# Yearly Status Report - 2016-2017

| Part A | |
|---|---|
| **Data of the Institution** | |
| **1. Name of the Institution** | **NSS TRAINING COLLEGE PANDALAM** |
| Name of the head of the Institution | **Dr.Ushadevi.V.K** |
| Designation | **Principal** |
| Does the Institution function from own campus | **Yes** |
| Phone no/Alternate Phone no. | **04734252252** |
| Mobile no. | **9495412250** |
| Registered Email | **principal_tcpdlm@yahoo.com** |
| Alternate Email | **principaltcpdlm@gmail.com** |
| Address | **N.S.S.Training College** |
| City/Town | **Pandalam,Pathanamthitta** |
| State/UT | **Kerala** |
| Pincode | **689501** |

**2. Institutional Status**

| Affiliated / Constituent | **Affiliated** |
| --- | --- |
| Type of Institution | **Co-education** |
| Location | **Semi-urban** |
| Financial Status | **state** |
| Name of the IQAC co-ordinator/Director | **Dr.Ranjini Devi.S** |
| Phone no/Alternate Phone no. | **04734252252** |
| Mobile no. | **9447461643** |
| Registered Email | **ranjinidevisb@gmail.com** |
| Alternate Email | **principal_tcpdlm@yahoo.com** |

## 3. Website Address

| Web-link of the AQAR: (Previous Academic Year) | http://www.nsstcpdlm.org/html/AQAR.html |
| --- | --- |

| **4. Whether Academic Calendar prepared during the year** | **Yes** |
| --- | --- |
| if yes,whether it is uploaded in the institutional website: Weblink : | http://www.nsstcpdlm.org/html/College-Calendar.html |

## 5. Accrediation Details

| Cycle | Grade | CGPA | Year of Accrediation | Validity | |
| --- | --- | --- | --- | --- | --- |
| | | | | Period From | Period To |
| **1** | **B++** | **80.75** | **2005** | **20-May-2005** | **19-May-2010** |
| **2** | **A** | **3.24** | **2014** | **24-Sep-2014** | **23-Sep-2019** |

| **6. Date of Establishment of IQAC** | **15-Dec-2005** |
| --- | --- |

## 7. Internal Quality Assurance System

| Quality initiatives by IQAC during the year for promoting quality culture | | |
| --- | --- | --- |
| Item /Title of the quality initiative by IQAC | Date & Duration | Number of participants/ beneficiaries |
| **IQAC meeting** | **30-Dec-2016** **1** | **5** |

| Quality improvement programme for school teachers | 16-Jul-2016 1 | 75 |
|---|---|---|
| Prof.C.Krishnadas Memorial Lecture series | 20-Jan-2017 3 | 50 |
| Workshop on soft skill development | 08-Nov-2016 2 | 25 |
| AISHE-submission | 30-Sep-2016 0 | 50 |
| [View File](#) | | |

**8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.**

| Institution/Department/Faculty | Scheme | Funding Agency | Year of award with duration | Amount |
|---|---|---|---|---|
| Dr.PadmaPriya.P.V | minor projectUGC | UGC | 2016 548 | 70000 |
| Dr.Sreelekha.L | post doctoral fellowship | UGC Raman fellowship | 2016 730 | 2513752 |
| | | [View File](#) | | |

| **9. Whether composition of IQAC as per latest NAAC guidelines:** | **Yes** |
|---|---|
| Upload latest notification of formation of IQAC | [View File](#) |

| **10. Number of IQAC meetings held during the year :** | **2** |
|---|---|
| The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website | **Yes** |
| Upload the minutes of meeting and action taken report | [View File](#) |

| **11. Whether IQAC received funding from any of the funding agency to support its activities during the year?** | **No** |
|---|---|

**12. Significant contributions made by IQAC during the current year(maximum five bullets)**

International colloquium on sustainable development

Extension activities in orphanages

seminar on pre marital counselling

| Seminar on gender issues |
| --- |
| Campus placement |

**13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year**

| Plan of Action | Achivements/Outcomes |
| --- | --- |
| Quality improvement programme for school teachers | conducted in collaboration with DSTA |
| Visit to old age homes | Visited Gandhi bhavan and donated money and cloths |
| Lecture series | conducted for four days on various topics |
| Seminars | conducted in premarital counselling and gender issues |
| campus placement | conducted |
| workshops | Conducted on soft skill development |
| | |

| **14. Whether AQAR was placed before statutory body ?** | No |
| --- | --- |
| **15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?** | No |
| **16. Whether institutional data submitted to AISHE:** | Yes |
| Year of Submission | 2016 |
| Date of Submission | 30-Sep-2016 |
| **17. Does the Institution have Management Information System ?** | No |

