Yearly Status Report - 2018-2019

<table>
<tr><td colspan="2" align="center">Part A</td></tr>
<tr><td colspan="2">Data of the Institution</td></tr>
<tr><td>1. Name of the Institution</td><td>NSS TRAINING COLLEGE PANDALAM</td></tr>
<tr><td>Name of the head of the Institution</td><td>Dr.Ajimol.PG</td></tr>
<tr><td>Designation</td><td>Principal(in-charge)</td></tr>
<tr><td>Does the Institution function from own campus</td><td>Yes</td></tr>
<tr><td>Phone no/Alternate Phone no.</td><td>04734252252</td></tr>
<tr><td>Mobile no.</td><td>9496735322</td></tr>
<tr><td>Registered Email</td><td>principal_tcpdlm@yahoo.com</td></tr>
<tr><td>Alternate Email</td><td>principaltcpdlm@gmail.com</td></tr>
<tr><td>Address</td><td>N.S.S.Training College</td></tr>
<tr><td>City/Town</td><td>Pandalam,Pathanamthitta</td></tr>
<tr><td>State/UT</td><td>Kerala</td></tr>
<tr><td>Pincode</td><td>689501</td></tr>
</table>

2. Institutional Status

Affiliated / Constituent	**Affiliated**
Type of Institution	**Co-education**
Location	**Semi-urban**
Financial Status	**state**
Name of the IQAC co-ordinator/Director	**Dr.Ranjini Devi.S**
Phone no/Alternate Phone no.	**04734252252**
Mobile no.	**9447461643**
Registered Email	**ranjinidevisb@gmail.com**
Alternate Email	**principal_tcpdlm@yahoo.com**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	http://www.nsstcpdlm.org/AQAR2017-18.pdf

4. Whether Academic Calendar prepared during the year	**Yes**
if yes,whether it is uploaded in the institutional website: Weblink :	http://www.nsstcpdlm.org/pdf/College-calendar_2018-19.pdf

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	**B++**	**80.75**	**2005**	**20-May-2005**	**19-May-2010**
2	**A**	**3.24**	**2014**	**24-Sep-2014**	**23-Sep-2019**

6. Date of Establishment of IQAC	**15-Dec-2005**

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
IQAC meeting	**08-May-2019**	**4**

	1	
IQAC meeting	06-Mar-2019 1	6
National seminar on catalytic factors of social science	12-Dec-2018 3	102
IQAC meeting	08-Nov-2018 1	6
AISHE submission	30-Sep-2018 1	0
Teacher training workshop in collaboration with WWF	02-Jun-2018 1	64
[View File](#)		

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Nil	0	Nil	2018 0	0
No Files Uploaded !!!				

9. Whether composition of IQAC as per latest NAAC guidelines:	**Yes**
Upload latest notification of formation of IQAC	[View File](#)
10. Number of IQAC meetings held during the year :	**3**
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	**Yes**
Upload the minutes of meeting and action taken report	[View File](#)
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	**No**

12. Significant contributions made by IQAC during the current year(maximum five bullets)

Skill development programme, Donation of study materials to orphanages, Distribution of cloth bags to community, Cleaning the locality, Volunteering of students in medical camp

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Health management	Ayurveda and health management class
Plastic recycling	Invited talk on Plastic recycling
National seminar	National seminar on catalytic factors of social science research
Extending to community	Donation of study materials Distribution of cloth bags to community, Cleaning the locality, Volunteering in medical camps
Skill development	Skill development programme(eg:Cloth bag making)
Workshops	Teacher training workshop in collaboration with WWF, Yoga workshop, Workshop in gender issues, Workshop on eco friendly practices

14. Whether AQAR was placed before statutory body ?	No
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2018
Date of Submission	30-Sep-2018
17. Does the Institution have Management Information System ?	No

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Curriculum Enhancement and Citizenship Training ? Every academic day in the college begins with a unique Morning Assembly - a module incorporating a variety of activities such as the Thought of the day(aimed to ignite students

cognitive thought process by narrating life experiences of great leaders and social reformers), followed by News Reading ,Book Review, introducing a herbal plant , Quiz session, pledge taking and National Anthem . ? A timetable is prepared for the smooth conduct of the programme and a senior faculty member is in charge. ? The programme besides ensuring citizenship training, instils in prospective teachers a sense of pride and faith in the nation's destiny, which are important goals of education for the 21st century modern India. ? Apart from providing up to date knowledge of current events, News reading and the quiz session inspires and motivates students for competitive examinations in a healthy collaborative group environment. ? Student are encouraged to bring an original sample of the herbal plant they introduce. This has gone a long way in enlightening the students to the indigenous time tested science of Ayurveda, its rich benefits along with the importance of protecting one's own immediate flora and fauna. ? The programs of each day are documented by the respective optional students. Curricular Planning ? The B.Ed. and M.Ed. syllabus is prepared by the University of Kerala. A copy of the syllabus is available for students in the library for reference. ? During 2018, the university was in the process of revising the B.Ed. and M.Ed. syllabus. ? A need assessment process was in underway and many faculty members of this institutions chaired the curriculum revision committees of their respective subjects. ? Teachers insist that students have a personal hard copy of the syllabus of their optional and general papers as it enables students to follow the directions of the teachers and ensures systematic study habit. ? In every subject after each unit, a list of references is given which is very beneficial to teachers and students alike. ? The subject teachers of the eight optional subjects meet in the staff room once a week headed by the senior faculty member to discuss the progress in content, Miro teaching sessions ,discussion lessons, demonstration and criticism classes . ? Teachers record the progress of syllabus and practical works in their Teaching dairy on a daily basis. The progress of content is monitored by the principal. ? A Student-Faculty committee functions comprising of a representative from each optional class, a chairman and vice chairman under a senior faculty member. All faculty members attend the meeting. Important curricular and co-curricular programs are discussed in this forum, including the dates of mid-sem exams, model exams, practice teaching sessions, community centered activities, Arts competition etc. ? The college has a University counsellor who represents the students and the college in the University committees. He ensures that voices of the students are heard in the various student's bodies of the University. ? The college bagged the first prize and Ever Rolling Trophy in the state level Arts competition of Training Colleges attended by students from more than 150 colleges different colleges and 5 Universities throughout the state-rangoltsav. ? This achievement is indeed a clear mark of the superior curricular and co-curricular planning envisaged by the college. Curriculum Delivery and Documentation ? All most all teachers in the college are Ph.D. holders with a good number of research papers to their credit. ? The good research background of the teachers ensures quality teaching to a great extent. ? A college Academic calendar is prepared at the beginning of every academic year based on the University academic calendar. ? The academic calendar clearly outlines the number of working days, dates of starting the practice teaching, dates of test papers, mid -semester exams, model exams, th portions to be covered every month., schedule of school-based activities, college-based activities including micro teaching sessions and recording, discussion lessons, demonstration and criticism lesson plans. ? At the beginning of each semester the eight subject associations give a list of programs that they wish to organize to the principal for consent. The coordinators of various clubs – Nature club, Eco-club, Extension club, Film -club, women cell, also prepare a tentative schedule of the activities they plan to organize. ? A tentative plan of action is prepared by each faculty member at the beginning of each academic year. ? Such a practice gives both

