View File</u>
Meeting notice and minutes of the meeting for in-house curriculum planning	<u>View File</u>
A copy of the programme of action for in- house curriculum planned and adopted during the academic year	<u>View File</u>
Any other relevant information	No File Uploaded
1.1.3 - While planning institution	Denal B. Any 3 of the Above

1.1.3 - While planning institutional curriculum, focus is kept on the Programme Learning Outcomes (PLOs) and Course Learning Outcomes (CLOs) for all programmes offered by the institution, which are stated and communicated to teachers and students through Website of the Institution Prospectus Student induction programme Orientation programme for teachers

File Description	Documents
Data as per Data Template	<u>View File</u>
URL to the page on website where the PLOs and CLOs are listed	http://www.nsstcpdlm.org/html/programme_ou tcomes.html
Prospectus for the academic year	<u>View File</u>
Report and photographs with caption and date of student induction programmes	<u>View File</u>
Report and photographs with caption and date of teacher orientation programmes	<u>View File</u>
Any other relevant information	No File Uploaded
1.2 - Academic Flexibility	

#### Page 12/81

**1.2.1** - Curriculum provides adequate choice of courses to students as optional / electives including pedagogy courses for which teachers are available

# **1.2.1.1** - Number of optional / elective courses including pedagogy courses offered programme-wise during the year

#### 13

File Description	Documents
Data as per Data Template	<u>View File</u>
Circular/document of the University showing duly approved list of optional /electives / pedagogy courses in the curriculum	<u>View File</u>
Academic calendar showing time allotted for optional / electives / pedagogy courses	<u>View File</u>
Any other relevant information	<u>Nil</u>

# 1.2.2 - Number of value-added courses offered during the year

5

# 1.2.2.1 - Number of value-added courses offered during the year

5

File Description	Documents
Data as per Data Template	<u>View File</u>
Brochure and Course content along with CLOs of value-added courses	<u>View File</u>
Any other relevant information	No File Uploaded

# **1.2.3** - Number of students enrolled in the value-added courses as mentioned in 1.2.2 during the year

67

**1.2.3.1** - Number of students enrolled in the value-added courses as mentioned in 1.2.2 during the year

File Description	Documents
List of the students enrolled in the value-added course as defined in 1.2.2	<u>View File</u>
Course completion certificates	<u>View File</u>
Any other relevant information	No File Uploaded
1.2.4 - Students are encouraged facilitated to undergo self-study online/offline in several ways th	y courses

Library Computer lab facilities Academic Advice/Guidance

**Provision in the Time Table Facilities in the** 

File Description	Documents
Data as per Data Template	<u>View File</u>
Relevant documents highlighting the institutional facilities provided to the students to avail self study courses as per Data Template	<u>View File</u>
Document showing teachers' mentoring and assistance to students to avail of self-study courses	<u>View File</u>
Any other relevant information	No File Uploaded

**1.2.5** - Number of students who have completed self-study courses ( online /offline, beyond the curriculum) during the year

00

**1.2.5.1** - Number of students who have completed self-study courses (online /offline, beyond the curriculum) during the year

File Description	Documents
Data as per Data Template	No File Uploaded
Certificates / evidences for completing the self-study course(s)	No File Uploaded
List of students enrolled and completed in self study course(s)	No File Uploaded
Any other relevant information	No File Uploaded

#### **1.3 - Curriculum Enrichment**

1.3.1 - Curriculum of the institutions provides opportunities for the students to acquire and demonstrate knowledge, skills, values and attitudes related to various learning areas Describe the curricular thrusts to achieve the following in not more than 100 - 200 words each A fundamental or coherent understanding of the field of teacher education Procedural knowledge that creates teachers for different levels of school education skills that are specific to one's chosen specialization Capability to extrapolate from what one has learnt and apply acquired competencies Skills/Competencies such as: Emotional Intelligence, Critical Thinking, Negotiation and Communication Skills, Collaboration with others, etc.

The institution follows Curriculum of University of Kerala which offers a paper on Environmental Studies as part of the syllabus for B.Ed. students. A five-day Residential community living camp is also included in the curriculum. Students undertake community surveys, project works and Action Research on pressing social and environmental issues in and around their immediate locality. A number of activities are carried out to foster human values and professional ethics among the students. Classes and discussions on social issues, public health, gender issues etc are also held. Nature Club and Biodiversity club of the college has been spreading awareness among students and the larger community about threats to our environment and the need to promote sustainability through its activities and maintaining a plastic -free college campus. Institution integrates contemporary issues relevant to Gender, Environment and Sustainability, Human Values and Professional Ethics into the Curriculum and are reflected in the implementation of programmes. Desirable civic attitudes and values finds expression through the celebration of National Days such as National Integration Day, Gandhi Jayanti, Independence Day, and also World Environment Day, Water Day. Internship programme in schools provides a platform to apply what they have learned in terms of skills and competencies

File Description	Documents
List of activities conducted in support of each of the above	<u>View File</u>
Documentary evidence in support of the claim	<u>View File</u>
Any other relevant information	No File Uploaded
Photographs indicating the participation of students, if any	<u>View File</u>

1.3.2 - Institution familiarizes students with the diversities in school system in Indian as well as international and comparative perspective. Describe in not more than 100-200 words how students are familiarized with the diversity in school system in India with respect to: Development of school system Functioning of various Boards of School Education Functional differences among them Assessment systems Norms and standards State-wise variations International and comparative perspective

One of the core papers entitled Education in Indian Society enables the student teachers to have a detailed understanding of the school system in India and how it had evolved in a remarkable way starting from Gurukula system of the ancient period. Student teachers are briefed about the different education systems that prevail simultaneously- CBSE, CICSE, IB Curriculum and State Boards. Teachers discuss all the leading school boards in India and encourage student teachers to prepare assignments by comparing them on the basis of their teaching and assessment methods, curriculum, difficulty level and other factors affecting a student's overall development. Analysis of secondary school curriculum is done by students as part of internal works. They are also familiarised with curricula of different countries so that they could compare and analyse them with our curriculum. School induction programme assists students to understand the functioning of schools in a practical way.

File Description	Documents
Action plan indicating the way students are familiarized with the diversities in Indian school systems	<u>View File</u>
Documentary evidence in support of the claim	<u>View File</u>
Any other relevant information	No File Uploaded

1.3.3 - Students derive professionally relevant understandings and consolidate these into their

professional acumen from the wide range of curricular experiences provided during Teacher Education Programme Describe the efforts made by the institution to enable students to develop understanding of the interconnectedness of the various learning engagements and to make them ready for the professional field in not more than 100-200 words

The course delivery is a combination of different activities such as classroom contact sessions (Lectures, Tutorials and Practical), workshops, seminars, project work, internship and assignments. Student teachers are given exposure to curriculum development, of various boards of school education. The purpose being to develop the capacity of student teachers in preparing textual materials and plans for classes-VIII, IX and X . School Induction Programme is scheduled in the first semester for 5 continuous days to acquaint the student teachers with the school environment and day today functioning of the school. A School Internship programme for a period of 20 weeks, in two phases(12 and 8 weeks) is a part of the curricular area -Engagement with the Field- to develop broad repertoire of perspectives, professional capacities, teacher sensibilities and skills among the prospective teachers. During this period the student teacher will perform tasks related to practicing the process of preparation of material, teaching, assessment and evaluation, participate in all academic activities of the school under direct supervision, learn to set realistic goals in terms of learning, curricular content, and pedagogic practices, choosedesign, organize and conduct meaningful classroom activities. and associate with children in multi-socio-cultural environments.

File Description	Documents
Documentary evidence in support of the claim	<u>View File</u>
Any other relevant information	<u>View File</u>

#### 1.4 - Feedback System

1.4.1 - Mechanism is in place for obtaining	Three of the above
structured feedback on the curriculum –	
semester wise from various stakeholders.	
Structured feedback is obtained from	
Students Teachers Employers Alumni	
Practice Teaching Schools/TEI	

File Description	Documents	
Sample filled-in feedback forms of the stake holders	<u>View File</u>	
Any other relevant information		<u>View File</u>
1.4.2 - Feedback collected from is processed and action is taken process adopted by the instituti the following	; feedback	Feedback collected, analyzed, action taken and available on website
File Description	Documents	
Stakeholder feedback analysis report with seal and signature of the Principal		<u>View File</u>
Action taken report of the institution with seal and signature of the Principal		<u>View File</u>
Any other relevant information		No File Uploaded
TEACHING-LEARNING AND EVALUATION		
2.1 - Student Enrollment and P	rofile	
2.1.1 - Enrolment of students d	uring the year	
72		
2.1.1.1 - Number of students en	rolled during th	ne year
72		
File Description	Documents	
Data as per Data Template		<u>View File</u>
Document relating to sanction of intake from university		<u>View File</u>
Approval letter of NCTE for intake of all programs		<u>View File</u>
Approved admission list year- wise/ program-wise		<u>View File</u>
		No File Uploaded

# **2.1.2** - Number of seats filled against reserved categories (SC, ST, OBC) as per applicable reservation policy during the year

#### 22

# 2.1.2.1 - Number of students enrolled from the reserved categories during the year

22

File Description	Documents
Data as per Data Template	<u>View File</u>
Copy of letter issued by State Govt. or Central Govt. indicating the reserved categories (Provide English version)	<u>View File</u>
Final admission list published by the HEI	<u>View File</u>
Admission extract submitted to the state / university authority about admissions of SC, ST, OBC students every year	<u>View File</u>
Any other relevant information	No File Uploaded

# 2.1.3 - Number of students enrolled from EWS and Divyangjan categories during the year

1

#### 2.1.3.1 - Number of students enrolled from EWS and Divyangjan categories during the year

1

File Description	Documents
Data as per Data Template	<u>View File</u>
Certificate of EWS and Divyangjan	<u>View File</u>
List of students enrolled from EWS and Divyangjan	<u>View File</u>
Any other relevant information	No File Uploaded

# 2.2 - Honoring Student Diversity

2.2.1 - Assessment process is in place at entry level to identify different learning needs of students and their level of readiness to undergo professional education programme and also the academic support provided to students Describe the assessment process at entry level to identify different learning needs of students and their level of readiness to undergo professional education programme and also the academic support provided to students, in not more than 100-200 words.

Programmes to identify learner's academic diversities are started from the very beginning of an academic year. The first step was to collect the detailed biodata of learners. As a follow-up to understand the academic diversity, a teaching aptitude test along with subject knowledge tests was conducted. With continuous followups with PTA meetings, we were able to get acquainted with the socioeconomic background of each learner and provide the correct and effective support to the needy. By conducting teaching aptitude test, we will be able to define learner's natural ability to perform teaching. After identifying leaner's diversity and needs with conjunction with their socio-economic backgrounds, the next key step is to assess the performance of learners. Their subject matter knowledge will also be tested as an entry level assessment. Mentoring and remedial teaching are included to provide academic support to learners. The more the details uncovered from a learner helped to give them more effective development measures and individual attention through follow-ups. For the evaluation and promotion of student's research culture a research project is included which is assessed by internal evaluation followed by an external viva voce.