Part B

## CRITERION I – CURRICULAR ASPECTS

**1.1 – Curriculum Planning and Implementation**

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Curriculum Planning ? The college is affiliated to the University of Kerala and

hence follows the curriculum prescribed by the University. ? To gear up to the emerging challenges in the field of teacher education, the B.Ed. curriculum was revised by the University of Kerala in 2015 with focus on Techno-pedagogic Content Knowledge Analysis and Entrepreneurship in Education in accordance with the new NCTE regulations and the revised curriculum was fully implemented in the college. ? Many faculty members are members of the Board of Studies, B.Ed. and M.Ed. Curriculum Revision committees and subject associations. The college supports and facilitates its teachers to participate in seminars, workshops and conferences to update their pedagogical and technical skills. Curriculum Implementation ? The academic calendar prepared by the university is implemented in the college in both letter and spirit. ? At the beginning of the academic year the principal convenes meeting of the teachers to discuss and finalize the timetable and a copy of it is displayed in the staff room and college notice board. ? .Following this, teachers meet together separately to discuss details of practical works including dates for starting of discussion lesson plans, Micro teaching sessions, demonstration and criticism classes. Details of school based activities such as school initiation programme of 1st semester, practice teaching sessions of 3rd and 4th semester are also decided. ? A list of practice teaching schools to which students are to be send for the internship are also decided in advance. ? In doing so students are the given the freedom of choosing schools close to their locality. Suggestions by students to include new schools in the existing list are also favorably considered. ? A plan of action for effective implementation of community based activities including field trip are drawn up. ? The details of Art and Aesthetic education along with physical education are also chalked out by the respective teachers. A variety of teaching strategies stipulated by the university such as Discussion method, Problem solving method, Lecture Method ,Brainstorming, Project method, Debates, Flipped classroom method , Socialized Recitation techniques are employed by the teachers for effective transaction of curriculum. ? A combination of traditional and modern teaching learning aids such as - maps, charts, models, specimens, computers, PPT,g-mail, LCD projector, audio and video clippings of learning materials and other audio visual aids are employed. Curriculum Documentation ? A year plan of teaching is also prepared and submitted to the principal by each faculty member. ? The daily progress of theory classes, practical works, co-curricular activities is recorded by each teacher in her teaching diary on a daily basis. ? A provision for a tutorial/mentoring session is inbuilt in to the curriculum when students can voice their genuine concerns covering all aspects of the teaching learning scenario. ? The details of all these discussions are reported back to the principal and discussed in the staff meeting and all ratified decisions are recorded in the register.

## 1.1.2 – Certificate/ Diploma Courses introduced during the academic year

| Certificate | Diploma Courses | Dates of Introduction | Duration | Focus on employ ability/entrepreneurship | Skill Development |
| --- | --- | --- | --- | --- | --- |
| o | 0 | Nil | 0 | 0 | 0 |

## 1.2 – Academic Flexibility

### 1.2.1 – New programmes/courses introduced during the academic year

| Programme/Course | Programme Specialization | Dates of Introduction |
| --- | --- | --- |
| Nill | Nil | Nill |
| No file uploaded. | | |

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

| Name of programmes adopting CBCS | Programme Specialization | Date of implementation of CBCS/Elective Course System |
|---|---|---|
| Nill | Nil | Nill |

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

|  | Certificate | Diploma Course |
|---|---|---|
| Number of Students | Nil | Nil |

## 1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

| Value Added Courses | Date of Introduction | Number of Students Enrolled |
|---|---|---|
| 0 | Nill | Nill |

| No file uploaded. |
|---|

1.3.2 – Field Projects / Internships under taken during the year

| Project/Programme Title | Programme Specialization | No. of students enrolled for Field Projects / Internships |
|---|---|---|
| BEd | Internship | 49 |
| MEd | Internship | 18 |
| [View File]() | | |

## 1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

| Students | Yes |
|---|---|
| Teachers | Yes |
| Employers | Yes |
| Alumni | Yes |
| Parents | Yes |

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

| Feedback Obtained |
|---|
| The institution highly values the constructive feedback from all its stakeholders. At the end of each academic year feedback forms are prepared and distributed to all stake holder including students, teachers, parents, employers and alumni. Various strengths and weaknesses were discussed and arrived at a consensus. Feedback from students Action Taken 1. Career guidance and knowledge of job opportunities to be improved. Teachers were instructed to focus on career guidance during tutorial/mentoring sessions. Career guidance to be incorporated in to the regular teaching sessions. 2. Curriculum to include recent pedagogical knowledge and training in preparation and delivery of ICT based instructional materials. The members of the BOS was appraised of the suggestions by students.The curriculum revision focused on Techno-pedagogic content knowledge analysis. 3. The need for more hands-on experience and skill development opportunities. The curriculum was revised with stress on Entrepreneurship in education. 4. Library facilities and books to be increased. More tables, chairs, books, and reading corners were set up. 5. Great appreciation for the morning assembly and related activities. The time duration to be increased. The morning assembly was continued and strengthened including quiz programs. 6. Training for facing interviews and participating in group |