teachers and students a clear idea of the curricular and co-curricular activities of the ensuing year. ? This academic year the state experienced unprecedented floods which began on Aug 15th, the day when the Independence Day celebration was going on in the college. ? A few days of classes were lost however the loss was overcome by working extra hours on week days and Saturdays to complete the pending portions .The College remembers with gratitude the support of the P.T.A., the Alumni and local bodies during these trying times. ? A fully functional gym, language lab, computer lab, yoga classes, sports and games ensures a holistic development of each pupil. ? Teaching learning scenarios are made interesting and participatory by employing innovative teaching learning technique such as Flipped learning, constructivist lesson deigns, Problem posed learning, Critical pedagogy, Debates, smart classes using LCD and smart boards ICT based materials and hands on experience. ? The IQAC coordinator makes a special effort in properly documenting and maintaining a hard copy of all the curricular and co-curricular activities including those of the eight subject associations and various clubs functioning in the college.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entreprene urship	Skill Development
0	0	Nil	0	0	0

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nill	0	Nill
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
Nill	0	Nill

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	Nil	Nil

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Yoga	21/06/2018	15
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BEd	Education	50
MEd	Education	20
View File		

1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained

Feedback forms are scientifically prepared focusing on various academic parameters such as appropriateness of the syllabus, teaching-learning scenarios, infrastructural facilities and student satisfaction. They are then distributed to students, parents (during P.T, A meetings or send home through students), Teachers and Alumni members. Student feedbacks are discussed and the responses are analyzed and plan of action is formulated. Feedback from Students Action Taken 1. Semester exams to be held in the scheduled dates by the University so that the teachers get enough time to complete the syllabus. The members of the Board of Studies were informed of the student feedback and through them the matter was brought to the attention of the Registrar and controller of Examinations who promised to do the needful. 2. Opportunities to interact and visit students of other colleges and Universities of the same discipline. The College council headed by the Principal gave necessary directions to subject teachers to visit other institutions with their students and encourage student interaction. 3. The syllabus is overburdened with content with the result that very little time is available under the prevailing semester system for community-based extension activities and other extracurricular activities. The BOS members were informed who promised to convene Curriculum revision committees. Feedback from Teachers Action Taken 1. There is an overload of content in some semesters, especially psychology. The members of the Academic council and Board of Studies were informed and they have promised to address the matter in the ongoing curriculum revision process. 2. More National and International seminars to be organized by the Research Center with focus on presentations of Research papers. The Research center organized a National seminar on Dec 13 and 14 – Catalytic factors of Social Science Research and many research scholars from other colleges and Universities presented Research papers. 3. All teachers expressed satisfaction in the infrastructural facilities and policies of the Principal and Management. The Principal and Management promised all help to teachers in the smooth functioning of the college 4. More seminars on ICT tools to be organized. It was decided to conduct seminars and workshops on ICT related topics. Feedback from Parents Action Taken 1. Majority of parents expressed satisfaction with the physical security and safety standards in the college and hostel. The management expressed satisfaction with the functioning of the P.T.A and promised all support in future endeavors. 2. More hands-on experience on ICT related topics. It was decided to provide more time for practical training making the best use of the fully fledged computer lab and highly skilled faculty members. 3 The frequency of P.T.A meetings to be increased and more parents to be personally invited by the principal. Arrangements were made to conduct at least two meetings in each semester. 4.Provide financial assistance to the needy flood affected students. The decision was accepted by all and necessary action was taken. Feedback from Alumni Action Taken 1. The Alumni promised all help to the flood affected victims of the college. The Principal agreed to the suggestion and necessary steps were taken. 2. More resourceful

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
MEd	Education	25	32	20
BEd	Education	50	696	50
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	50	20	10	5	Nill

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
17	17	11	4	1	7
View File of ICT Tools and resources					
View File of E-resources and techniques used					