File Description	Documents	
Documentary evidence in support of the claim		<u>View File</u>
Documents showing the performance of students at the entry level		<u>View File</u>
Any other relevant information		No File Uploaded
2.2.2 - Mechanisms are in place to honour student diversities in terms of learning needs; Student diversities are addressed on the basis of the learner profiles identified by the institution through Mentoring / Academic Counselling Peer Feedback / Tutoring Remedial Learning Engagement Learning Enhancement / Enrichment inputs Collaborative tasks Assistive Devices and		Six/Five of the above

Adaptive Structures (for the differently abled) Multilingual interactions and inputs

File Description	Documents
Data as per Data Template	<u>View File</u>
Relevant documents highlighting the activities to address the student diversities	<u>View File</u>
Reports with seal and signature of Principal	<u>View File</u>
Photographs with caption and date, if any	<u>View File</u>
Any other relevant information	No File Uploaded

2.2.3 - There are institutional provisions for catering to differential student needs; Appropriate learning exposures are provided to students No Special effort put forth in accordance with learner needs Only when students seek support As an institutionalized activity in accordance with learner needs Left to the judgment of the individual teacher/s Whenever need arises due to student diversity

File Description	Documents
Relevant documents highlighting the activities to address the differential student needs	<u>View File</u>
Reports with seal and signature of the Principal	<u>View File</u>
Photographs with caption and date	<u>View File</u>
Any other relevant information	No File Uploaded

# 2.2.4 - Student-Mentor ratio for the academic year

# 1:4

# 2.2.4.1 - Number of mentors in the Institution

File Description	Documents
Data as per Data Template	<u>View File</u>
Relevant documents of mentor- mentee activities with seal and signature of the Principal	<u>View File</u>
Any other relevant information	No File Uploaded

## 2.3 - Teaching- Learning Process

2.3.1 - Multiple mode approach to teaching-learning is adopted by teachers which includes experiential learning, participative learning, problem solving methodologies, brain storming, focused group discussion, online mode, etc. for enhancing student learning Describe the varied modes of learning adopted and their basic rationale for adopting such learning mode/s for different courses of each programme in not more than 100-200 words.

Teachers are using multiple modes of teaching which includes participative learning, problem solving methodologies, online learning and focus group discussion for enhancing student learning. All of these methodologies are used in variety of ways to support B.Ed and M.Ed courses. Students can recognize the importance of using these strategies in teaching as well as completing learning objectives. It positively influences their creative thinking and efficiency in learning activities. Teacher efforts are used to suit different topics and different subjects. Participatory learning helps to increase team spirit and healthy competition in students. Brain storming and experiential learning are practiced in classroomsto enhance teaching -learning process. The rationale for using multiple mode approach to teaching -learning process is that, this will enable the future teachers and teacher educators to become more effective in their own classrooms.

File Description	Documents
Course wise details of modes of teaching learning adopted during the academic year in each programme	<u>View File</u>
Any other relevant information	No File Uploaded

# 2.3.2 - Number of teachers integrating ICT (excluding use of PPT) for effective teaching with Learning Management Systems (LMS), Swayam Prabha etc., Learning Resources and others excluding PPT during the year

File Description	Documents
Data as per Data Template	<u>View File</u>
Link to LMS	https://nsstrainingcollegepandalam.gnomio. <u>com/</u>
Any other relevant information	No File Uploaded

2.3.3 - Number of students using ICT support (mobile-based learning, online material, podcast, virtual laboratories, learning apps etc.) for their learning, during the academic year

File Description	Documents				
Data as per Data Template	<u>View File</u>				
Programme wise list of students using ICT support	<u>View File</u>				
Documentary evidence in support of the claim	<u>View File</u>				
Landing page of the Gateway to the LMS used	<u>View File</u>				
Any other relevant information	No File Uploaded				
2.3.4 - ICT support is used by s various learning situations such Understanding theory courses teaching Internship Out of clas activities Biomechanical and K activities Field sports	h as Practice is room				

File Description	Documents
Data as per Data Template	<u>View File</u>
Lesson plan / activity plan / activity report to substantiate the use of ICT by students in various learning situations	<u>View File</u>
Geo-tagged photographs wherever applicable	<u>View File</u>
Link of resources used	https://nsstrainingcollegepandalam.gnomio. <u>com/</u>
Any other relevant information	No File Uploaded

2.3.5 - Continual mentoring is provided by teachers for developing professional attributes in students Describe in not more than 100-200 words the nature of mentoring efforts in the institution with respect to working in teams dealing with student diversity conduct of self with colleagues and authorities balancing home and work stress keeping oneself abreast with recent developments in education and life

Teachers provide mentoring to the students for developing professional attributes and considering the learning diversities to a great extent. At the very beginning stage of the academic year mentors are employed by the institution, assisting students to help them find the academic path and their aptitude and interests. The mentors offer advice, provide information and helps, access their academic performance, and equip to find future opportunities aligned to their interests Collaborative as well as cooperative learning strategies are the core aspect of the process when teacher becomes the mentor. Teachers have been making desirable changes in their teaching process to suit to the changing learning approaches and participating in professional courses and orientation to keep abreast of the latest trends in education. Teachers also try to apply the knowledge gained from those courses in their classroom. They also consider the individual differences and try to identify learning difficulties in children. Creating team spirit and tolerance in children enables them to actively participate in the learning process and complete courses with confidence. As mentors and mentees work as a group, diverse needs of students could be easily identified and it becomes easier for the mentor to effectively assist students.

Five/Six of the above

File Description	Documents
Documentary evidence in support of the claim	<u>View File</u>
Any other relevant information	No File Uploaded

2.3.6 - Institution provides exposure to students about recent developments in the field of education through Special lectures by experts Book reading & discussion on it Discussion on recent policies & regulations Teacher presented seminars for benefit of teachers & students Use of media for various aspects of education Discussions showcasing the linkages of various contexts of educationfrom local to regional to national to global

File Description	Documents
Data as per Data Template	<u>View File</u>
Documentary evidence in support of the selected response/s	<u>View File</u>
Reports of activities conducted related to recent developments in education with video graphic support, wherever possible	<u>View File</u>
Any other relevant information	No File Uploaded

2.3.7 - Teaching learning process nurtures creativity, innovativeness, intellectual and thinking skills, empathy, life skills etc. among students

As our institution is moulding future teachers and teacher educators,teaching-learning process emphazises nurturing creativity, innovativeness,intellectual and thinking skills,empathy,life skill etc.Students are given opportunities to prepare innovative products, learning aids and lessons so that they could foster their creativty and innovativenss.It is compusory for students to develop two innovative works during their BEd course . Interactive sessions to develop life skills/soft skills helps them to understand and apply them.As a part of their elective course they are learning abour different types of thinking skills. They practice their knowledge by developing rubrics to assess these skolls.Students are involved with community activites to understand their community so that they can empathize with their fellow beings..As a part of Socially Useful Productive Work students prepare creative and innovative products, from waste materials.

File Description	Documents
Documentary evidence in support of the claim	<u>View File</u>
Any other relevant information	<u>View File</u>

# 2.4 - Competency and Skill Development

2.4.1 - Institution provides opportunities for	Five/Six	of	the	above
developing competencies and skills in				
different functional areas through specially				
designed activities / experiences that include				
Organizing Learning (lesson plan)				
<b>Developing Teaching Competencies</b>				
Assessment of Learning Technology Use and				
Integration Organizing Field Visits				
<b>Conducting Outreach/ Out of Classroom</b>				
Activities Community Engagement				
Facilitating Inclusive Education Preparing				
Individualized Educational Plan(IEP)				

File Description	Documents
Data as per Data Template	<u>View File</u>
Documentary evidence in support of the selected response/s	<u>View File</u>
Reports of activities with video graphic support wherever possibl	<u>View File</u>
Any other relevant information	No File Uploaded

2.4.2 - Students go through a set of activities	Eight	/Nine	of	the	above
as preparatory to school- based practice					
teaching and internship. Pre practice					
teaching / internship orientation / training					
encompasses certain significant skills and					
competencies such as Formulating learning					
objectives Content mapping Lesson planning/					
Individualized Education Plans (IEP)					
Identifying varied student abilities Dealing					
with student diversity in classrooms					

Visualising differential learning activities according to student needs Addressing inclusiveness Assessing student learning Mobilizing relevant and varied learning resources Evolving ICT based learning situations Exposure to Braille /Indian languages /Community engagement

File Description	Documents			
Data as per Data Template	<u>View File</u>			
Reports and photographs / videos of the activities	<u>View File</u>			
Attendance sheets of the workshops / activities with seal and signature of the Principal	<u>View File</u>			
Documentary evidence in support of each selected activity	<u>View File</u>			
Any other relevant information	No File Uploaded			
2.4.3 - Competency of effective	All of the above			

A11	of	the	above
		All of	All of the

File Description	Documents
Data as per Data Template	<u>View File</u>
Details of the activities carried out during the academic year in respect of each response indicated	<u>View File</u>
Any other relevant information	<u>View File</u>
2.4.4 - Students are enabled to	evolve the Four of the above

# following tools of assessment for learning suited to the kinds of learning engagement provided to learners, and to analyse as well as

interpret responses Teacher made written tests essentially based on subject content Observation modes for individual and group activities Performance tests Oral assessment Rating Scales

File Description	Documents
Data as per Data Template	<u>View File</u>
Samples prepared by students for each indicated assessment tool	<u>View File</u>
Documents showing the different activities for evolving indicated assessment tools	<u>View File</u>
Any other relevant information	<u>View File</u>

2.4.5 - Adequate skills are developed in students for effective use of ICT for teaching	All of the above
learning process in respect of Preparation of lesson plans Developing assessment tools for	
both online and offline learning Effective use	
of social media/learning apps/adaptive	
devices for learning Identifying and selecting/	
developing online learning resources	
Evolving learning sequences (learning	
activities) for online as well as face to face	
situations	

File Description	Documents
Data as per Data Template	<u>View File</u>
Documentary evidence in support of each response selected	<u>View File</u>
Sample evidence showing the tasks carried out for each of the selected response	<u>View File</u>
Any other relevant information	No File Uploaded
2.4.6 - Students develop compet organize academic, cultural, sp community related events throu and scheduling academic, cultu	orts and ugh Planning

Four of the above

# events in school Planning and execution of community related events Building teams and helping them to participate Involvement in preparatory arrangements Executing/conducting the event

File Description	Documents
Data as per Data Template	<u>View File</u>
Documentary evidence showing the activities carried out for each of the selected response	<u>View File</u>
Report of the events organized	<u>View File</u>
Photographs with caption and date, wherever possible	<u>View File</u>
Any other relevant information	No File Uploaded

2.4.7 - A variety of assignments given and assessed for theory courses through Library work Field exploration Hands-on activity Preparation of term paper Identifying and using the different sources for study

File Description	Documents
Data as per Data Template	<u>View File</u>
Samples of assessed assignments for theory courses of different programmes	<u>View File</u>
Any other relevant information	<u>View File</u>

2.4.8 - Internship programme is systematically planned with necessary preparedness Describe institution's preparatory efforts at organizing internship programme in not more than 100-200 words with respect to the following: Selection/identification of schools for internship: participative/on request Orientation to school principal/teachers Orientation to students going for internship Defining role of teachers of the institution Streamlining mode/s of assessment of student performance Exposure to variety of school set ups

Internship is a part of the curricular area of `engagement with the field' designed to lead to development of a broad repertoire of perspectives- Professional capacities, teacher sensibilities and teaching skills among the prospective teachers. School Internship program consists of two phases that is with the duration of 10 weeks in 3 rd and fourth semesters. Students are directed to select the school from the permitted list of schools according to their convenience. They collect the portion from concerned school teachers to structure their lesson plans and to get them duly approved by the optional teachers. Attendance sheet is entrusted with HM orprincipal of the concerned school. Regular monitoring by optional teachers and general teachers is carried out with strict vigilance. Also daily monitoring is done by the respective subject teachers of the schools and they mark their reviews in the assessment schedule provided by the college. Directions are given to Student teachers to engage in subject club activities and extension activities associated with the internship program. Students are also advised to provide remedial measures for needy school children of their class they have to upload their internship experience in the blog weekly.