discussions Training sessions were arranged involving reputed Trainers with focus on communication skills. 7. Focus on syllabus completion is reducing opportunities for community based activities. Activities such as plastic -free environment, waste management, recycling and community visits were arranged. Feed Back from Teachers Action taken 1, Research mindedness o be strengthened among M.Ed. students Research seminars and paper presentations were organized. 2. The projects for B.Ed. students to focus on community needs Community centered projects were selected for practicum projects. 3. Teachers to actively participate and strengthen the functioning of subject associations under the university Teachers took lead in coordinating the activities of the subject associations. Feedback from parents Action taken 1. The work load of students before practical exams to be reduced. The senior faculty was entrusted to chalk out a time plan to prevent excess burden before exams 2. Placement cells to be strengthened. The placement cells were strengthened by cooperating with more employers. 3. Character building and personality development. Classes and interactive sessions were arranged. 4. Functioning of P.T.A to be strengthened. The frequency of P.T.A meetings were increased. Students were directed to encourage their parents to attend the meetings. Feedback from Alumni Action taken 1. Improve infrastructure facilities. The management was informed of the suggestion and action was started 2. Research based activities to be strengthened. More expert talks were arranged. 3. Members expressed happiness in the functioning of the college and promised all help. The college promised to keep in touch with the members and seek their help whenever necessary. Feedback from Employers 1. Communication skills especially English to be improved. Training in English speaking was introduced in each class. 2. Training to face interviews Mock interview sessions were arranged. 3. Need to build more self confidence among students. Debates and group discussions were conducted every week.

## CRITERION II – TEACHING- LEARNING AND EVALUATION

### 2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

| Name of the Programme | Programme Specialization | Number of seats available | Number of Application received | Students Enrolled |
|---|---|---|---|---|
| MEd | Education | 25 | 104 | 18 |
| BEd | Education | 50 | 434 | 49 |
| View File | | | | |

### 2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

| Year | Number of students enrolled in the institution (UG) | Number of students enrolled in the institution (PG) | Number of fulltime teachers available in the institution teaching only UG courses | Number of fulltime teachers available in the institution teaching only PG courses | Number of teachers teaching both UG and PG courses |
|---|---|---|---|---|---|
| 2016 | 49 | 18 | 10 | 5 | Nill |

### 2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

| Number of Teachers on Roll | Number of teachers using ICT (LMS, e- | ICT Tools and resources available | Number of ICT enabled Classrooms | Numberof smart classrooms | E-resources and techniques used |
|---|---|---|---|---|---|

| | | | | | |
|---|---|---|---|---|---|
| | Resources) | | | | |
| 17 | 17 | 11 | 6 | 3 | 7 |

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Students mentoring has a prime role in each and every institution. Both BEd and MEd students are actively participated with their mentors in this regard. During the tutorial hour both the teacher and the students share their views on education and various other aspects related with life and society. Here the teacher will act as a proper guide or a torch bearer of various situations in life. The mentor will gives ideas related with the course, especially with regard to project work, thesis and other related scholastic and non scholastic activities. During tutorial hour the problems of the students are identified and the teachers will give proper remedies to slove their problems.There are 17 teachers in the institution. They will be mentoring 67 student teachers. The process of tutorial is taking place based on a fixed time schedule.UG and PG departments have separate time schedule for this purpose.UG students are assisted by UG teachers and PG students are assisted by PG teachers. The approximate mentor mentee ratio is 1:4. Teachers prepare reports of tutorial and the principal will monitor the process.The mentor -mentee list is prepared at the beginning of academic year and is given to the principal and staff. Clear instructions are given to the teachers regarding the process of mentoring. The main focus is on academic progress of students. The details of mentoring are kept confidential. If the mentor wants to contact parents in some matters it is done with the help of the principal.

| Number of students enrolled in the institution | Number of fulltime teachers | Mentor : Mentee Ratio |
|---|---|---|
| 67 | 17 | 1:4 |

## 2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

| No. of sanctioned positions | No. of filled positions | Vacant positions | Positions filled during the current year | No. of faculty with Ph.D |
|---|---|---|---|---|
| 16 | 16 | Nill | Nill | 14 |

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year )

| Year of Award | Name of full time teachers receiving awards from state level, national level, international level | Designation | Name of the award, fellowship, received from Government or recognized bodies |
|---|---|---|---|
| 2016 | Dr. Sreelekha L | Assistant Professor | UGC RAMAN FELLOWSHIP FOR POST DOCTORAL RESEARCH IN USA |

## 2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

| Programme Name | Programme Code | Semester/ year | Last date of the last semester-end/ year-end examination | Date of declaration of results of semester-end/ year- end examination |
|---|---|---|---|---|
| BEd | 181 | 2015-2017 4the Sem. | 05/04/2017 | 03/06/2017 |
| MEd | Nil | 2015-2017 | 19/05/2017 | 26/08/2017 |