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

In our institution we are giving much importance to student mentoring system as that of academic aspects. This helps both the teachers and the students to know each other and to maintain a cordial relationship. There are 17 teachers in the institution. They will be mentoring 70 student teachers. The process of tutorial is taking place based on a fixed time schedule.UG and PG departments have separate time schedule for this purpose.UG students are assisted by UG teachers and PG students are assisted by PG teachers. The approximate mentor mentee ratio is 1:4. The teacher is acting as a torch bearer of all the activities of the students. Students will receive proper feedback from their mentors regarding their academic performance periodically. During each tutorial system the students are expected to present their own views about a particular issue. Here the teacher will give her own suggestions and explanations. The fellow students will also participate actively in that session. So, the student mentoring system is very active and had fruitful effects of its own.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
70	15	1:5

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
16	16	Nill	Nill	15

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2018	Dr. Malini P M	Associate Professor	Dr. K Sivadasan Pillai Memorial National Award for accomplished Teacher Educator, CTE Southzone India
2018	Dr. Sreevrinda Nair.N	Assistant Professor	Talented Writer award -CTE
[View File](#)			

2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BEd	181	2017-19 4th semester	03/04/2019	05/04/2019
MEd	Nil	2017-19 4th semester	29/03/2019	28/06/2019
[View File](#)				

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

An academic calendar is prepared at the beginning of the academic year which is strictly followed and the actual implementation of which is made sure of. Academic activities are planned semester wise and as part of evaluation of the effective implementation of the proposed activities, monitoring of activities of each semester is done. Theoretical and practical aspects of both the programmes offered (M. Ed and B. Ed) were taken care of. Maximum care is ensured to encourage learner centered classes and the progress of Students are monitored through a process of continuous internal assessment. Constant focus is paid to inculcate qualitative teaching and research culture in students. Student assessment is done on the basis of their attendance, their meticulous efforts with regard to assignments, seminars etc., and their performance in class tests, mid -semester examinations, and model examination etc. Other activities are also incorporated in the evaluation process which include capacity building programmes, school based and community-based activities, peer teaching, field work, practicum, participation in intercollegiate competitions and so on and so forth. In addition to the above-mentioned evaluation techniques the Post-Graduate students, are evaluated on the basis of self-development programmes (SDC). Proficiency in theoretical aspects is evaluated

through regular tests. Frequent feed backs are given to students and constant discussions on examination results are carried out for betterment. Tutorials and mentoring sessions help in identifying difficulties and for following remedial measures. They are permitted to answer bilingually and additional materials and help are provided for the needy and changes monitored and enquired. Practical aspects are given equal significance. Students are initially trained through discussions demonstration classes, microteaching etc. and opportunities are provided for taking criticism classes and suggestions and corrections are provided. Following these students are given practical experiences in actual school environment through school induction (5 days) and two spells of practice teaching stretching for 10 weeks in the 3rd and 4th semesters respectively. These tangible experiences are utilized for correction, evaluation and improvement. Observation of classes is done by the optional teacher concerned and general teachers and the mentoring teachers in schools. Evaluation is done on the basis of specific evaluation criteria. Immediate feed backs are given for improving the quality of teaching. For the evaluation of and promotion of research culture of students' internal evaluation of a research project followed by an external viva voce for B.Ed students and an internal evaluation of theses of M. Ed students followed by external viva voce are strictly conducted. Internal marks are published and displayed before each semester exam. An external online examination in the final semester for multiple choice questions mark the final evaluation for which the students are evaluated internally in every semester.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

A detailed plan of action for all academic endeavours including examinations is prepared at the very outset of the academic year stretching from June 1st 2018 to March 31st 2019 by the staff. This planning helped in the time bound execution of a lot of activities without any academic disturbances. The strict execution of activities planned formed the strong foundation for the successful completion of numerous tasks. The college re opened on the 1st of June. World Environment Day celebrations of the year were conducted on June 5 2018Community Living Camp was initiated on 18 June itself strictly adhering to the academic calendar followed by Seminar on Environmental Education on 19 June. Field visit was arranged on 22 as per the plan.2018-2020 batch admission for B.Ed and M.Ed started on23 June. Classes started for the new batches on July 2, 2018.As scheduled orientation programme for the new admits and PTA Meeting were conducted on the same day. Mid Term Exam for third semester students was conducted on 23 June itself without fail as per the plan. Data collection for third semester students began on July 2 which ended on 31 July adhering strictly to the original plan of action. Resource lecture on communication and better writing was organized according to the academic calendar on July10. For the newcomers as planned previously a "Discover Yourself Programme "was organized. The Women's Study Unit of the college took the initiative in organizing an Exhibition –Cum-Sale on August 2 adhering to the academic plan. Geography association carried out a Quiz competition on August 6 .Achievers day was celebrated on August 8 2018 under the initiative of M.Ed Association. As usual this year also Independence Day celebrations were organized beginning with flag hoisting followed by special programmes. On 18 August College closed for Onam and re-opened after vacation on 29 August 2018.As usual, this year also Teacher's day celebrations were conducted on the 5th of September. A workshop on Yoga was conducted on September 12. Midterm examination for first semester M Ed students, SDC Workshop for third semester M. Ed students were executed well according to the plan. As scheduled in the beginning 27 and 28 of September were spared for Arts festival. Without fail, this year also Gandhi Jayanthi was observed on October 2. As suggested in the academic calendar SDC Workshop for M. Ed's students was conducted on the 3rd of October. Yoga