File Description	Documents
Documentary evidence in support of the claim	<u>View File</u>
Any other relevant information	No File Uploaded

## 2.4.9 - Number of students attached to each school for internship during the academic year

# 2.4.9.1 - Number of final year students during the academic year

File Description	Documents	
Data as per Data Template	<u>View File</u>	
Plan of teacher engagement in school internship	<u>View File</u>	
Any other relevant information	<u>View File</u>	
2.4.10 - Nature of internee enga during internship consists of C teaching Mentoring Time-table Student counseling PTA meetin of student learning – home assi tests Organizing academic and events Maintaining documents Administrative responsibilities experience/exposure Preparation reports	lassroom e preparation ngs Assessment ignments & cultural	

File Description	Documents
Data as per Data Template	<u>View File</u>
Sample copies for each of selected activities claimed	<u>View File</u>
School-wise internship reports showing student engagement in activities claimed	No File Uploaded
Wherever the documents are in regional language, provide English translated version	No File Uploaded
Any other relevant information	No File Uploaded

2.4.11 - Institution adopts effective monitoring mechanisms during internship programme. Describe in not more than 100-200 words, the monitoring mechanisms adopted to ensure optimal impact of internship in schools with specific reference to the role of teacher educators, school principal, school teachers and peers.

The institution adopts effective systematic and structured monitoring mechanism of every student teacher after collecting portions from concerned subject teachers of the school. Student teacher writes daily lesson plans and each is verified by their optional teacher. Optional teacher observes a minimum of 5 classes of each student at various stages of their internship. In each phase necessary suggestion were given after observing a class. Observation of internship is jointly done by teacher educators and concerned subject teachers of the institutions where internship is taking place. Optional Teacher verifies student teachers' blog updation on a biweekly basis. Subject teachers also contribute to the monitoring program by giving representative grades for each student teacher through their daily observation. An evaluation schedule is provided to subject teachers at the internship school for the observation and evaluation of the performance of student teachers. After the completion of internship every student teacher has to submit all the records, achievement test, diagnostic test reflective journal etc. to the optional teachers and they are also verified.

File Description I	Documents
Documentary evidence in support of the response	<u>View File</u>
Any other relevant information	No File Uploaded
2.4.12 - Performance of students	during Four of the above

internship is assessed by the institution in terms of observations of different persons such as Self Peers (fellow interns) Teachers / School\* Teachers Principal / School\* Principal B. Ed Students / School\* Students (\* 'Schools' to be read as "TEIs" for PG programmes)

File Description	Documents	
Assessment criteria adopted by each of the selected persons (For Bachelor and PG Programmes as applicable)		<u>View File</u>
Two filled in sample observation formats for each of the claimed assessors		<u>View File</u>
Any other relevant information		<u>View File</u>
2.4.13 - Comprehensive apprais performance is in place. The cr assessment include Effectivenes room teaching Competency acc evaluation process in schools In various activities of schools Reg initiative and commitment Exter readiness	iteria used for ss in class juired in volvement in gularity,	Three of the above

File Description	Documents
Format for criteria and weightages for interns' performance appraisal used	<u>View File</u>
Five filled in formats for each of the aspects claimed	<u>View File</u>
Any other relevant information	No File Uploaded

# 2.5 - Teacher Profile and Quality

#### 2.5.1 - Number of fulltime teachers against sanctioned posts during the year

File Description	Documents
Data as per Data Template	<u>View File</u>
Sanction letters indicating number of posts (including management sanctioned posts) with seal and signature of the principal	<u>View File</u>
English translation of sanction letter, if it is in regional language	No File Uploaded
Any other relevant information	<u>View File</u>

# 2.5.2 - Number of fulltime teachers with Ph. D. degree during the year

13

File Description	Documents
Data as per Data Template	<u>View File</u>
Certificates of Doctoral Degree (Ph.D) of the faculty	<u>View File</u>
Any other relevant information	No File Uploaded

# 2.5.3 - Number of teaching experience of full time teachers for the during the year

#### 233

**2.5.3.1** - Total number of years of teaching experience of full-time teachers for the academic year

#### 233

File Description	Documents
Copy of the appointment letters of the fulltime teachers	<u>View File</u>
Any other relevant information	No File Uploaded

2.5.4 - Teachers put-forth efforts to keep themselves updated professionally Describe the nature of efforts by teachers to keep themselves updated professionally in not more than 100-200 words 1. In house discussions on current developments and issues in education 2. Share information with colleagues and with other institutions on policies and regulations

Through discovering new teaching strategies though professional development programme for teachers, educators can go back to the

classroom and make changes to their teaching styles and curricula to better their students' needs. Professional development for teachers can help teachers to plan their time better and stay organized. Innovative assessment styles, teaching techniques and new approaches makes them more effective in their presentations and course assessments. Professional development gives them a chance to step out of their routine-they become a student rather than a teacher. It nurtures the skills of teachers and make them willing to take on leadership positions in education, and teachers need to learn from other experienced leaders to become effective leaders themselves in future. After all these activities help to develop skills, knowledge, expertise and other characteristics as a teacher. Our institution enocourages faculty members to participate in various faculty development programmes to keep themselves updated professionally.

File Description	Documents
Documentary evidence to support the claim	<u>View File</u>
Any other relevant information	No File Uploaded

#### **2.6 - Evaluation Process**

2.6.1 - Continuous Internal Evaluation (CIE) of student learning is in place in the institution Describe details of the Continuous Internal Evaluation in the institution highlighting its major components in not more than 100-200 words

CIE takes care of both theoretical and practical aspects of the programmes offered. The progress of students is monitored through a process of continuous internal assessment. Continuous assessments include their performance in assignments, seminars, mid-semester examinations, capacity building programmes, school based and community-based activities, peer teaching, field work, practicum, self-development programmes (SDC) etc. Subject knowledge competency is assessed through regular tests. Students are initially trained through discussions demonstration classes, microteaching etc. and opportunities are provided for taking criticism classes and suggestions are provided. Following this, students are given practical experiences in actual school environment through school induction (5 days) and two spells of practice teaching stretching for 10 weeks in the 3rd and 4th semesters respectively. These tangible experiences are utilized for correction, evaluation, and improvement. Observation of classes is done by the optional teacher concerned and general teachers and the mentoring teachers in schools. Evaluation is done based on specific evaluation criteria. Immediate feed backs are

given for improving the quality of teaching. For the evaluation and promotion of student's researchculture a research project is included which is assessed by internal evaluation followed by an external viva voce.

File Description	Documents
Relevant documents related to Internal Evaluation System at the institution level with seal and signature of the Principal	<u>View File</u>
Any other relevant information	No File Uploaded
2.6.2 - Mechanism of internal er transparent and robust and tim Institution adopts the following evaluation Display of internal a marks before the term end exan Timely feedback on individual/ performance Provision of impro opportunities Access to tutorial support Provision of answering	ne bound; g in internal assessment mination group ovement l/remedial

File Description	Documents
Copy of university regulation on internal evaluation for teacher education	<u>View File</u>
Annual Institutional plan of action for internal evaluation	<u>View File</u>
Details of provisions for improvement and bi-lingual answering	<u>View File</u>
Documentary evidence for remedial support provided	<u>View File</u>
Any other relevant information	No File Uploaded

#### 2.6.3 - Mechanism for grievance redressal related to examination is operationally effective

Complete transparency is maintained in internal Assessment by following the criterion of affiliated university. Corrected answer papers are distributed to students and addresses their grievances immediately at the department level itself. The CE marks obtained by the students in internal assessment tests are uploaded periodically on the university web portal along with their attendance. For assessing the teaching competence, the marks/grade scored by the student are indicated in the observation/record maintained by theoptional teachers usingan evaluation schedule during practice teaching and internship. Redressal of grievances at institute level start first at the Departmental Level. In the case of any grievances students are free to interact with the concerned teacher and get it resolved. A teacher will be the in charge of theory examination for the smooth conduction of the internal as well as university examination. If students are facing any problems, they are solved by the Chief Examination Officer along with the principal. The grievances during the conduction of online/theory examinations are considered and discussed in consultation with the Principal and if necessary forwarded to the university .

File Description	Documents
Academic calendar of the Institution with seal and signature of the Principal	<u>View File</u>
Any other relevant information	No File Uploaded

2.6.4 - The institution adheres to academic calendar for the conduct of Internal Evaluation Describe the mechanism of adhering to academic calendar for the conduct of Internal Evaluation in the institution in not more than 100-200 words.

An academic calendar is prepared including all the activities to be evaluated according to the curriculum and within the period allotted for each semester in the university calendar. Internal evaluation on the basis of assessment criteria is carried out for the practical works associated with each theory paper of each semester prescribed in the curriculum. The tasks comprise seminars, assignments , capacity building programmes, blog, online assignments, practicum practical works, tool development, field Study, School based activities, subject association activities, preparation of digital album, video scripting, innovative works , cognitive maps , mid semester examinations model examinations, reading and reflecting on texts, observation of model video lesson and reporting etc. Time allocation is there in the academic calendar for school induction programme, the school internship extending a period of 12 weeks and 8 weeks micro teaching practice, theatre practice, field trip , five days community living camp ,minor project/ case study /action research, yoga and vocational education for which internal assessment is there. concerning the post-graduate department Curricular activities like self development courses assigned in each semester, internships,

twinning program midterm examination, model examination etc. counted for internal evaluation are clearly marked in the academic calendar and adhered to strictly.

File Description	Documents
Academic calendar of the Institution with seal and signature of the Principal	No File Uploaded
Any other relevant information	No File Uploaded

#### 2.7 - Student Performance and Learning Outcomes

2.7.1 - The teaching learning process of the institution is aligned with the stated PLOs and CLOs. Describe the way in which institution ensures alignment of stated PLOs and CLOs with the teaching learning process in not more than 100 - 200 words.

For developing clear concepts and to aid in the intelligent application of what is acquired different classroom transaction methods are adopted viz group discussion, seminar, multimedia approach, peer tutoring, assignment, reflective practices debates, etc in addition to meaningful verbal expression. Innovative practices are encouraged to develop divergent thinking to aid them as problem solvers. Proper integration of theory and practice is cared to through multi level strategies -school based, college based and community based activities, for enhancing teaching competencies needed for their professional development. Capacity building programmes add flavor to this endeavour. Conscientisation programmes organized in schools after getting a theoretical back up helps trainees get a realistic outlook of various social, intellectual and environmental issues and challenges .To inculcate reading habits in the prospective teachers and to instill in them the vision and capabilities required to become reflective practitioners, which is an expected outcome of the course an activity named reading and reflection is practiced. Our institution ensures training our students to have the ability to develop an insight and to reflect and critically examine any issue they come across. There by the teaching learning process is aligned to the stated PLO's and CLO's for enhancing quality of teacher education.