| | 4the Sem. | | |
|---|---|---|---|

## 2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

At the very outset of the academic year an academic calendar is prepared which is strictly followed and the effective implementation of which is made sure of. Academic activities are planned semester wise and as part of evaluation of the effective implementation of the proposed activities, monitoring of activities of each semester is done. Theoretical and practical aspects of both the programmes offered (M. Ed and B. Ed) were taken care of. Maximum care is ensured to promote learner centered classes and the progress of Students are monitored through a process of continuous internal assessment. Constant focus is paid to inculcate qualitative teaching and research culture in students. Student assessment is done on the basis of their attendance, their meticulous efforts with regard to assignments, seminars etc., and their performance in class tests, mid -semester examinations, and model examination etc. Other activities are also incorporated in the evaluation process which include capacity building programmes, school based and community based activities, peer teaching, field work,practicum, participation in intercollegiate competitions and so on and so forth. In addition to the above mentioned evaluation techniques the Post-Graduate students, are evaluated on the basis of self-development programmes (SDC). Proficiency in theoretical aspects is evaluated through regular tests. Frequent feed backs are given to students and constant discussions on examination results are carried out for betterment. Tutorials and mentoring sessions help in identifying difficulties and for following remedial measures. They are permitted to answer bilingually and additional materials and help are provided for the needy and changes monitored and enquired. Practical aspects are given equal significance. Students are initially trained through discussions demonstration classes, microteaching etc. and opportunities are provided for taking criticism classes and suggestions and corrections are provided. Following this students are given practical experiences in actual school environment through school induction (5 days) and two spells of practice teaching stretching for 10 weeks in the 3rd and 4th semesters respectively. These tangible experiences are utilized for correction, evaluation and improvement. Observation of classes is done by the optional teacher concerned and general teachers and the mentoring teachers in schools. Evaluation is done on the basis of specific evaluation criteria. Immediate feed backs are given for improving the quality of teaching. For the evaluation of and promotion of research culture of students internal evaluation of a research project followed by an external viva voce for B. Ed students and an internal evaluation of theses of M. Ed students followed by external viva voce are strictly conducted. Internal marks are published and displayed before each semester exam. An external online examination in the final semester for multiple choice questions mark the final evaluation for which the students are evaluated internally in every semester.

## 2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

A detailed academic calendar is prepared even before the commencement of classes by the staff and in which a detailed plan of action for all the academic endeavors including examinations are clearly defined. This time bound planning and strict implementation of the same help in the successful conduct of a lot of activities without any lapse of time or any other academic disturbances. The academic calendar prepared forms the strong foundation for building the activity packed academic year. For the academic year 2016-2017 the calendar was prepared with details of activities to be conducted from June 1st 2016 to March 31st 2017. The commencement of classes for the third semester

M.Ed course initiated the academic year. June 6th was the last date for submission of application for B.Ed course. The third semester B.Ed classes started on June 13th, all of these were clearly indicated in the calendar and strictly followed. The Rank Lists for the new batches of both B.Ed and M.Ed courses were published on June 15 as per the plan. Admission procedures were completed in the following days and on July 1 2016 itself the new batch for M.Ed began. Achiever's day was planned on 8 Friday July 2016 and was strictly adhered to. On July 11th 2016 itself practice teaching for third semester B.Ed students started sticking on to the date suggested in the calendar. By July 13 B.Ed fresh batch began as per the academic plan. Without delay, they were welcomed and on July 15 itself organized the Freshers' day according to the plan. 21 July was assigned for starting data collection for M.Ed students and it was strictly followed. July 31 2016, marked the end of admission to B.Ed course being in par with the original proposal. Olympics day was celebrated on 8 August, 2016. Students were sent for the induction programme on August 10 as previously planned. As scheduled, Admission closed for B.Ed on August 12. As usual, this year also Teachers day celebrations were conducted on the 5th of September and Onam celebrations were on 7th of September before the commencement of Onam vacation on 9 September, all laid down in the academic calendar. The Five-day community living camp for B.Ed students was initiated on 21 September, 2016 as planned before. Without fail, this year also Gandhi Jayanthi was observed on October 2. As suggested in the academic calendar a special programme of Food Fest was conducted on the 4th of October. Union Election was on the 17th of October. On the 24th of October UN Day celebrations were carried out. As indicated in the calendar, Model Examination for first semester M.Ed students was conducted on 26 October and third semester M.Ed students had their University Examination on 28 October according to the University academic calendar. Schedule for Arts festival was strictly followed and competitions started on November 1st 2016. Strictly adhering to the academic calendar Model Examinations for both the first and third semester B.Ed students were conducted on 7 November 2016. University examination for First semester M.Ed happened on the 9th of November 2016. Internship for the fourth semester B.Ed students started on the 16th of November 2016 without deviating from the original plans indicated in the academic calendar. Epics day celebration was planned this year and was done on 21 November 2016. College day was celebrated on 24 November as scheduled. In December, organized Haritha Keralam programme following the academic calendar. On the 14th and 15th University Examinations for the second and first semesters of B.Ed respectively followed as per the University calendar. On the 23rd college closed for Christmas. Birth Anniversary of our founder, 'Mannam Jayanthi' was celebrated this year also, as usual on the 2nd of January 2017 and the College reopened on the 3rd of January 2017. University examination came to a close on the 5th of January. Previous plan was precisely followed and Union inauguration was done on the 11th of January. This year also the regular practice of supplying drinking water to the pilgrims of Sabarimala was taken up as extension work on the 12th of January, on the auspicious day of Thiruvabharana Khoshayathra. Internship for M.Ed students commenced on the 16th of January as per the stipulated plan. As it is routinely celebrated, this year also Republic Day celebrations were planned and organized on 26th of January 2017. Following the University calendar practical examinations were conducted on the 8th and 9th of February. Campus selection was done on 21 February and as pre-planned, seminar on communicative English was organized on the 22nd of February. The schedule in the academic calendar is properly followed in carrying out the science day celebrations on the 28th of February. An International Colloquium was planned and was adhered strictly in organizing it on the 6th of March 2017. The fourth semester B.Ed Viva-voce and second semester Model Examinations for M.Ed students were on the 8th and 9th of March 2017 respectively, followed by fourth semester Model Examination for M.Ed on 13, all as per the schedule planned. As

previously planned, conducted sports meet on the 17th of March 2017. By the end of this academic year examinations ushered, Model Examination for Second Semester B.Ed students on 20th, followed by University examination for second semester M.Ed students and online examination for fourth semester B.Ed students as per University time table In short, the schedule prepared in the academic calendar is followed in an extensive manner for the smooth conduct of all the academic programmes including examinations.