performance test was conducted on October 10. Model examination for both B. Ed and M. Ed started on 15 October followed by Pooja holidays. As indicated in the calendar, Model Examination for first semester B. Ed's students was conducted on 22 October and first semester M. Ed's students initiated their Internship on the same day. University examination for the Third semester M.Ed. was on the 30th of October 2018. On 31 October observation of Pathakadinam followed by oath was done as decided earlier. Oath taking ceremony of the College Union was on the 1st of November. Regular classes for the fourth semester M. Ed students started on the 5 th of November 2018 without deviating from the original plans indicated in the academic calendar. Model exams for the first semester M. Ed students stretched from 5th to 9th as scheduled. College day was celebrated on 12 November as scheduled. On 15 November M. Ed students attended the National Seminar organized by Department of Education Thiruvananthapuram. University Examinations for M. Ed and B. Ed started on 16 th and 23 rd respectively. On December 11, following the academic calendar College Union and Arts Club were inaugurated. On the 13th and 15thNational seminar was organized by our Research Centre. Christmas holidays started on the 20th of December and college re opened on 31st. Birth Anniversary of our founder, 'Mannam Jayanthi' was celebrated this year also, as usual on the 2nd of January 2019.Viva Voce of third semester M. Ed students were conducted on 10 and 11 January and on 12th the representatives from the college participated in the ritual "Thiruvabharana Khoshayathra".16 and 17 January were allotted for midterm examinations for second and fourth semester M. Ed students as indicated in the calendar. Phase 2 Internship at D.Ed level for second semester M.Ed students and Phase 3 Internship at B.Ed level for fourth semester M.Ed students started on 21 January and 23 January respectively strictly following the calendar. Both came to a close on 9th and 6th of February respectively. As it is routinely celebrated, this year also Republic Day celebrations were planned and organized on 26th of January 2019. Following the University calendar practical examinations were conducted on the 31st of January. A Resource lecture on Learning Disabilities by ICON was planned and was adhered strictly in organizing it on the 13th of February 2019. Senate election of Kerala university turned into on 15th February 2019. The study trip took place according to plan on February 26th. As part of implementing SDC referred to in the fourth semester M.Ed Curriculum, a workshop on Gender Issues was organized on the 27th of February. The fourth semester B.Ed Viva-voce was on 1st of March 2019. Students participated in the inter collegiate competitions "Rangothsav 2019" on 8th and 9th of March 2019. Model Examination for Second Semester and Fourth Semester M. Ed students were on 11th and 12th of March. On March 14, 2019, a farewell meeting for the principals retirement was convened according to the plan. On the same day as stipulated, the college magazine was released. As previously planned, a staff tour was conducted on 16th march. A special farewell meeting was organized by the staff on 20 March 2019. University examination for fourth semester M.Ed commenced on 22 March 2019. The summer vacation began on March 29th 2019. During vacation two days – May 28 and 29 were allotted for Research proposal presentation and Viva voce of M.Ed students. In short, the academic calendars timetable is strictly adhered to in order to ensure the smooth running of all academic programmes, including exams.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

http://www.nsstcpdlm.org/html/programme_outcomes.html

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students	Number of students passed	Pass Percentage

			appeared in the final year examination	in final year examination	
Nil	MEd	Education	19	17	89.47
181	BEd	Education	49	48	97.96
View File					

2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

http://www.nsstcpdlm.org/pdf/SSS_18-19.pdf

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Nill	0	0	0	0
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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
National Seminar on Catalytic factors of social science Research	Research Centre in Education	13/12/2018
Workshop on eco friendly practices	Nature club	28/02/2019

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Talented Writer award -CTE	Dr. Sreevrinda Nair N.	Council for Teacher Education	Nill	Teacher Education
Dr. K Sivadasan Pillai Memorial National Award for accomplished Teacher Educator, CTE Southzone India	Dr.Malini.P.M	Council for Teacher Education	Nill	Teacher Education
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
0	0	0	0	0	Nill

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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
0	Nill

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	BEd	Nill	0

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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
BEd	24
MEd	10

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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Relationship between procastination and problem solving ability in Mathematics among Secondary School students	Dr.Malini.P.M	Teacher Learner and Society	2018	0	0	Nill
Predictive efficiency rights awareness on social sensitivity among secondary	Dr.Ajimol P.G	Teacher Learner and Society	2018	0	0	Nill

Title	Author	Journal	Year			
school students						
Effectiveness of ICT integrated learning in enhancing environmental attitude of secondary school students	Dr.Suma. K.O	Teacher Learner and Society	2018	0	0	Nill
Yoga on educational stress of college students	Dr.Vinod Kumar.K	International Journal of Physiology ,Nutrition and Physical Education	2018	0	0	Nill
Effectiveness of certain tasks on listening skill in English of students at higher secondary level	Sreevidya Nair.N	Gurujyothi Research and Reflections	2019	0	0	Nill
[View File](#)						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
0	0	0	2018	Nill	Nill	0
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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	4	16	5	Nill
Presented papers	4	8	Nill	Nill
Resource persons	4	6	2	Nill

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
0	0	Nill	Nill

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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
0	0	0	Nill

No file uploaded.

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
0	Geography Association	Soil testing after flood in Pandalam GramaPanchayath	1	12
0	Extension club	Donation of library books	5	14
0	Extension club	AIDS day awareness campaign	2	64
0	Extension club	Provided drinking water to the pilgrims of Sabarimala	4	15
0	Extension club	Community survey	2	15
0	Extension club	Donation of study materials	5	17
0	PG Department	Community survey on a regional level environmental disaster(flood) to analyse the problem, identify the cause and suggesting strategies to overcome.	2	20

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
0	0	0	0

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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Academic	Internship	NSSBHSS, Pandalam, NSSGHS, Pandalam, NSSHS,Kudassanad, Govt.HSS ,Thottakkonam, MGMHSS.Thumpamon, St.Pauls HS, Nariyapuram,	22/06/2018	03/09/2018	BEd students
Academic	Internship	MMTTI-Thazhakkara, PMTTI-Mezhuveli ,Pathanamthitta, DIET-Kottarakkara, DIET-Chengannur, PGM TTI-Parakkode	21/01/2019	08/02/2019	MEd students
Academic	Internship	DIET-Kollam, DIET-Chengannur, BRC, Mavelikkara, BRC, Pandalam, BRC, Adoor	15/10/2018	27/10/2018	MEd students

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
0	Nill	0	Nill

No file uploaded.