File Description	Documents
Documentary evidence in support of the claim	<u>View File</u>
Any other relevant information	<u>View File</u>

2.7.2 - Pass percentage of Students during the year	
File Description	Documents
Data as per Data Template	<u>View File</u>
Result sheet for each year received from the Affiliating University	<u>View File</u>
Certified report from the Head of the Institution indicating pass percentage of students program- wise	<u>View File</u>
Any other relevant information	No File Uploaded

2.7.3 - The progressive performance of students and attainment of professional and personal attributes in line with the PLOs and CLOs is monitored and used for further improvements

The progressive performance of students is mainly monitored based on three components -Theory, CE (Practical work related to theory) and other related practical works. Internal woks comprise practicum, assignments , seminars, practical, capacity building programmes, blog creation, reading and reflection, Conscientisation programme, class tests, mid semester examination etc. Students are sent for an induction programme to get acquainted with the working of an institution. Model video lessons, discussion classes, demonstration by experts, micro teaching, criticism classes etc. are carried out for further improvements. The significant part of gaining practical experience for enhancing professional competencies is made possible through two spells of internship programmes .Here assessment is made by the teachers, peers and school mentors. Records are maintained for noticing progress in performance. Theoretical knowledge regarding e-content preparation, blog creation etc is introduced in the core paper and optional paper in the first semester followed by practical sessions in the second semester. Yoga, health and physical education, art and aesthetics, vocational work education, community living camp, twinning programme etc.are internally assessed and records maintained. Thus, the college based, school based, community based, activities of prospective teachers are duly assessed so as to materialize the learning outcomes envisioned.

File Description	Documents
Documentary evidence showing the performance of students on various internal assessment tasks and the LOs achieved	<u>View File</u>
Any other relevant information	No File Uploaded

### 2.7.4 - Performance of outgoing students in internal assessment

2.7.4.1 - Number of students achieving on an average 70% or more in internal assessment activities during the year

74

File Description	Documents
Number of students achieving on an average 70% or more in internal assessment activities during t	<u>View File</u>
Record of student-wise / programme-wise / semester- wise internal assessment of students during the year	<u>View File</u>
Any other relevant information	No File Uploaded

2.7.5 - Performance of students on various assessment tasks reflects how far their initially identified learning needs are catered to. Describe with examples the extent to which the assessment task and the performance of students reflect their initially identified learning needs in not more than 100 -200 words.

Programs to identify learner's academic diversities were started from the very beginning of an academic year. A teaching aptitude test along with subject knowledge tests was conducted. By conducting teaching aptitude test, we are able to define learner's natural ability to perform teaching. By conducting subject knowledge tests we were able to find the strength and weakness of each learner in their subject area, and by following up regularly to overcome the weak points helps the learners to display their subject expertise as they transform from learner to teacher. Discussion and demonstration lessons help to improve the theoretical knowledge in teaching and teaching aptitude of the learners. Criticism lessons helps to understand the practical implementations of the theory of teaching. Micro-teaching sessions improve their teaching skills under controlled conditions and feedbacks, which further improves the confidence of learners to conduct teaching sessions to their learners. Internal marks are published and displayed before each semester exam. Thus, the assessments give a clear picture of what remedial involvements should be done to the very needy learner to get their teaching aptitude and subject knowledge on track.

File Description	Documents
Documentary evidence in respect to claim	<u>View File</u>
Any other relevant information	<u>View File</u>

#### 2.8 - Student Satisfaction Survey

2.8.1 - Online student satisfaction survey regarding teaching learning process

#### yes

### **RESEARCH AND OUTREACH ACTIVITIES**

### 3.1 - Resource Mobilization for Research

**3.1.1** - Number of research projects funded by government and/ or non-government agencies during the year

#### 00

File Description	Documents
Data as per Data Template	No File Uploaded
Sanction letter from the funding agency	No File Uploaded
Any other relevant information	No File Uploaded

# **3.1.2** - Number of grants received for research projects from government and / or nongovernment agencies during the year (INR in Lakhs)

File Description	Documents
Sanction letter from the funding agency	No File Uploaded
Income Expenditure statements highlighting the research grants received certified by the auditor	No File Uploaded
Any other relevant information	No File Uploaded

3.1.3 - In-house support is provided by the institution to teachers for research purposes during the year in the form of Seed money for doctoral studies / research projects Granting study leave for research field work Undertaking appraisals of institutional functioning and documentation Facilitating research by providing organizational supports Organizing research circle / internal seminar / interactive session on research	Two of the above
seminar / interactive session on research	

File Description	Documents	
Data as per Data Template	<u>View File</u>	
Institutional Policy document detailing scheme of incentives		<u>View File</u>
Sanction letters of award of incentives	No File Uploaded	
Income Expenditure statements highlighting the relevant expenditure with seal and signature of the Principal		No File Uploaded
Documentary evidence for each of the claims		<u>View File</u>
Any other relevant information		No File Uploaded
3.1.4 - Institution has created at for innovation and other initiat creation and transfer of knowled include Participative efforts (but think tank etc.) to identify poss needed innovations Encouragen ideas Official approval and sup innovative try-outs Material an supports	ives for edge that cain storming, ible and ment to novel port for	Two of the above

File Description	Documents
Documentary evidences in support of the claims	No File Uploaded
Details of reports highlighting the claims made by the institution	No File Uploaded
Reports of innovations tried out and ideas incubated	<u>View File</u>
Copyrights or patents filed	No File Uploaded
Any other relevant information	No File Uploaded

### **3.2 - Research Publications**

# **3.2.1** - Number of research papers / articles per teacher published in Journals notified on UGC website during the year

_
7

File Description	Documents
Data as per Data Template	<u>View File</u>
First page of the article/journals with seal and signature of the Principal	<u>View File</u>
E-copies of outer jacket/contents page of the journals in which articles are published	<u>View File</u>
Any other relevant information	No File Uploaded

# **3.2.2** - Number of books and / or chapters in edited books published and papers in National / International conference-proceedings per teacher during the year

File Description	Documents
Data as per Data Template	<u>View File</u>
• First page of the published book/chapter with seal and signature of the Principal	<u>View File</u>
E-copies of outer jacket/contents page of the books, chapters and papers published along with ISBN number in national / international conference- proceedings per teacher	<u>View File</u>
Any other relevant information	No File Uploaded

### **3.3 - Outreach Activities**

### 3.3.1 - Number of outreach activities organized by the institution during the year

### **3.3.1.1** - Total number of outreach activities organized by the institution during the year

8

File Description	Documents
Data as per Data Template	<u>View File</u>
Report of each outreach activity organized along with video/ photographs with seal and signature of the Principal	<u>View File</u>
Any other relevant information	<u>View File</u>

# **3.3.2** - Number of students participating in outreach activities organized by the institution during the year

**3.3.2.1** - Number of students participating in outreach activities organized by the institution during the year

File Description	Documents
Event-wise newspaper clippings / videos / photographs with captions and dates	<u>View File</u>
Report of each outreach activity with seal and signature of the Principal	<u>View File</u>
Any other relevant information	No File Uploaded

**3.3.3** - Number of student participation in national priority programmes such as Swachh Bharat, AIDs awareness, Gender sensitivity, Yoga, Digital India, National Water Mission during the year

#### 331

**3.3.3.1** - Number of students participated in activities as part of national priority programmes during the year

331

File Description	Documents
Data as per Data Template	<u>View File</u>
Documentary evidence in support of the claim along with photographs with caption and date	<u>View File</u>
Any other relevant information	<u>View File</u>

3.3.4 - Outreach activities in the community in terms of influencing and sensitizing students to social issues and contribute to community development Describe the way in which outreach activities conducted sensitized students to social issues and community development in not more than 100-200 words.

The HIV/AIDS awareness programme conducted by Natural Science Association at NSSBHS, Pandalam sensitized students on the actions to prevent its transmission. A talk on 'Menstrual Hygiene and Reproductive Health' was conducted on 24th January to develop and access safe and affordable sanitary materials to manage their menstruation, decrease the risk of infections and develop positive menstrual hygiene practices. The National Webinar on 'Wetlands as a tool for flood control and prevention' organized by Geography Association on February 4th upholded the importance of wetlands as real sources of water beds. Sabari Nature club in collaboration with IQAC and Agricultural office, Kadakkad distributed seeds and plant saplings to school and college students as part of World Environment Day to mark the importance of planting trees and plants. World Ozone Day observed on September 19 initiated conversation and spread awareness on the depletion of the Ozone layer which is global issue.Wildlife day celebrated by Sabari nature club and IQAC at NSSBHS, Pandalam raised awareness on protecting wildlife, an important social issue..The training programme on mushroom cultivation for kudumbasree workers helped students to connect themeselves with community. All these programmes were fruitful to sensitize students to social issues and community development.

File Description	Documents
Relevant documentary evidence for the claim	<u>View File</u>
Report of each outreach activity signed by the Principal	<u>View File</u>
Any other relevant information	No File Uploaded

# 3.3.5 - Number of awards and honours received for outreach activities from government / recognized agency during the year

1

File Description	Documents
Data as per Data Template	<u>View File</u>
Appropriate certificates from the awarding agency	<u>View File</u>
Any other relevant information	No File Uploaded

# 3.4 - Collaboration and Linkages

**3.4.1** - Number of linkages for Faculty exchange, Student exchange, research etc. during the year

#### 1

**3.4.1.1 - Number of linkages for faculty exchange, student exchange, research etc. during the year** 

File Description	Documents
Data as per Data Template	<u>View File</u>
List of teachers/students benefited by linkage – exchange and research	<u>View File</u>
Report of each linkage along with videos/photographs	<u>View File</u>
Any other relevant information	No File Uploaded

3.4.2 - Functional MoUs with institutions of National and / or International importance, other universities, industries, corporate houses etc. during the academic year

00		
File Description	Documents	
Data as per Data Template	No File Uploaded	
Copies of the MoU's with institution / industry/ corporate houses	No File Uploaded	
Any other relevant information	]	No File Uploaded
3.4.3 - Institution has linkages and other educational agencies academic and outreach activitie organizes Local community bas Practice teaching /internship in Organizes events of mutual intercultural and open discussions of themes to school education Dise strengthen school based practice joint discussions and planning with schools in identifying area innovative practice Rehabilitat Linkages with general colleges	for both es and jointly sed activities schools erest- literary, n pertinent ern ways to e through Join hands s for	ve/Six of the above

File Description	Documents
Data as per Data Template	<u>View File</u>
Report of each activities with seal and signature of the Principal	<u>View File</u>
Any other relevant information	No File Uploaded

# INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities

4.1.1 - The institution has adequate facilities for Teaching- Learning. viz., classrooms, laboratories, sports field, fitness center, equipment, computing facilities, sports complex, etc. for the various programme offered Describe the adequacy of facilities for Teaching –Learning as per the minimum specified requirement by statutory bodies in not more than 100 - 200 words

The institution ensures adequate availability and optimal utilization of physical infrastructure as it is critically linked to the vision of the college. The institution has manageable infrastructure facilities to keep pace with academic growth. The college has built up excellent infrastructure and learning resources as per NCTE norms. The main academic block has administrative office, principal room, five class rooms, physical education staff room, one multipurpose hall, store room. Library block has a library and Natural Science and Physical science class rooms with lab facilities. New Block has staff room, psychology lab, arts and crafts room, seminar hall, research room, computer lab, gymnasium and social science class room. The seminar room in furnished and is supported with LED system and can accommodate 100 students. The sports room is well-spaced and fitness equipment are well arranged and opened for students according to their convenience and time approved by college. M.Ed. Block has staff room, class rooms with LCD facilities and library for M.Ed. students, yoga room and open space for various academic and cocurricular activities. All the blocks are provided with water supply and clean toilets. Other facilities offered include 24 hour running water, TV, generator to back up electricity and clean drinking water. The campus also has enough space for outdoor and indoor games like shuttle badminton, carrom, chess etc.