## 2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

http://www.nsstcpdlm.org/html/programme_outcomes.html

2.6.2 – Pass percentage of students

| Programme Code | Programme Name | Programme Specialization | Number of students appeared in the final year examination | Number of students passed in final year examination | Pass Percentage |
|---|---|---|---|---|---|
| Nil | MEd | Education | 20 | 19 | 95 |
| 181 | BEd | Education | 49 | 48 | 97.96 |
| View File | | | | | |

## 2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

http://www.nsstcpdlm.org/pdf/SSS_16-17.pdf

## CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

| Nature of the Project | Duration | Name of the funding agency | Total grant sanctioned | Amount received during the year |
|---|---|---|---|---|
| Minor Projects | 548 | UGC | 0.7 | 0.7 |
| Major Projects | 730 | UGC | 2513752 | 2513752 |
| View File | | | | |

### 3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

| Title of workshop/seminar | Name of the Dept. | Date |
|---|---|---|
| Expository writing practice | MEd Department | 04/11/2016 |

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

| Title of the innovation | Name of Awardee | Awarding Agency | Date of award | Category |
|---|---|---|---|---|
| 0 | 0 | 0 | Nill | 0 |
| No file uploaded. | | | | |

**3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year**

| Incubation Center | Name | Sponsored By | Name of the Start-up | Nature of Start-up | Date of Commencement |
|---|---|---|---|---|---|
| 0 | 0 | 0 | 0 | 0 | Nill |
| No file uploaded. | | | | | |

## 3.3 – Research Publications and Awards

**3.3.1 – Incentive to the teachers who receive recognition/awards**

| State | National | International |
|---|---|---|
| 0 | 0 | 0 |

**3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)**

| Name of the Department | Number of PhD's Awarded |
|---|---|
| 0 | Nill |

**3.3.3 – Research Publications in the Journals notified on UGC website during the year**

| Type | Department | Number of Publication | Average Impact Factor (if any) |
|---|---|---|---|
| International | MEd | 1 | 0 |
| National | BEd | 2 | 0 |
| International | BEd | 2 | 1 |
| View File | | | |

**3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year**

| Department | Number of Publication |
|---|---|
| MEd | 3 |
| BEd | 4 |
| View File | |

**3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index**

| Title of the Paper | Name of Author | Title of journal | Year of publication | Citation Index | Institutional affiliation as mentioned in the publication | Number of citations excluding self citation |
|---|---|---|---|---|---|---|
| 0 | 0 | 0 | Nill | 0 | 0 | Nill |
| No file uploaded. | | | | | | |

**3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)**

| Title of the Paper | Name of Author | Title of journal | Year of publication | h-index | Number of citations excluding self citation | Institutional affiliation as mentioned in the publication |
|---|---|---|---|---|---|---|
| 0 | 0 | 0 | Nill | Nill | Nill | 0 |
| No file uploaded. | | | | | | |

**3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :**

| Number of Faculty | International | National | State | Local |
|---|---|---|---|---|

| Attended/Seminars/Workshops | 12 | 10 | 13 | 1 |
|---|---|---|---|---|
| Presented papers | 4 | 9 | Nill | Nill |
| Resource persons | Nill | 5 | Nill | Nill |

View File

## 3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

| Title of the activities | Organising unit/agency/ collaborating agency | Number of teachers participated in such activities | Number of students participated in such activities |
|---|---|---|---|
| AIDS day awareness campaign | Extension club | 2 | 47 |
| Financial assistance to old age Home,Gandhibhavan,Pathanapuram | Extension club | 4 | 26 |
| Provided drinking water to the pilgrims of Thiruvabharana Procession,Pandalam valiyakiokkkal Temple | Extension club | 4 | 20 |
| Donated story books and learning materials to Swami Vivekananda Balasramam ,Adoor | Extension club | 3 | 15 |

View File

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

| Name of the activity | Award/Recognition | Awarding Bodies | Number of students Benefited |
|---|---|---|---|
| Nil | Nil | Nil | Nill |

No file uploaded.

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

| Name of the scheme | Organising unit/Agency/collaborating agency | Name of the activity | Number of teachers participated in such activites | Number of students participated in such activites |
|---|---|---|---|---|
| 0 | 0 | 0 | Nill | Nill |

No file uploaded.