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
0.2	0.16

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Classrooms with Wi-Fi OR LAN	Existing
Value of the equipment purchased during the year (rs. in lakhs)	Existing
Seminar halls with ICT facilities	Existing
Classrooms with LCD facilities	Existing
Seminar Halls	Existing
Laboratories	Existing
Class rooms	Existing
Campus Area	Existing
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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
0	Nill	0	2021

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	7913	1565249	21	15000	7934	1580249
Reference Books	761	380500	Nill	Nill	761	380500
Journals	35	30000	Nill	Nill	35	30000
CD & Video	170	30000	Nill	Nill	170	30000
Weeding (hard & soft)	831	423725	Nill	Nill	831	423725
View File						

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content

0	0	0	Nill

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4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	37	29	35	29	1	4	2	100	1
Added	2	0	1	0	0	1	0	0	1
Total	39	29	36	29	1	5	2	100	2

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

<div align="center">100 MBPS/ GBPS</div>

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
0	Nil

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
0.15	10450	0.5	49663

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

All departments have been provided with internet system. Students are encouraged to make use of computers for power point presentation, seminars and projects. Research scholar room for faculty –research scholar interaction is provided. CCTV camera device was upgraded. Internet facilities and computers are provided in the library. Orientation programme for the students in the library service is conducted. Celebrates reading week with innovative programmes. Introduced paper clippings on the notice board. Preparation and distribution of educational aids for practice teaching schools was done. Seminar halls are used to conduct food fests, SUPW exhibitions, and exhibition of instructional aids. Internet browsing facilities in the computer lab is provided to students during working hours. Official meetings are informed through SMS. Training was given to students on taking online examination. Online examinations were conducted in the computer lab. Facilities like multi gymnasium, caroms, chess, table tennis, badminton etc are provided. Yearly updating of facilities is done by utilizing govt. fund. Maintenance of the sports facilities are met by PTA fund. Class on yoga practice was conducted for the trainees as a part of physical education programme. The institution host workshop on health awareness in the seminar hall. Physical and health education department conduct awareness programme on AIDS and its preventive measures for teacher trainees as a part of club activities. A talk on food adulteration and

its ill effects on health were also conducted. The institution encourages our students to take part in various sports competition conducted at the institutional, university as well as national level. Annual sports day is celebrated every year. Students participated actively in the competitions conducted in the institution. The college uses a stadium (common for all the institutions in the campus). It contains one shuttle badminton court. Facilities for table tennis and caroms are also available in the college. Completely equipped gymnasium is also there. A special award distribution ceremony is organized to congratulate the winners of the college athletic meet. The college has established a room for guidance and counseling team and is made available for guidance and counseling of the students. Placement centre functioning in the institution helps the student to find out employment opportunities. Drinking water facilities are provided. The use of generators helps in the normal functioning of the institution when there is power failure. The canteen facility which is common to all the institutions in the complex is also helpful to both students and staff. 19-20

http://www.nsstcpdlm.org/pdf/Facilities_ProceduresPolicy_18-19.pdf

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	PTA Scholarships endowments	11	17000
Financial Support from Other Sources			
a) National	0	Nill	0
b)International	0	Nill	0
View File			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Communicative English	10/07/2018	50	Overseas English Training Centre
Skill development programme	20/06/2018	50	0
Yoga	12/09/2018	50	0
Awareness programme on alcoholism and drug abuse- A reminder to mankind	16/10/2018	50	0
View File			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive	Number of benefited students by career	Number of students who have passedin the comp. exam	Number of studentsp placed

2018	Mentoring	70	70	38	4

View File

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
5	5	10

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
00	Nill	Nill	General education Dept. Govt of Kerala,	12	4

View File

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2019	5	BEd	UG	NSS Training College, Pandalam	MEd

View File

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	6
SET	7
Any Other	25

View File

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Recitation	Institution	45
Essay writing	Institution	62
Shot put	Institution	30
Discus throw	Institution	16

View File

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2018	00	National	Nill	Nill	00	00

No file uploaded.

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The college union was inaugurated on 11-12 2018 by famous film director and film critique Sri. Madhu Eravankara and the Arts club by serial and film actor Sr. Krishnaprasad. Union chairman Sri. Rahul Prasad presided over the function. The formal welcome speech was done by the principal Dr. K. Remadevi. Felicitations were made by Staff Secretary Dr.Tara S. Nair, Jr. Superintend Sri Manmathan Nair, P T A Vice President Sri. Ajith Kumar and former Union Chairman Dileep Kumar. Vote of thanks was proposed by Union General Secretary Miss Veena Vijayan. College union celebrated various important days and festivals like Onam, Independence Day, Republic Day, World Environmental Day etc. Onam was celebrated with Onam Sadya, thiruvathirakali, flower carpet show, and various cultural programmes. Drinking water supply to the sabarimala pilgrims was done under the leadership of the college union. Union also took initiatives to conduct the annual athletic meeting and arts festival to develop health physical and mental development of students. Union also observed Gandhi jayanthi with community service and cleaning the premises of the campus. Union organized a welcome programme to the new comers and arranged a farewell function to the principal Dr. K. Remadevi. Also, union organized community living camp, which is a part of the BEd curriculum to enhance social relationship among the students. Field trips and study tours were also organised , which gave everlasting sweet memories in their minds. Students actively participated in the state arts festival of B. Ed. College students 'Rangolsav' and the college won the ever-rolling trophy for getting maximum points. Union Chairman - Rahul Prasad Vice Chairperson - Elizebath Jacob U U C - Sujana General Secretary - Veena Vijayan Sports Club Secretary - Arya B Arts Club Secretary - Aswathy M Nair Magazine Editor - Anjali S Lady Representatives - Kochurani J K Geethu Gopinath Grievance Redresses Cell - Maneesha Nair