File Description	Documents
List of physical facilities available for teaching learning	<u>View File</u>
Geo-tagged photographs	<u>View File</u>
Any other relevant information	No File Uploaded

# 4.1.2 - Number of classrooms and seminar hall(s) with ICT- enabled facilities such as smart classroom, LMS, video and sound systems etc. during the year.

### 4.1.2.1 - Number of classrooms and seminar hall(s) with ICT facilities

File Description	Documents
Data as per Data Template	<u>View File</u>
Geo-tagged photographs	<u>View File</u>
Link to relevant page on the Institutional website	<u>http://www.nsstcpdlm.org/html/smart-</u> <u>rooms.html</u>
Any other relevant information	No File Uploaded

# **4.1.3 - Expenditure for infrastructure augmentation excluding salary during the year (INR in lakhs)**

#### 0.1855

File Description	Documents
Data as per Data Template	<u>View File</u>
Income Expenditure statements highlighting the expenditure on infrastructure augmentation with seal and signature of CA and the Principal	<u>View File</u>
Any other relevant information	No File Uploaded

### 4.2 - Library as a Learning Resource

4.2.1 - Institution has adopted automation of library using Integrated Library Management System (ILMS) or any other software Describe the features of Library Automation in not more than 100 – 200 words.

The computerization of the library is done through software called "Grandha". All college books and Thesis are barcoded by Grandha Software. M. Ed and B.Ed. are the two sections in which the text is barcoded. The names of the children and their department were uploaded through the Grandha software at the time of admission. Students will get the admission number at the time of admission. It will be on their ID card. Text is issued to children using that number. The name of the text can be easily uploaded in the grandha using the text barcode. The text should be returned or renewedwithin 14 days, unless they will be fined. we can know the renewal details through Grandha software. The full statistics of the library can be found in the Grandha. The name of the books, its author, other details about books can also be known through this software. So, it's easy to find a book from library

File Description	Documents
Bill for augmentation of library signed by the Principal	<u>View File</u>
Web-link to library facilities, if available	http://www.nsstcpdlm.org/html/library.html
Any other relevant information	No File Uploaded

4.2.2 - Institution has remote access to library resources which students and teachers use frequently Give details of Gateway for remote access to library resources used by teachers and students in not more than 100 - 200 words

Nil

File Description	Documents		
Landing page of the remote access webpage	No File Uploaded		
Details of users and details of visits/downloads	No File Uploaded		
Any other relevant information	No File Uploaded		
4.2.3 - Institution has subscript resources and has membership for the following e-journals e-S Shodhganga e-books Databases	/ registration hodh Sindhu		
File Description	Documents		
Data as per Data template	<u>View File</u>		
Data as per Data template Receipts of subscription /membership to e-resources	<u>View File</u> <u>View File</u>		
Receipts of subscription			

# **4.2.4** - Annual expenditure for purchase of books, journals, and e-resources during the year (INR in Lakhs)

### 0.13798

File Description	Documents
Data as per Data Template	<u>View File</u>
Income Expenditure statements highlighting the expenditure on purchase of books, journals, e- resources with seal and signature of both the Principal and Chartered Accountant	<u>View File</u>
Any other relevant information	No File Uploaded

#### 4.2.5 - Per day usage of library by teachers and students during the academic year

# **4.2.5.1** - Number of teachers and students using library for Month one (not less than 20 working days) during the academic year

File Description	Documents
Document showing the number of teachers and students using library / e-library per working day/ logins in remote access for 10 days each for five months during the academic year with seal and signature of both the librarian and principal	<u>View File</u>
Link to certified copies of the ledger pages/screenshots of the data for 5 days each for 5 working months selected by the institution	<u>Nil</u>
Any other relevant information	No File Uploaded

4.2.6 - Efforts are made to make available National Policies and other documents on education in the library suitable to the three streams of teacher education –general teacher education, special education and physical education by the following ways Relevant educational documents are obtained on a regular basis Documents are made available from other libraries on loan Documents are obtained as and when teachers recommend Documents are obtained

One of the above

### as gifts to College

File Description	Documents
Data as per Data Template	<u>View File</u>
Any other relevant information	No File Uploaded

### **4.3 - ICT Infrastructure**

4.3.1 - Institution updates its ICT facilities including Wi-Fi Describe ICT facilities including Wi-Fi with date and nature of updation in not more than 100 - 200 words

The institution ensures ICT facility through frequent upgradation of its IT facility. The computer lab is well equipped with 25computers. Technology and computer for education is one of the core papers offered to students. The practical works related to this paper is practiced in the computer lab. The computer lab is well maintained not only for their practical works but also for online examination. The computer lab has a separate high speed fibre network internet facility to ensure uninterpreted network during examinations. Additionally, Wi-Fi facility is also provided in the lab to access internet. High speed fibre internet connection with WiFi is provided in the office and principals room for administrative purpose. The office is equipped with computers, printers and scanners. The library is provided with high-speed Wi-Fi facility and computers for accessing digital resources. There are seven smart rooms equipped with LCD projectors. An interactive white board is there in the seminar hall. The institution ensures that all these ICT facilities are in functioning mode through regular maintenance throughout the academic year.

File Description	Documents
Document related to date of implementation and updation, receipt for updating the Wi-Fi	<u>View File</u>
Any other relevant information	<u>View File</u>

### 4.3.2 - Student - Computer ratio during the academic year

3:1

File Description	Documents		
Data as per data template		<u>View File</u>	
Purchase receipts and relevant pages of the Stock Register with seal and signature of the principal		<u>View File</u>	
Any other relevant information	No File Uploaded		
4.3.3 - Available bandwidth of i connection in the Institution (L Opt any one:		D. 50 MBPS - 250MBPS	
File Description	Documents		
Receipt for connection indicating bandwidth		No File Uploaded	
Bill for any one month during theacademic year indicating internet connection plan, speed and bandwidth		No File Uploaded	
Any other relevant Information		No File Uploaded	
4.3.4 - Facilities for e-content development are available in the institution such as Facilities for e-content development are available in the institution such as Studio / Live studio Content distribution system Lecture Capturing System (LCS) Teleprompter Editing and graphic unit		One of the above	
File Description	Documents		
Data as per Data Template		<u>View File</u>	
Link to videos of the e-content development facilities	Nil		
List the equipment purchased for claimed facilities along with the relevant bills	<u>View File</u>		
Link to the e-content developed by the faculty of the institution	Nil		
Any other relevant information	No File Uploaded		
4.4 - Maintenance of Campus and Infrastructure			

# **4.4.1 - Expenditure incurred exclusively on maintenance of physical and academic support facilities during the year (INR in Lakhs)**

#### 1.285

File Description	Documents
Data as per Data Template	<u>View File</u>
Income Expenditure statements highlighting relevant items with seal and signature of the Principal and Chartered Accountant	<u>View File</u>
Any other relevant information	No File Uploaded

4.4.2 - Systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.are in place Describe policy details of systems and procedures for maintaining and utilizing physical, academic and support facilities in not more than 100 - 200 words

The institution has established systems and procedures for maintaining and utilizing physical, academic and support facilities. The library has a physical and digital catalogue system. All students can use the reading room and reference space according to their requirements. Every year chemicals and apparatus and other objects required for lab activities are purchased. Students are given sufficient time for conducting experiments in the lab. Computer lab is utilized by the students as required. ICT practical works and online examinations are conducted in the computer lab with 25 students at a time. The sports room is well-spaced and fitness equipment are well arranged and opened for students according to their convenience and time approved by college. College uses a stadium which is common for all the institutions in the campus. Facilities for table tennis and caroms are also available in the college. Placement centre functioning in the institution helps the student to find out employment opportunities. All the blocks are provided with water supply and clean toilets which are maintained properly and periodically. Staff council headed by the principal oversees the maintenance of buildings, classrooms and laboratories and also conduct periodic checks to ensure the efficiency/ working condition of the infrastructure.

File Description	Documents
Appropriate link(s) on the institutional website	http://www.nsstcpdlm.org/pdf/Facilities_Pr oceduresPolicy_21-22.pdf
Any other relevant information	No File Uploaded

### STUDENT SUPPORT AND PROGRESSION

# 5.1 - Student Support

5.1.1 - A range of capability building and skill	Five	fo	the	above
enhancement initiatives are undertaken by				
the institution such as Career and Personal				
Counseling Skill enhancement in academic,				
technical and organizational aspects				
Communicating with persons of different				
disabilities: Braille, Sign language and				
Speech training Capability to develop a				
seminar paper and a research paper;				
understand/appreciate the difference between				
the two E-content development Online				
assessment of learning				

File Description	Documents		
Data as per Data Template	<u>View File</u>		
Report on each capability building and skill enhancement initiative adopted with seal and signature of the Principal	<u>View File</u>		
Sample feedback sheets from the students participating in each of the initiative	<u>View File</u>		
Photographs with date and caption for each initiative	<u>View File</u>		
Any other relevant information	No File Uploaded		
5.1.2 - Available student support institution are Vehicle Parking rooms separately for boys and Recreational facility First aid a aid Transport Book bank Safe water Hostel Canteen Toilets for Indicate the one/s applicable	Common girls nd medical drinking		

File Description	Documents	
Geo-tagged photographs	<u>View File</u>	
Any other relevant information	No File Uploaded	
5.1.3 - The Institution has a tra mechanism for timely redressal grievances including sexual har ragging cases Implementation of statutory/regulatory bodies Org wide awareness and undertakin with zero tolerance Mechanism submission of online/offline stu- grievances Timely redressal of through appropriate committee	l of student rassment and of guidelines of ganization ngs on policies as for dents' the grievances	

File Description	Documents
Data as per Data Template for the applicable options	<u>View File</u>
Institutional guidelines for students' grievance redressal	<u>View File</u>
Composition of the student grievance redressal committee including sexual harassment and ragging	<u>View File</u>
Samples of grievance submitted offline	<u>View File</u>
Any other relevant information	No File Uploaded

<b>5.1.4 - Institution provides additional support</b>	Two	of	the	above
to needy students in several ways such as				
Monetary help from external sources such as				
banks Outside accommodation on reasonable				
rent on shared or individual basis Dean				
student welfare is appointed and takes care of				
student welfare Placement Officer is				
appointed and takes care of the Placement				
Cell Concession in tuition fees/hostel fees				
Group insurance (Health/Accident)				

File Description	Documents
Data as per Data template	<u>View File</u>
Income Expenditure statement highlighting the relevant expenditure towards student concession along with approval / sanction letter	No File Uploaded
Report of the Placement Cell	<u>View File</u>
Any other relevant information	<u>View File</u>

### 5.2 - Student Progression

# **5.2.1** - Number of students of the institution placed as teachers/teacher educators during the year

Number of students placed as teachers/teacher educators	Total number of graduating students
9	74

File Description	Documents
Data as per Data Template	<u>View File</u>
Reports of Placement Cell for during the year	<u>View File</u>
Appointment letters of 10 percent graduates for each year	<u>View File</u>
Any other relevant information	No File Uploaded

# 5.2.2 - Number of student progression to higher education during the academic year

# 5.2.2.1 - Number of outgoing students progressing from Bachelor to PG (A1).

File Description	Documents
Data as per Data Template	<u>View File</u>
Details of graduating students and their progression to higher education with seal and signature of the principal	<u>View File</u>
Documentary evidence in support of the claim	<u>View File</u>
Any other relevant information	No File Uploaded