## 3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

| Nature of activity | Participant | Source of financial support | Duration |
|:---:|:---:|:---:|:---:|
| 0 | 0 | 0 | 0 |
| No file uploaded. | | | |

 3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

| Nature of linkage | Title of the linkage | Name of the partnering institution/ industry /research lab with contact details | Duration From | Duration To | Participant |
|:---:|:---:|:---:|:---:|:---:|:---:|
| Academic | Internship | Secondary and higher secondary schools | 28/11/2016 | 02/12/2016 | BEd students |
| Academic | Internship | BEd colleges, BRC | 16/01/2017 | 30/01/2017 | MEd students |
| View File | | | | | |

 3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

| Organisation | Date of MoU signed | Purpose/Activities | Number of students/teachers participated under MoUs |
|:---:|:---:|:---:|:---:|
| 0 | Nill | 0 | Nill |
| No file uploaded. | | | |

# CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

## 4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

| Budget allocated for infrastructure augmentation | Budget utilized for infrastructure development |
|:---:|:---:|
| 200000 | 198450 |

4.1.2 – Details of augmentation in infrastructure facilities during the year

| Facilities | Existing or Newly Added |
|:---:|:---:|
| Classrooms with LCD facilities | Existing |
| Campus Area | Existing |
| Class rooms | Existing |
| Laboratories | Existing |
| Seminar Halls | Existing |
| Seminar halls with ICT facilities | Existing |
| Classrooms with Wi-Fi OR LAN | Existing |
| Value of the equipment purchased during the year (rs. in lakhs) | Existing |
| View File | |

## 4.2 – Library as a Learning Resource

### 4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

| Name of the ILMS software | Nature of automation (fully or patially) | Version | Year of automation |
| --- | --- | --- | --- |
| Nil | Nill | Nil | Nill |

### 4.2.2 – Library Services

| Library Service Type | Existing | | Newly Added | | Total | |
| --- | --- | --- | --- | --- | --- | --- |
| Text Books | 7636 | 1532600 | 155 | 19353 | 7791 | 1551953 |
| Reference Books | 761 | 380500 | Nill | Nill | 761 | 380500 |
| CD & Video | 170 | 30000 | Nill | Nill | 170 | 30000 |
| Weeding (hard & soft) | 831 | 4237 | Nill | Nill | 831 | 4237 |

[View File](#)

### 4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

| Name of the Teacher | Name of the Module | Platform on which module is developed | Date of launching e-content |
| --- | --- | --- | --- |
| Nil | Nil | Nil | Nill |

**No file uploaded.**

## 4.3 – IT Infrastructure

### 4.3.1 – Technology Upgradation (overall)

| Type | Total Computers | Computer Lab | Internet | Browsing centers | Computer Centers | Office | Departments | Available Bandwidth (MBPS/ GBPS) | Others |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Existing | 35 | 27 | 33 | 27 | 1 | 4 | 2 | 100 | 1 |
| Added | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Total | 35 | 27 | 33 | 27 | 1 | 4 | 2 | 100 | 1 |

### 4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

**0 MBPS/ GBPS**

### 4.3.3 – Facility for e-content

| Name of the e-content development facility | Provide the link of the videos and media centre and recording facility |
| --- | --- |
| 0 | [0](#) |

## 4.4 – Maintenance of Campus Infrastructure

### 4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary

component, during the year

| Assigned Budget on academic facilities | Expenditure incurred on maintenance of academic facilities | Assigned budget on physical facilities | Expenditure incurredon maintenance of physical facilites |
|---|---|---|---|
| 0.5 | 42585 | 0.3 | 26301 |

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Under the direction of the governing body of the college, necessary developmental works are done. In library books are arranged in simple but systematic manner to help the user to locate the books easily. Information regarding the arrival of new resources is circulated. It is also posted on the notice board as a part of current awareness service. To provide speedy and efficient service, ID cards are used. Periodic up gradation of books and journals are done according to the needs of the students and faculties. The college staff council in co ordination with management makes plan and decides strategies regarding all the above matters. Each optional class is allotted a time slot for borrowing books. Each optional class has an optional library where all the essential books are kept. Library contains books and theses donated by teachers and students. Students also donate books to the optional library. The college uses a stadium (common for all the institutions in the campus).It contains one shuttle badminton court. Facilities for table tennis and caroms are also available in the college. During annual sports meet, different items like race, shot-put, discus throw, javelin throw, long jump etc are included for competition. Individual champions are awarded to the best performance individually. A special award distribution ceremony is organized to congratulate the winners of the college athletic meet. A well-furnished gymnasium is available for students. Required internet and electricity facilities are provided. Generator is used in required situations. Seminar halls with ICT facility enable students and faculty to conduct various seminars and other programmes. Laboratory facilities are available for students. Computer lab with internet facility is utilized by the students as required. Online examinations are conducted in the computer lab with 25 students at a time. Hands on practice are given during technology classes. Psychology labs are made available to students to understand various experiments, tools and techniques related to psychology. Proper hygiene is maintained with the help of supporting staff.

http://www.nsstcpdlm.org/html/Facilities_ProceduresAndPolicies.html

# CRITERION V – STUDENT SUPPORT AND PROGRESSION

## 5.1 – Student Support

5.1.1 – Scholarships and Financial Support

|  | Name/Title of the scheme | Number of students | Amount in Rupees |
|---|---|---|---|
| Financial Support from institution | PTA endowment/scholarship | 11 | 17000 |
| Financial Support from Other Sources |  |  |  |
| a) National | 0 | Nill | 0 |
| b)International | 0 | Nill | 0 |
| View File |  |  |  |