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

0

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

Alumni participated in Pravesanothsavam, the introductory programme for small children in Moozhiyar Government UPS, organised by Kerala State Education Department. They distributed study materials. Our alumni donated study materials to students belonging to socially and economically backward class.

The alumni representatives from different occupations interacted with existing batch of students and shared their experiences and provided educational and career guidance. They also helped their juniors by giving demonstration classes at the time of preparation for practice teaching.

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Decentralisation and participative management are the key factors for the success of programmes conducted in the institution. Flood-affected the State of Kerala during 2018-2019 and Pathanamthitta District where the institution is located is a major affected area. Many members of the institution were affected by the flood, a timely intervention was done by the institution in the form of manpower, financial assistance, resource mobilization and moral support was given as a team and which help a lot of members to overcome the disastrous situation. Post-flood cleaning was an activity undertaken by the local body where the institution is located. Cleaning materials were purchased and students and staff participated in the cleaning work of Pandalam local market and premises. Flood-affected the health conditions of many people in Pathanamthitta District, a medical camp was convened by the Malayalam film actress Manju Warrier foundation. Staffs and students of our institution volunteered the activity and extended their wholehearted support in the programme. These two activities were highly successful and are the result of wholehearted support from all the stakeholders of the institution

6.1.2 – Does the institution have a Management Information System (MIS)?

No

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Admission of Students	The admission is done strictly following University and State norms. Applications are sort out in the institution and rank list are prepared strictly adhering to the rules. The rank list is published on the college website and notice board. Admission cards showing fee details are sent to eligible candidates
Industry Interaction / Collaboration	The institution collaborated with Manju Warrier foundation and students volunteered for the medical camp organized at Arnamula as a post-flood activity. The institutions also collaborated with the Pandalam Municipality in the post-flood cleaning work of the market and premises and supplied clothes and other essential materials to the flood-affected area.
Human Resource Management	The institution believes in the all-around development of student personality. Participation and winning the title in the all-Kerala

	Interuniversity Arts festival of Teacher Education institution was an example. Our students excelled in all the activities and it was the result of continuous encouragement from the part of staff and parents. Inter-house competitions are held every week to bring out the hidden talents in students. Literary and non-literary competitons are also held to encourage students to bring out their talents.
Library, ICT and Physical Infrastructure / Instrumentation	Annual maintenance is done to maintain the physical infrastructure of the institution. The classrooms are well ventilated and with proper air circulation. Facilities are made for indoor and outdoor games and recreational activity. Sbjects labs are also equipped with sufficient infrastructure. The computer lab is well equipped with 25 computers and a high-speed internet facility. Half of the classrooms have LCD facility. Office is fully automated.
Research and Development	The institution has a well-functioning research centre. Each year the research centre organizes seminars on innovative research topics to enrich the knowledge of its stakeholders. The national seminar was organized on Reference management and Qualitative research. A workshop on data analysis using Excel and SPSS was organized for M.Ed. students to improve their research skills.
Examination and Evaluation	: The institution has a good mechanism for the examination and evaluation of students. The exams are conducted at regular intervals to keep the students on track and the evaluation system is objective. The results of exams and internal marks are displayed on the notice board to make the process more transparent and objective. Remedial measures are given to weaker students. Individual guidance and mentoring are done based on the results of exams. Term-end and year-end evaluations along with continuous assessment is the basis of the final assessment of students.
Teaching and Learning	The teaching-learning programmes are designed to bring out the best in students. Skill improvement practices such as Micro teaching classes and Demonstration classes were arranged for

	every student. Seminars are given to enhance the teaching skills of students. Group works are also promoted to bring collaborative work culture among the students and teachers. Integration of ICT is also done in the teaching-learning activity to keep up with the changes.
Curriculum Development	The faculty members were actively involved in the workshop organized by the University of Kerala on four years integrated BEd programme . Faculty members assigned the role of different subject convenors for the preparation of the curriculum. Faculty members were also members of the curriculum workshop of BEd-MEd integration. Subject association workshops were organized in the institution to discuss the changes incorporated in the existing BEd curriculum.

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Planning and Development	The institution receives fund from RUSA for infrastructure development. All the communications to the concerned authority are done through the digital medium. Yearly administrative report to management is also done through the digital platform.
Administration	The e-governance had been implemented for official communications to teachers and non-teaching staff. Communication to higher authorities such as NCTE, NAAC, UGC, and to the University is done through email, Whatsapp groups are started for staff, students and alumni for easy and fast communication of matters
Finance and Accounts	College receives fund from RUSA for infrastructure development. The fund transactions are done through the PFMS portal only. The institution maintains transparency in all financial matter. The salary of staff is done through SPARK. All other matters like Income tax deduction, GIS, PF are also done digitally.
Student Admission and Support	Rank list of UG and PG are published on the college website. Important notices are circulated in students WhatsApp group. Leave letter and request letter from students and staffs are sent through email to institutional official id.