# **5.2.3** - Number of students qualifying state/national level examinations during the year (eg: NET/SLET/ TET/ CTET)

39		
File Description	Documents	
Data as per Data Template	<u>View File</u>	
Copy of certificates for qualifying in the state/national examination	<u>View File</u>	
Any other relevant information	No File Uploaded	

# 5.3 - Student Participation and Activities

5.3.1 - Student council is active and plays a proactive role in the institutional functioning Describe the ways in which student council plays a proactive role in the institutional functioning and contribute for students welfare in not more than 100 - 200 words

Gandhi Jayanthi was celebrated on October 2nd 2021 through Google Meet Platform in association with Pandalam Municipality. The programme was inaugurated by the Principal Dr. P G Ajimol. All religion prayers, various cultural programmes, and video presentations were organized in connection with the programme. Freshers' day was conducted on December 14th 2021 to welcome the Newly admitted B.Ed and M.Ed. students. College celebrated Independence Day and Republic Day with various programmes. College union celebrated various important days and festivals like Onam and important days such as world Environmental day, women's day, Human Rights Day, Teachers' Day etc. Union also took initiatives to conduct annual athletic meet, arts festival, field trips and study tours. Union also organized community living camp for five days. Organisation of these programmes assists student council/college union to offer their contribution towards

#### institutional functioning and welfare of students.

File Description	Documents
Copy of constitution of student council signed by the Principal	<u>View File</u>
List of students represented on different bodies of the Institution signed by the Principal	<u>View File</u>
Documentary evidence for alumni role in institution functioning and for student welfare	<u>View File</u>
Any other relevant information	No File Uploaded

#### 5.3.2 - Number of sports and cultural events organized at the institution during the year

2	6

File Description	Documents
Data as per Data Template	<u>View File</u>
Reports of the events along with the photographs with captions and dates	<u>View File</u>
Copy of circular / brochure indicating such kind of events	<u>View File</u>
Any other relevant information	<u>View File</u>

#### 5.4 - Alumni Engagement

5.4.1 - Alumni Association/Chapter (registered / non-registered but functional) contributes significantly for the development of the institution Describe the role of alumni association in the development of institution in not more than 100 - 200 words highlighting two significant contributions in any functional aspects

Our alumni association is a non-registered one. It is actively functioning with the help of a WhatsApp group. Alumni members visit the institution during the first week after class starts for the new batch. They interact with new students. They motivate them by sharing their experiences. Alumni members donatebooks useful for both students and teachers to the library. Among our faculty members five are alumni of the college. They are contributing to the development of the institution through curriculum delivery and other activities related to the college. Alumni members are invited to take demonstration classes for students before practice teaching. Certificates for best outgoing students in BEd and MEd are provided by alumni. Alumni members participate in IQAC meeting and contribute their expertise in quality enhancement of the institution. Available placement opportunities will be shared in the group by alumni members to help the non-employed members in placement. Alumni members act as resource persons for short term courses conducted by the institution..

File Description	Documents		
Details of office bearers and members of alumni association	<u>View File</u>		
Certificate of registration of Alumni Association, if registered	No File Uploaded		
Any other relevant information	No File Uploaded		
5.4.2 - Alumni has an active role in the regular institutional functioning such as Motivating the freshly enrolled students Involvement in the in-house curriculum development Organization of various activities other than class room activities Support to curriculum delivery Student mentoring Financial contribution Placement advice and support		Five/Six of the above	

File Description	Documents
Documentary evidence for the selected claim	<u>View File</u>
Income Expenditure statement highlighting the alumni contribution	No File Uploaded
Report of alumni participation in institutional functioning for the academic year	<u>View File</u>
Any other relevant information.	No File Uploaded

#### 5.4.3 - Number of meetings of Alumni Association held during the year

File Description	Documents
Data as per Data Template	<u>View File</u>
Agenda and minutes of the meeting of Alumni Association with seal and signature of the Principal and the Secretary of the Association	<u>View File</u>
Any other relevant information	No File Uploaded

5.4.4 - Alumni Association acts as an effective support system to the institution in motivating students as well as recognizing, nurturing and furthering any special talent/s in them. Describe the mechanism through which Alumni Association acts as an effective support system to the institution in motivating, nurturing special talent in not more than 100 - 200 words

Alumni Association acts as an effective support system to the institution in motivating students as well as recognizing, nurturing and furthering any special talents. At the beginning of each academic year alumni members will be invited to the institution. They will be sharing their success stories in their respective career during their interaction with new students. They also share how college has contributed in their all-round development by providing emphasis on both curricular and cocurricular activities. The members provide academic and career advice for the students. This is especially done with the help of their WhatsApp group. The institute takes feedback from all Alumni members and is used to motivate the students. Since alumni members are active in IQAC they often suggest organizing activities to nurture the talents of students both in academic and non-academic areas. Alumni members also participate as judges in cultural and sports competition. Their involvement in outreach activities also inspires students to understand the significance of community involvement.

File Description	Documents
Documentary evidence in support of the claim	<u>View File</u>
Any other relevant information	<u>View File</u>

# GOVERNANCE, LEADERSHIP AND MANAGEMENT

# 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of an effective leadership and participatory mechanism in tune with the vision and mission Describe the vision and mission statement of the

institution on the nature of governance, perspective plans and participation of the teachers, students and non-teaching staffs in its decision making bodies of the institution in not more than 100 - 200 words.

Our vision states 'yoga karmasukowsala' meaning "Skill in Action is Yoga". Our mission is "Working in a rural ambience, we set to inculcate professional skills and a spirit of commitment among our students, especially to build up a resurgent rural India." The vision and mission provide an inspiring frame of reference for both teachers and students in the college. The institution follows a democratic system of leadership and collaborative participation mechanism for all the activities. All the decisions are taken in an open discussion in the staff meeting. Students' suggestions are also considered in the decision-making process. The institution conducts various activities to enhance the quality aspects through the inclusion of all the stakeholders in the decision-making process. The institution has a good function PTA which caters to the needs of the institution. At the beginning of every academic session, meetings are held to plan programmes for the session. Feedback mechanisms and review meetings are held to record the progress of activities. The day-to-day functioning of the college is monitored by different committees and decision making bodies. Follows the National and State Government rules and guidelines given by NCTE, UGC and University in the decision making process.

File Description	Documents
Vision and Mission statements of the institution	<u>View File</u>
List of teachers, students and non-teaching staff on decision making bodies of the institution with seal and signature of the Principal	<u>View File</u>
Documentary evidence in support of the claim	<u>View File</u>
Any other relevant information	No File Uploaded

6.1.2 - Institution practices decentralization and participative management Describe the process of decentralization and participative management practiced in the institution in not more than 100 - 200 words

The institution has various decision-making bodies with members from teaching, non-teaching, students and parents. The college management gives freedom to the institution to manage its daily affairs. The policy decisions are taken by the management in consultation with the college authorities. PTA is formed every academic year and a general body meeting is held to elect members of the executive council. Planning of various institutional activities is done in thePTA meeting after receiving suggestions from both parents and teachers. PTA meetings are held at regular intervals to discuss various matters. Academic and administrative decisions are made in staff meetings. The internal quality assurance cell of the college chalk out different academic and nonacademic programmes to improve the quality. All the decisions taken in the IQAC meeting are based on the ideas and suggestions given by faculty members, alumni representative, members representing our local education community and student representative. All other decision-making bodies such as antiragging committee, anti-sexual harassment committee, discipline committee and grievance redressal committee function in a pattern where decentralization and participative management are given due significance

File Description	Documents
Relevant documents to indicate decentralization and participative management	<u>View File</u>
Any other relevant information	<u>View File</u>

6.1.3 - The institution maintains transparency in its financial, academic, administrative and other functions Describe the efforts of the institution towards maintenance of transparency in its financial, academic, administrative and other functions in not more than 100 - 200 words.

The day-to-day income received and expenditure incurred is accounted for and documented in various registers of the college and the principal countersign each register regularly. The financial accounts are audited yearly under various heads at different strata like Management and external level. PTA executive meetings are held at the beginning of the academic year and the income and expenditure report is presented and clarifications are given where ever necessary. The budgeting of the PTA account is passed in the executive meeting. Academic transparency is maintained in the institution. Internal marks are displayed on the notice board. Periodic examinations are held to monitor students' progress. At the end of each semester, open discussions is held in the college to discuss the issues and changes needed in their academic aspects. The admission is done strictly following University and State norms. Applications are sort out in the institution and rank list are prepared strictly adhering to the rules. The rank list is published on the college website and

# notice board. Admission cards showing fee details are sent to eligible candidates.

File Description	Documents
Reports indicating the efforts made by the institution towards maintenance of transparency	<u>View File</u>
Any other relevant information	<u>View File</u>

### 6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic plan is effectively deployed Describe one activity successfully implemented based on the strategic plan with details of deployment strategy, during the year in not more than 100 - 200 words

Collaboration with other institutions was one of the focal themes of strategic plan during the academic year 2021-22. Institution has given more emphasis in forming academic collaborations with other institutions within and outside the state. Our institution organized various activities in collaboration. Two weeks workshop on biodiversity conservation was organised in collaboration with Central Academy for State Forest Service, Dehradun. Webinarand other activities in relation to wetland day were organized in collaboration with Department of Geography, University College, Thiruvananthapuram, NCERTcurriculum revision workshop was organiswd in collaboration with Maxweber institute of social research. One day webinar was arranged in collaboration withDistrict Medical Office, Pathanamthitta. Training programme on mushroom cultivationwas organised in collaboration withKodumon Grama panchayath, kudumbasree, Pandalam. Self defence training programme was organised in collaboration with Kerala Police, Gender awareness class was conducted in collaboration with Women and child development department, Govt. of Kerala. One day webinar on research was arranged in collaboration with alumni association , school of pedagogical sciences, Mahathma Gandhi University.

File Description	Documents
Link to the page leading to Strategic Plan and deployment documents	http://www.nsstcpdlm.org/pdf/Strategy_Plan 21-22.pdf
Documentary evidence in support of the claim	<u>View File</u>
Any other relevant information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc. Describe the functioning of the institutional bodies in not more than 100 - 200 words.

The institution has an effective set-up under the guidance ofmanagement for maintaining all the activities. At the management level policies are decided by N.S.S.College's central committee according to the norms and standards set by UGC, NCTE and University. Proper guidelines are given in time regarding the policies to be followed and the rules and regulations that are to be constituted At the management level educational secretary and his office manage the administrative aspect of the institution. At the institution level, all the administrative and academic aspects are under the chairmanship of the Principal. There is a decisionmaking body headed by the Principal with representatives from administration, teaching, students and PTA. Day to day administrative matters is managed at the college level with due permission from the management. Appointments are done following the rules set up by the Government and concerned bodies. Advertisements are given in daily newspapers and applications are invited. Appointments are done by a screening committee set up as per the directions of UGC and the State government. Service rules are formulated with the direction of UGC and State government. Guest faculties are also appointed as per the standard norms

File Description	Documents
Link to organogram on the institutional website	http://www.nsstcpdlm.org/pdf/organogram.pd <u>f</u>
Documentary evidence in support of the claim	<u>View File</u>
Any other relevant information	No File Uploaded
6.2.3 - Implementation of e-governance are in the following areas of operation Planning and	

Development Administration Finance and Accounts Student Admission and Support Examination System Biometric / digital attendance for staff Biometric / digital attendance for students

File Description	Documents
Data as per Data Template	<u>View File</u>
Screen shots of user interfaces of each module	<u>View File</u>
Annual e-governance report	No File Uploaded
Geo-tagged photographs	No File Uploaded
Any other relevant information	No File Uploaded

6.2.4 - Effectiveness of various bodies / cells / committees is evident through minutes of meetings and implementation of their resolutions / decisions Describe one decision based on the minutes of the meetings of various Bodies / Cells / Committees which is successfully implemented in not more than 100 - 200 words.