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial

coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

| Name of the capability enhancement scheme | Date of implemetation | Number of students enrolled | Agencies involved |
|---|---|---|---|
| Workshop on expository writing practice | 04/11/2016 | 18 | Nil |
| Pray for Syria | 02/03/2017 | 49 | Nil |
| Workshop on soft skill development and communication | 08/11/2016 | 18 | Nil |
| View File | | | |

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

| Year | Name of the scheme | Number of benefited students for competitive examination | Number of benefited students by career counseling activities | Number of students who have passedin the comp. exam | Number of studentsp placed |
|---|---|---|---|---|---|
| 2016 | NET/SET coaching | 9 | 9 | 2 | 1 |
| View File | | | | | |

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

| Total grievances received | Number of grievances redressed | Avg. number of days for grievance redressal |
|---|---|---|
| 3 | 3 | 10 |

**5.2 – Student Progression**

5.2.1 – Details of campus placement during the year

| On campus | | | Off campus | | |
|---|---|---|---|---|---|
| Nameof organizations visited | Number of students participated | Number of stduents placed | Nameof organizations visited | Number of students participated | Number of stduents placed |
| Sri Athmananda Memorial School, Malakkara | 6 | Nill | JBMCTE, Kayamkulam | 5 | 3 |
| View File | | | | | |

5.2.2 – Student progression to higher education in percentage during the year

| Year | Number of students enrolling into higher education | Programme graduated from | Depratment graduated from | Name of institution joined | Name of programme admitted to |
|---|---|---|---|---|---|
| 2016 | Nill | 0 | 0 | 0 | 0 |
| No file uploaded. | | | | | |

**5.2.3** – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

| Items | Number of students selected/ qualifying |
|---|---|
| NET | 1 |
| Any Other | 1 |

View File

**5.2.4** – Sports and cultural activities / competitions organised at the institution level during the year

| Activity | Level | Number of Participants |
|---|---|---|
| Long jump | Institution | 10 |
| Shot put | Institution | 28 |
| Javelin throw | Institution | 31 |
| Monoact | Institution | 3 |

View File

## 5.3 – Student Participation and Activities

**5.3.1** – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

| Year | Name of the award/medal | National/ Internaional | Number of awards for Sports | Number of awards for Cultural | Student ID number | Name of the student |
|---|---|---|---|---|---|---|
| 2016 | Nil | National | Nill | Nill | Nil | Nil |

No file uploaded.

**5.3.2** – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The college union was inaugurated by Dr.Manikantan Nair,Principal,N.S.S.College, Pandalam and the Arts club by Sri.Rakesh Kammath,famous Idakka artist on 11th January 2017.The college union played an active role in extension activities such as providing drinking water facilities to Sabarimala pilgrims and visited Gandhibhavan and supplied clothes ,medicines and financial help to the inmates of orphanage. The council conducted the Arts festival on 11th and 12th October,2017, with spectacular events. Sports day was organized with colourful march past and various athletic items. The student council in collaboration with English Association, organized onam celebration with athapookkalam, onapattu, thiruvathira and various games and with a grand Onasadya. Christmas celebrations of that year included X Mas carol, drama and cutting X Mas cake, by the union. New year celebrations and Republic day celebrations also add charm and patriotism among the students.,Teachers day celebrations by the council along with various associations gave the students the message of important role played by teachers in the society. ,Gandhi Jayanthi celebrations done by the council motivate the students to follow the Gandhian thoughts in their life., In addition to this they actively involved with Freshers Day celebrations, activities related to diamond jubilee celebrations of the college, Farewell function and for conducting Community living camp and study tours. Union / committee Representatives Soumya.M.S-chairperson Sandeep.V.Nair-Vice chairperson Chakravarthy.K.R-Arts club secretary Rajesh.K-General Secretary Rahul.P.R-Sports Secretary Swathykrishan-Magazine Editor Swathymohan-Lady rep Sreelekshmi.P.J-Lady rep Maheshkumar.K-UUC Lekshmy.A.J-Greievance Redressal Rep Sreeshma-Women cell secretary

## 5.4 – Alumni Engagement

| 5.4.1 – Whether the institution has registered Alumni Association? |
| --- |
| **No** |

| |
| --- |

| 5.4.2 – No. of enrolled Alumni: |
| --- |
| 0 |

| 5.4.3 – Alumni contribution during the year (in Rupees) : |
| --- |
| 0 |

| 5.4.4 – Meetings/activities organized by Alumni Association : |
| --- |
| **1/year** |

## CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The Institution believes in decentralisation of all academic and administrative matters by constituting various committees consisting of representative members from teachers, non-teaching staff, student representatives, and other stakeholders. In the decision-making process, every member of the committees is given complete freedom to express their opinions and viewpoints. These are taken care of for the improvement of the college. The success of an Institution is the result of Coordinated efforts of all who work towards keeping the vision of the Institution. College Committee is accommodative and encourages all the stakeholders in the decision making of the Institution.