Examination	: Practice sessions are arranged in the institutions computer lab for students to prepare for the final examination. The students can write the final online examination in the institutions computer lab.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2018	00	00	00	Nill
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2018	Nil	Nil	Nill	Nill	Nill	Nill
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Refresher Course in Physical Education	1	29/05/2018	18/06/2018	21
Refresher Course in Higher Education and Women Managers	2	26/06/2018	16/07/2018	21
Short Term Course in Women Empowerment	1	19/12/2018	27/12/2018	9
Refresher Course in Women Studies Women Empowerment	1	24/01/2019	14/02/2019	21
Refresher Course in	4	11/03/2019	31/03/2019	21

	Education Teaching Methods				

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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
16	17	5	5

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
The institution conducts Yoga classes regularly.The members of the teaching staff participate in the programme. The multigym functioning in the institution is also open to the staff at any time. Recreational facilities for indoor games such as caroms, badminton and chess are also utilized by the faculty. Emergency medical needs of the staff are met by the hospital run by the management. Staff tour is arranged to get away from the hectic schedule of campus life.	The multigym facility in the institution is also open to the non-teaching staffs. Medical aid is given by the hospital run by the management. Members of the staff participate in indoor and outdoor games. Staff tour is arranged as a recreational activity	: One day trips and study tours are arranged to get away from the routine work of the institution. The girl students can avail the hostel facility offered by the management near the campus. Every day after the regular college working hours, students are free to use the indoor and outdoor game facility. House wise cultural competitions are held every week

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The Government agency has done an external financial audit for the year 2018-19 and rectification were done by the college administrative wing. Also, an internal audit for the PTA was carried out by the PTA secretary under the guidance of the principal and presented before the PTA executive committee. The budget and the report were presented in PTA general body

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Nil	0	0
No file uploaded.		

6.4.3 – Total corpus fund generated

0

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	00	Yes	Staff council
Administrative	Yes	Government	No	00

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

The institution's PTA support all the developmental activities with full co-operation. Provides a scholarship for all meritorious students. Provides guest salary. Financial assistance is provided for the conduct of University practical examinations. Assistance for participation in University-level art competitions is also given by PTA. Financial assistance for arranging resource talks helps staff and students to arrange various invited talks. PTA assists in the purchase of library books and in the release of College Magazine. Financial assistance is also provided for different subject association activities.

6.5.3 – Development programmes for support staff (at least three)

Permission to attend orientation. The non-teaching staffs are sent for training in PFMS . Access to all development programmes in the college.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

Implementation of Eco-friendly practices. Practicing online teaching-learning strategies. Involvement in community related extension and outreach activities.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2018	Teacher training workshop in collaboration with WWF	02/06/2018	02/06/2018	02/06/2018	64
2018	Yoga workshop	Nill	12/09/2018	12/09/2018	46
2018	AISHE submission	Nill	30/09/2018	30/09/2018	Nill
Nill	IQAC meeting	08/11/2018	08/11/2018	08/11/2018	6
Nill	National seminar on catalytic factors of social science	Nill	12/12/2018	14/12/2018	102

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
International girl child day	11/10/2018	11/10/2018	63	4
National Women's Day	13/02/2019	13/02/2019	61	6
Workshop on gender issues	27/02/2019	27/02/2019	20	5

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
Two days Nature Awareness Camp and Fieldtrip to Munnar, Plastic Free Pathanamthitta programme in association with PandalamMuncipality for creating awareness against the use of plastics among the public. Placards related to say no to plastics provided awareness to the public about the harmful effects of plastics to our health as well as the health of our environment, celebration of days such as Ozone day, World environment day, World ocean day, and World water day, Theme talk on Sustainable Development. An exhibition on recycling of plastic waste.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Ramp/Rails	Yes	Nill
Rest Rooms	Yes	Nill

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2018	Nill	1	29/08/2018	1	Clean Pandalam	Health and hygiene of the community	16
2018	Nill	1	30/08/2018	1	Voluntering in medical camp	Giving back to community	10
2019	1	Nill	12/01/2019	1	Providing	engagement with	19

2018	Nill	1	20/06/2018	1	Distribution of cloth bags to community	engagement with community	14
2018	Nill	1	08/06/2018	1	Donation of study materials to orphanage	helping in the education of underprevileged	17

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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
COLLEGE CALENDER	01/06/2018	Institution has a prescribed Code of Conduct for students, teachers, administrators and other staff, and conducts periodic programmes to appraise adherence to the Code through the following ways 1. Students and teachers are oriented about the Code of Conduct 2. There is a committee to monitor discipline committee) adherence to the Code of Conduct 3. Professional ethics programmes for students, teachers, administrators and other staff are organized periodically. The college calendar is a handbook issued to students/teachers/staffs/parents for the purpose of making them familiar with the regular functioning of the college and the code of conduct to be maintained by all. One can read the history of college, details of teaching and non-teaching staffs, regular programmes, the ethics to be followed and the rules

7.1.6 – Activities conducted for promotion of universal Values and Ethics			
Activity	Duration From	Duration To	Number of participants
Theme talk on Sustainable Development.	21/06/2018	21/06/2018	62
Donation of study materials to orphanages	08/06/2018	08/06/2018	15
Distribution of cloth bags to community	20/06/2018	20/06/2018	14
Volunteering in Medical camp	30/08/2018	30/08/2018	10
View File			

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

Theme talk on Sustainable Development, an exhibition on recycling of plastic waste, Workshop on Eco-friendly Practices, Plastic Free Pathanamthitta programme in association with Pandalam Muncipality, Nature Awareness Camp