IQAC conducted a meeting on 30 July 2021. In that meeting it was decided to organize value added courses for students. It was also decided to involve alumni members in organizing these courses. A value-added course of one week -soft skills for smart teachers was organized by IQAC .The duration of the course was from 15 September2021 onwards. A short-term course on SET/NET orientation-Chemical science was conducted from 29 September to 5 October 2021. The resource person of this course was Dr.Binil.P.Sasidharan, an alumnus of the college. Another shortterm course on SET/NET orientation-Life science was done from 5 October to 11 October 2021. Short term course on SET/NET orientation-Geography was organized from 27 September to 3 October 2021.

File Description	Documents
Minutes of the meeting with seal and signature of the Principal	<u>View File</u>
Action taken report with seal and signature of the Principal	<u>View File</u>
Any other relevant information	No File Uploaded

### **6.3 - Faculty Empowerment Strategies**

6.3.1 - Effective implementation of welfare measures for teaching and non-teaching staff is in place Describe the existing welfare measurements for teaching and non-teaching staff and their implementation in not more than 100 - 200 words

The existing welfare measures for teaching and non-teaching staff include the following: Both teaching and non-teaching staff are

having provident fund and gratuity. Our institution offers evey possible assistance to staff members to claim their providend fund and gratuity after retirement without much delay.Group insurance and State Life Insurance are accessible for both teaching and nonteaching staff. Full paid maternity leave is allowed for eligible female staff. Medical reimbursement is applicable. Festival allowance is given to teaching and non- teaching staff on special occasions like Onam. The gymnasium in the institution assists in the physical welfare of both teaching and non-teaching staff. Faculty members who have completed their PhD are honoured on Achiever's Day. Anti-sexual harassment committee is working to prevent any kind of sexual harassment at workplace.

File Description	Documents
List of welfare measures provided by the institution with seal and signature of the Principal	<u>View File</u>
List of beneficiaries of welfare measures provided by the institution with seal and signature of the Principal	<u>View File</u>
Any other relevant information	No File Uploaded

**6.3.2** - Number of teachers provided with financial support to attend seminars / conferences / workshops and towards membership fees of professional bodies during the year

File Description	Documents
Data as per Data Template	No File Uploaded
Institutional Policy document on providing financial support to teachers	No File Uploaded
E-copy of letter/s indicating financial assistance to teachers	No File Uploaded
Certificate of participation for the claim	No File Uploaded
Certificate of membership	No File Uploaded
Income Expenditure statement highlighting the financial support to teachers	No File Uploaded
Any other relevant information	No File Uploaded

**6.3.3** - Number of professional development /administrative training programmes organized by the institution for teaching and non-teaching staff during the year.

2	
File Description	Documents
Data as per Data Template	<u>View File</u>
Brochures / Reports along with Photographs with date and caption	<u>View File</u>
List of participants of each programme	<u>View File</u>
Any other relevant information	No File Uploaded

# 6.3.4 - Number of teachers undergoing online / face to face Faculty Development Programmes (FDPs) viz., Orientation Programme and Refresher Course of the ASC / HRDC, Short Term Course and any other similar programmes

	4	l	L
ľ	1	1	Ē

File Description	Documents
Data as per Data Template	<u>View File</u>
Copy of Course completion certificates	<u>View File</u>
Any other relevant information	No File Uploaded

6.3.5 - The institution has a performance appraisal system for teaching and non-teaching staff Describe the process of performance appraisal system for teaching and non-teaching staff in not more than 100 - 200 words.

The institution has a performance appraisal system for both teaching and non-teaching staff. The performance of each faculty member is assessed according to the Performance Based Appraisal System (PBAS). Both the annual appraisal and promotions are based on the PBAS proforma for UGC Career Advancement Scheme (CAS). The PBAS proforma filled by the Faculty Member is checked and verified by IQAC. Faculty members whose promotions are due are recommended based on Performance Based Appraisal System and are required to appear before the screening-cum-selection committee. All nonteaching staff are also assessed through annual performance appraisal. The proforma used for assessment of non-teaching staff is prepared by IQAC. The Performance Appraisal System is helpful in motivating the staff, because analyzing the strengths and weaknesses can ensure a better performance.

File Description	Documents
Proforma used for performance appraisal for teaching and non- teaching staff with seal and signature of the Principal	<u>View File</u>
Performance Appraisal Report of any three teaching and three non-teaching staff with seal and signature of the Principal	<u>View File</u>
Any other relevant information	No File Uploaded

### 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal or /and external financial audit regularly Describe the process of internal and external financial audits along with the mechanism for settling audit objections, if any, during the year in not more than 100 - 200 words

Institution conducts external financial audit and internal academic and administrative audit.Audit was done on the following heads-Balance sheet as on 31-3-22, Income and expenditure account for the year 1-4-21 to31-3-22, Receipts and payments account for the year 1-4-21 to31-3-22, Receipts and payments account for the year 1-4-21 to31-3-22(PTA) External auditing was done by the chartered accountant Mr.Rajeev Chandran.After academic and administrative audit they recommended that more hands on experience in digital aspects are to be provided evenafter reopening, placement cell need to organise more programmes andwomen's cell needs to organize community related programmes.As per the recommendationsIQAC instructed faculty members to follow blended learning approach for enhancing digital teaching-learning experience, placement cell decided to conduct two programmes on career opportunities and related fields. and women's cell decided to organize two workshops on self-defence and fire and safety measures.

File Description	Documents
Report of Auditors of during the year signed by the Principal.	<u>View File</u>
List of audit objections and their compliance with seal and signature of the Principal	<u>View File</u>
Any other relevant information	No File Uploaded

# 6.4.2 - Funds / Donations received from non-government bodies, individuals, philanthropists averaged over the year (not covered in Criterion III)(INR in Lakhs)

00

File Description	Documents
Data as per Data Template	No File Uploaded
Income Expenditure statements highlighting the relevant items with seal and signature of both the Chartered Accountant / Principal	No File Uploaded
Copy of letter from the NGO / Individual / Philanthropists stating the Fund / Donation given	No File Uploaded
Any other relevant information	No File Uploaded

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources are in place. Describe the procedure of mobilization of funds and its optimal utilization in not more than 100 - 200 words.

```
For PD account direct purchase is made up to an amount of Rs.10000/- and purchase is made through quotation up to Rs.100000/- and for purchases above Rs.100000/-open tender is invited as per rules. Decisions regarding the execution of
```

different academic programmes and projects are taken after discussion in staff meeting and PTA executive meeting.A meeting of purchase committee discusses the specifications and according to the specifications quotation-tender is invited and selects the lowest ones. For the mobilization and utilization of PTA fund, PTA executive committee convenes regular meetings and sanctions allotment of funds for daily expenditure and academic matters. An annual amount up to Rs.10000/- is directly sanctioned by the committee and for an amount exceeding Rs.100000/- seeks approval from the manager. Decisions of the staff meetings are discussed before PTA executive committee and necessary requirements are approved and forwarded to the principal. Another fund included is RUSA fund for innovation and construction of building. All such works were monitored by Nirmithy Kendra and proper records are maintained in the office .Mobilisation of fund is done with the approval of project monitoring committee and office proceedings as directed by state government and the fund is transferred through PFMS.

File Description	Documents
Documentary evidence regarding mobilization and utilization of funds with seal and signature of the Principal	<u>View File</u>
Any other relevant information	<u>View File</u>

### 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) or any other mechanism has contributed significantly for institutionalizing the quality assurance strategies Describe the process adopted by the institution for quality assurance through IQAC or any other mechanism in not more than 100 - 200 words

Internal Quality Assurance Cell functions with the purpose of quality enhancement of the institution. Regular meeting of IQAC helps the institution in organizing quality enhancement programmes. Our institution conducts IQAC meetings three times in oneyear. Annual Quality Assurance Reports are sent under the leadership of IQAC. Our institution has submitted Annual Quality Assurance Reports up to the academic year 2020-21. Feedback collected from students, teachers and alumni are analysed by IQAC. Recommendations are given based on feedback analysis so that the institution can develop more in terms of quality. IQAC was involved in organizing webinarsand short term courses. IQAC is committed to have collaboration with variousinstitutions .This include Department of Geography, University of Kerala, Toss academy, thodupuzha, District medical office, Pathanamthitta, Koduman Gramapanchayath, Pandalam etc.

File Description	Documents
List of activities responsible for ensuring quality culture in the Institution with seal and signature of the principal	<u>View File</u>
Any other relevant information	No File Uploaded

6.5.2 - The institution reviews its teaching-learning process periodically through IQAC or any other mechanism Describe the process adopted by the institution for reviewing Teaching-Learning Process periodically in not more than 100 - 200 words.

The institution reviews its teaching-learning process periodically through IOAC and takes steps to improve the quality of the teaching-learning process. Feedback given by students, teachers and alumni are properly analysed and shared with the principal and faculty members for making appropriate changes and to implement necessary improvements. A large number of webinars and short term coursed on various topics were arranged as part of curriculum development. Eminent and renowned educationists and academicians from within and outside the state were invited for this purpose .IQAC motivates the students and faculty members to use ICT. During the time of online teaching IQAC reviewed teaching learning process and recommended to establish a learning management system for the institution. After reopening IQAC encouraged faculty membersto use a hybrid mode of teaching-learning to continue the use of learning management system. IQAC also arranged academic collaborations with other institutions to improve teaching -learning process.

File Description	Documents
Appropriate documents to show the visible improvement/s in Teaching-Learning Process with seal and signature of the Principal	<u>View File</u>
Any other relevant information	No File Uploaded

6.5.3 - Number of quality initiatives taken by IQAC or any other mechanism for promoting quality culture during the year

File Description	Documents
Data as per Data Template	<u>View File</u>
Report of the work done by IQAC or other quality mechanisms	<u>View File</u>
List of quality initiatives undertaken by IQAC / other quality mechanism signed by the Principal	<u>View File</u>
Any other relevant information	No File Uploaded
6.5.4 - Institution engages in se initiatives such as Regular mee	ting

of Internal Quality Assurance Cell (IQAC) or other mechanisms; Feedback collected, analysed and used for improvements Timely submission of AQARs (only after 1st cycle) Academic Administrative Audit (AAA) and initiation of follow up action Collaborative quality initiatives with other institution(s) Participation in NIRF

File Description	Documents
Data as per Data Template	<u>View File</u>
Link to the minutes of the meeting of IQAC	<u>http://www.nsstcpdlm.org/html/IQAC-</u> <u>Minutes.html</u>
Link to Annual Quality Assurance Reports (AQAR) of IQAC	http://www.nsstcpdlm.org/html/AQAR.html
Consolidated report of Academic Administrative Audit (AAA)	<u>View File</u>
e-Copies of the accreditations and certifications	<u>View File</u>
• Supporting document of participation in NIRF	No File Uploaded
Feedback analysis report	<u>View File</u>
Any other relevant information	No File Uploaded

6.5.5 - Institutions keeps track of the incremental improvements achieved in academic and administrative domains of its functioning through quality assurance initiatives For first cycle: Describe two examples to show incremental improvements achieved within the institution during the year in not more than 100 - 200 words each For second and subsequent cycles: Describe two examples to show incremental improvements achieved within the institution due to quality initiatives since the previous accreditation in not more than 100 - 200 words each

#### Research Centre

Our research centre has been established in 2015 for promoting research in education and developing research culture among teachers, student teachers and research scholars. Our institution is acting as a channel for development and transmission of knowledge besides organizing research colloquiums and seminars at national and international level so that we can meet the required standards of research excellence. All research activities have been managed by the research team in the college. To maintain a remarkable momentum, our research centre has been promoting collaboration between other research centres in university and other institutions. During this academic year a national webinar was conducted in collaboration with alumni association, School of pedagogical sciences,MG University.Research centre also organized a web series on research topics.