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Best Practice I Title of the programme Training Programme for Competitive Examinations Objective The objective of this programme is to prepare candidates to face many questions related to Malayalam Language and literature especially grammar and various fields of Malayalam literature in competitive examinations. Context As we all know the first pronouncing word with the new born baby is 'Amma' and the word 'Mother' is so sacred. The language which contains that word is even greater. The Malayalees who forget and despise Malayalam are the people who forget their Mother. Malayalam, our Mother Tongue is constantly being insulted, but in recent times the importance of Malayalam has been dusted off again. It is noteworthy that Malayalam is giving importance in various competitive examinations. This is where the best practice we choose comes into play. Candidates today face many questions related to Malayalam Language and literature especially grammar and various fields of Malayalam literature in competitive examinations. Many questions that often confuse us come up in these categories. The practice The target group of our training programme are the students studying different optional subjects. The administrative language has now been changed to Malayalam. We are starting this programme with the aim of creating a new generation and retain the glory and uniqueness of our language. Based on this, we have organized a syllabus too. Here are the literary categories that are asked in the regular competitive exams. We are sure that everyone engaged in this event will be proud to say that they know Malayalam well beyond just winning competitive exams. The syllabus and practical sessions are organized in such a different way. Grammar, Renaissance age, early literary works, awards, characters included in major works and translations are some of the major modules included in the syllabus. Evidence of success Student's feedback after attempting competitive examinations proved the success of the programme. Problem encountered It was difficult to arrange a proper time schedule convenient to all the participants Best Practice II Title of the program Community awareness about ozone depletion Objective To sensitize the

community about ozone layer depletion and its impact on human life. Context The depletion of the ozone layer is a serious issue and we need to take strategic decisions to protect ourselves and our future generations. Since our own activities are resulting in ozone depletion, it is very important to promote awareness and education regarding the importance of Ozone layer to the common people. Practice By keeping in mind the 2018 theme of world ozone day ie, keep cool and carry on, various programs were conducted at the college to make the community members more responsible and sensitive to nature. The context, history and science behind Ozone and World Ozone Day celebrations, as well as the importance of the ozone layer for life on planet Earth, were highlighted in a PowerPoint presentation. It was followed by an interaction session. Evidence of success The active participation of community members during the interaction session was a clear evidence of the success of the programme. Problem encountered It was very difficult to convince local people to attend the programme.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

http://www.nsstcpdlm.org/pdf/Best_Practices_18-19.pdf

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

The distinctiveness of our college lies in its vision. Our Vision is quoted from a sloka in the Bhagavat Gita-yoga karmasukowsala, meaning "Skill in Action is Yoga". The institution intends to ingrain our vision in every activity envisaged in and outside the campus. The teaching learning process on our campus is geared toward developing a nation through professional education. For both teachers and students the vision offers a motivating frame of reference. Our college instils social value and obligations in faculty and students by providing programmes which could instil a spirit of holistic society and a spark to give something back to the community through social services. Our goal is to get students to involve in various social service programmes on a volunteer basis, as well as to give them opportunities to recognise and appreciate community issues. Plastic pollution is on the rise, posing a serious threat to our planet. It has an effect on all of the species in our environment. A workshop on 'cloth bag making was organised by Sabari nature club on 20-06-2018. The aim of this programme was to instil in participants a desire to protect the environment and promotes the use of clothes bags, paper bags and reducing the use of plastic bags. These cloth bags were distributed to community members. Our students visited their homes, discussed the importance of reducing the use of plastics and motivated them to use those cloth bags. Our college conducted a program titled Clean Pandalam' on 29-08-2018 to make aware the public regarding different microbial diseases and how to prevent them by being environmentally healthy. Our students swept the nearby locality and collected trash from various areas and collected in the designated place. Our students volunteered at medical camp on 30-08-2018 to help health workers to do their work timely. Since the camp was orgainsed after flood, their presence helped the health workers to compensate for the shortage of workers. After coming back the students shared their experiences enthusiastically which proved the inculcation of social awareness and responsibility in their minds. Our college distributed study material to the children of Aranmula Balasramam on 08-06-2018.Our staff and students also helped to set up their library at a time when the state of Kerala was looking forward to survival after the floods. The library was partially destroyed by the flood. So, our students wholeheartedly participated in reconstruction by contributing books on 14-07-2018. We sensitise students to cultivate social values, broaden their obligations, and

increase their awareness of societal concerns and problems by requiring them to interact with community members through extension and outreach programmes. We form a strong bond with local community groups and support the community as a result of this. More than this the students learn about social justice and they develop a good attitude in serving the community. Our goal is to make our students to be more responsible adults. Our institutions programmes will assist our students in being active members of society and demonstrating their social

Provide the weblink of the institution
http://www.nsstcpdlm.org/pdf/Institutional_distinctiveness_18-19.pdf

8.Future Plans of Actions for Next Academic Year

 The following programmes will be conducted in the next academic year (2019 June -2020 March). PG department is planning to organize a workshop on gender issues. Staff council is planning to orgnise a talk series on topics beneficial to future teachers. Physical Education Department is planning to conduct a yoga workshop. Different associations and clubs are planning programmes such as exhibition on eco-friendly practices, science exhibition, celebration of important days such as Independence Day, Republic day, Teacher's day, Quit India day, Women's day, Ozone day,Wworld water day, National science day, Anti-child labour day, World AIDS day, Wetland day, National youth day and World cancer day. Extension club is planning to conduct programmes such as providing drinking water to Sabarimala pilgrims, donation of study materials to orphanage etc. Research centre is planning to organize a national seminar.