#### Collaboration

After the second accreditation IQAC gave more emphasis in forming academic collaborations with other institutions within and outside the state. Our institution organized various activities in collaboration. Two weeks workshop on biodiversity conservation was organised in collaboration with Central Academy for State Forest Service, Dehradun. Webinars were organized in collaboration with Department of Geography, University College, Thiruvananthapuram, Maxweber institute of social scienceand District Medical Office, Pathanamthitta. Training programmes and awareness classes were organised in collaboration with Kerala Police, Kodumon Grama panchayath, Pandalam and Women and child development, Govt. of Kerala

File Description	Documents
Relevant documentary evidence in support of the claim	<u>View File</u>
Any other relevant information	<u>View File</u>

### INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 - Institutional Values and Social Responsibilities

7.1.1 - Institution has a stated energy policy streamlining ways of energy conservation, use of alternate sources of energy for meeting its power requirements Describe the institution's energy policy streamlining ways of energy conservation, use of alternate sources of energy for meeting its power requirements in not more than 100 - 200 words.

Our institution follows sustainability practices in power consumption. The building of the institution is illuminated with LED bulbs instead of the traditional lighting systems. Our motto is "energy saved is energy created". The practice of switching off or unplugging the electrical equipment such as fans, lights, computers and printers when not in use is encouraged in the whole campus. Use of Energy Efficient Equipment is encouraged in the campus. Master switches are provided for each room to shut down power of entire room when not in use. We recommend a limited use of refrigerator/freezers. We encourage the use of public transport system among students. In order to help reduce fuel use, we promote sharing system in private vehicles. Our institution has a bio gas plant. Moreover, the college adopts many measures to reduce the use of non- renewable energy resources. The infrastructure of the college was designed in such a way that it provides adequate lighting and ventilation. Due to the availability of sufficient lighting, power requirement is very low during the day time. Save energy stickers are displayed on the switch boards.

File Description	Documents
Institution's energy policy document	<u>View File</u>
Any other relevant information	No File Uploaded

7.1.2 - Institution has a stated policy and procedure for implementation of waste management Give a brief note on the institution policy for waste management along with its implementation procedure in not more than 100 - 200 words.

The students are motivated to recycle the waste materials into attractive products. All the waste from the campus is collected and segregated into wet, dry and plastic waste. The institution implements effective waste management through waste segregation and recycling of the waste. Students and faculties work together to implement the waste management techniques in the campus very fruitfully.Dustbins are placed in every classroom, laboratory, staff room, and at different locations in the campus. All waste/garbage from college is segregated at source and disposed of in a proper manner. The degradable waste is given away to bio gas plant and wastes like newspapers and other materials are sold to vendors. Use of plastic carry bags are prohibited in the campus. The liquid waste management is also done effectively by water conservation and prevention of water wastage in the campus. The drinking water in the campus is cleaned in every week. The life of electronic goods is extended by proper way of maintenance. Special attention is given to purchase systems with longer guarantee period. Proper utilization of electronic devices and their timely repair also helps in reducing e-wastes.

File Description	Documents
Documentary evidence in support of the claim	<u>View File</u>
Any other relevant information	No File Uploaded
7.1.3 - Institution waste manage practices include Segregation o waste management Vermi-com plants Sewage Treatment Plant	f waste E- post Bio gas

File Description	Documents
Documentary evidence in support of each selected response	<u>View File</u>
Geo-tagged photographs	<u>View File</u>
Income Expenditure statement highlighting the specific components	<u>View File</u>
Any other relevant information	No File Uploaded
7.1.4 - Institution has water management and Two of the above	

conservation initiatives in the form of 1. Rain	
water harvesting 2. Waste water recycling 3.	
Reservoirs/tanks/ bore wells 4. Economical	
usage/ reduced wastage	

File Description	Documents
Income Expenditure statement highlighting the specific components	No File Uploaded
Documentary evidence in support of the claim	No File Uploaded
Geo-tagged photographs	<u>View File</u>
Any other relevant information	No File Uploaded

7.1.5 - Institution is committed to maintenance of cleanliness, sanitation, green cover and providing a pollution free healthy environment Describe the efforts of the institution towards maintenance of cleanliness, sanitation, green cover and providing a pollution free healthy environment in not more than 100 - 200 words

The campus is kept neat and tidy every day. We have a very good practice of cleaning the campus daily which has kept our institution clean. We provide door mats in each class and keep trash cans also. We organize cleaning day events frequently. We maintain hand soaps and toiletries in public wash areas and the practice of littering is strictly prohibited. Our student teachers regularly conduct awareness classes on the importance of cleanliness and pollution free environment in nearby schools as part of the capacity building programmes. The Institution is committed to managing its campus in accordance with responsibilities towards promoting sustainable environment. Our institution has taken up various initiatives tomaintain a nature friendly campus. The campus is full of greenery and is kept clean and tidy. The gardens, medicinal plants and other plantations inside the campus is maintained and nurtured periodically by our students with the help of teachers. Every year during the monsoon period, tree plantation is carried out and deceased plants are replaced. Several Quotes related to the importance of clean and green environment are displayed on the campus.

File Description	Documents
Documents and/or photographs in support of the claim	<u>View File</u>
Any other relevant information	No File Uploaded
7.1.6 - Institution is committed green practices that include En of bicycles / E-vehicles Create p friendly roads in the campus D	ncouraging use pedestrian

# free campus Move towards paperless office Green landscaping with trees and plants File Description Documents

File Description	Documents
Videos / Geotagged photographs related to Green Practices adopted by the institution	<u>View File</u>
Circulars and relevant policy papers for the claims made	<u>View File</u>
Snap shots and documents related to exclusive software packages used for paperless office	<u>View File</u>
Income- Expenditure statement highlighting the specific components	<u>View File</u>

# 7.1.7 - Number of expenditure on green initiatives and waste management excluding salary component during the year (INR in Lakhs)

### 0.416

File Description	Documents
Data as per Data Template	<u>View File</u>
Income Expenditure statement on green initiatives, energy and waste management	<u>View File</u>
Any other relevant information	No File Uploaded

7.1.8 - Institution puts forth efforts leveraging local environment, locational knowledge and resources, community practices and challenges. Describe institution's efforts showcasing the way it leverages local environment, locational knowledge and resources, community practices and challenges in not more than 100 - 200 words

Our college always maintains a community-friendly attitude in all the ways possible. We make an effort to meet the most pressing needs in the community in whatever way we can. In order to foster mutual understanding and trust, we organised lecture series led by distinguished individuals from many walks of life, community living camps, and other educational and cultural exchange initiatives. At nearby schools, the college runs capacity-building programmes on a variety of social issues. The highlights in this regard include various programmes like interactions with teachers who are local community members, awareness classes taught by experts and psychologists, etc. Institution also organised training programmes in collaboration with Police department, Kudumbasree, District medical office etc. This is how our students are taught so that they are constantly keen to engage in positive interactions with the local community and educational institutions on a daily basis.

File Description	Documents
Documentary evidence in support of the claim	<u>View File</u>
Any other relevant information	No File Uploaded
7.1.9 - The institution has a pre- of conduct for students, teacher administrators and other staff a periodic sensitization program regard: The Code of Conduct is the website There is a committe adherence to the Code of Cond- organizes professional ethics pr students, teachers, administrate staff Annual awareness program Code of Conduct are organized	rs, and conducts mes in this s displayed on ee to monitor uct Institution rogrammes for ors and other mmes on the

File Description	Documents
Copy of the Code of Conduct for students, teachers, administrators and other staff of Institution / Affiliating University	<u>View File</u>
Web-Link to the Code of Conduct displayed on the institution's website	<u>View File</u>
Reports / minutes of the periodic programmes to appraise adherence to the Code of Conduct	<u>View File</u>
Details of the Monitoring Committee, Professional ethics programmes, if any	<u>View File</u>
Any other relevant information	No File Uploaded

#### 7.2 - Best Practices

7.2.1 - Describe at least two institutional best practices (as per NAAC format given on its website) Describe any two best practices successfully implemented by the institution as per NAAC format Ι Title Awareness of an Immaculate and Verdant Environment Objective To establish a Green and Sustainable Campus The Context The college held different awareness activities to make the campus Plastic Free and Green . The Practice Webinar on Climate Change, workshop on forestry and ecosystem, Poster, Collage and Slogan competitions, Webinar on Wetland actions for People and Nature. Evidence of Success The publicity of the lecture series is promoting open learning process on campus. Problems Encountered Unavailability of renowned scholars at the convenience of both parties. II Title Instilling a research spirit with an investigative outlook for accelerating technological growth Objective To enhance the quality of undergraduate and postgraduate projects,

as well as publishing papers in esteemed journals.

#### The Context

Continuous research and development have become necessary This prompted the college to increase its research activities.

#### The Practice

To instil research efforts, research Centre of the College has organized an exploratory webinar series. "A to Z of Research".

Evidence of Success

The degree of involvement by the audience, can be used to quantify the success of research talks.

Problems Encountered

In the setting of a webinar, the absence of a face-to-face interaction may have affected its quality.

http://www.nsstcpdlm.org/pdf/Best\_Practices\_21-22.pdf

File Description	Documents
Photos related to two best practices of the Institution	<u>View File</u>
Any other relevant information	No File Uploaded

#### 7.3 - Institutional Distinctiveness

7.3.1 - Performance of the institution in one area of distinctiveness related to its vision, priority and thrust Describe the institutional performance in one area of distinctiveness related to its vision, priority and thrust in not more than 100 -200 words

Our institution establishes objectives for our students to accomplish through distinct activities both inside and outside the college. Our main emphasis is on providing students with rigorous training in value-added/short term courses .

One week value added course on Soft Skills for the Smart Teacher was held from September 15, 2021 onwards. Dr. Asha A.K., Assistant Professor, Aishabhai College of Education, SNDT University, Mumbai led the sessions. A short-term course on NET/SET orientation: Chemical science was offered from September 29 to October 5, 2021. The Key note speaker of the programme is Dr. Binil P Sasidharan, Asst. Professor, Dept. of Chemistry, St. Gregorious College, Kotarakara.

A national level intensive crash course on UGC NET for Geography was conducted from 5 October 2021 to 11 October 2021. Sessions were led by various resource persons.

A short-term course in NET/SET orientation: Physics was also organized running from April 25 to May 1, 2022. The session was handled by Dr. Vijayakumar S, Asst. Professor, NSS College, Pandalam.

A short-term course on NET/SET orientation: Life Science was offered from September 27 to October 3, 2021. The Key note speaker of the programme is Dr. Vinod.P, Asst. Professor, Dept. of Zoology, NSS College, Pandalam.

http://www.nsstcpdlm.org/pdf/Institutional\_distinctiveness\_21-22.pdf

File Description	Documents
Photo and /or video of institutional performance related to the one area of its distinctiveness	<u>View File</u>
Any other relevant information	No File Uploaded