6.1.2 – Does the institution have a Management Information System (MIS)?

| |
| --- |
| **No** |

### 6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

| Strategy Type | Details |
| --- | --- |
| Curriculum Development | ? Curriculum Development: Faculty members of the institution is actively engaged in curriculum planning and restructuring at the university level both for B.Ed. and M.Ed. The faculty actively engaged in the curriculum design process. At the college level, the members discuss the curriculum in detail and plan activities accordingly. The faculty members act as resource persons and participants at various curriculum revision workshops and seminars. |
| Teaching and Learning | ? Teaching and Learning: The teaching-learning activities of the institution is planned according to the curriculum and to promote the total development of the students. Modern teaching-learning practices such as the use of technology are widely used among teachers. As BEd |

| | |
|---|---|
| | is a teacher education programme skill development and all-round development of the trainees are given due importance, Skill development practices through micro-teaching sessions, demonstration classes, criticism classes and workshop practices in ICT. Student-friendly practices are adopted in all the learning programmes. |
| Examination and Evaluation | ? Examination and Evaluation: The institution is very particular in maintaining transparency in Examination and Evaluation process. Formative evaluations are done at regular intervals to keep track of student progress. Summative evaluation is done at the end of every semester. Transparency is maintained in giving marks to students. The internal marks are published in each semester and get signed by students. If any anomalies are noted by students then the faculty members are ready to clarify it without any hesitation. |
| Research and Development | ? Research and Development: The institution is an approved research center in education of the University of Kerala. There are research scholars working in the institution. The college organizes research seminars to enrich the knowledge of research scholars as well as MEd and BEd students. The faculty members are approved research guides of the University. All the members are very keen on presenting and publishing research papers and articles in seminars and journals There is a good research culture in the institution. |
| Library, ICT and Physical Infrastructure / Instrumentation | ? Library, ICT and Physical Infrastructure / Instrumentation : The computer lab works are given to students on a regaular basis to enhance their technological skills. Training is given in fundamentals of word processing, PowerPoint making, and creation of email ids. All the students are trained to create their blogs and post different materials regularly. Training is also given in making online quizzes. |
| Human Resource Management | ? Human Resource Management : Human resources are properly managed in the institution. Resources are adequately utilzed in different committees, clubs and associations like IQAC, staff |

| | council, grievance readressal committee etc. Both staff and students are completely involved in the functioning of the institution |
|---|---|
| Admission of Students | ? Admission of Students: The college follows a centralised admission system under the University of Kerala.An admission committee is working in the institution to make the process of admission smooth and speedy. Principal and senior faculty members interact with parents and students at the time of admission. Complete transparency is maintained during the process of admission. |

6.2.2 – Implementation of e-governance in areas of operations:

| E-governace area | Details |
|---|---|
| Administration | ? Administration: The e-governance had been implemented for official communications to teachers and non-teaching staff. Communication to higher authorities such as NCTE, NAAC, UGC, and to the University is done through email, Whatsapp groups are started for staff, students and alumni for easy and fast communication of matters |
| Finance and Accounts | ? Finance and Accounts: The day to day financial matters of the institution is managed manually. The salary-related matters of of the staff and non-teaching staff is managed through SPARK. The provident fund, Group Insurance are also managed through online portals |
| Student Admission and Support | ? Student Admission and Support: The admission process is done by the college and the rank list of MEd and BEd are published on the website. Scholarships for students are done through e grants of Government web portal. Messages are passed to the Whatsapp group of students for easy communication |
| Examination | ? Examination: The internal marks of each semester and attendance are uploaded to the University web portal. The fourth semester BEd examination is done online by the University |

## 6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

| Year | Name of Teacher | Name of conference/ workshop attended | Name of the professional body for | Amount of support |
|---|---|---|---|---|

| Year | | for which financial support provided | which membership fee is provided | |
|---|---|---|---|---|
| 2016 | Nil | Nil | Nil | Nill |

**No file uploaded.**

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

| Year | Title of the professional development programme organised for teaching staff | Title of the administrative training programme organised for non-teaching staff | From date | To Date | Number of participants (Teaching staff) | Number of participants (non-teaching staff) |
|---|---|---|---|---|---|---|
| 2016 | Nil | Nil | 01/06/2016 | 31/03/2017 | Nill | Nill |

**No file uploaded.**

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

| Title of the professional development programme | Number of teachers who attended | From Date | To date | Duration |
|---|---|---|---|---|
| Refresher course | 3 | 09/03/2017 | 29/03/2017 | 21 |

View File

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

| Teaching | | Non-teaching | |
|---|---|---|---|
| Permanent | Full Time | Permanent | Full Time |
| 16 | 17 | 5 | 5 |

6.3.5 – Welfare schemes for

| Teaching | Non-teaching | Students |
|---|---|---|
| In order to maintain the health of teaching staff they are allowed to use the gymnasiumm and indoor stadium where they can practice badminton, carroms etc.Yoga and health awareness classes are arranged for them along with students.. Medical facilities are provided with the help of hospital belonging to the same management. | teaching Equal access to gymnasium and indoor stadium is allowed to non teaching staff also.Yoga can be practiced in yoga room They can also attend health awareness classes. Medical facilities are provided with the help of hospital belonging to the same management. | Students Students can make use of gymnasium and indoor sports events for their fitness.Yoga classes are arranged for them. The institution provides yoga room for meditation.Sick room is alsoprovided. Medical facilities are provided with the help of hospital belonging to the same management. |

## 6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The institution conducts internal and external audits regularly. PTA fund is

audited regularly by the PTA secretary and by the principal every year and the report is submitted in front of the PTA general body and executive body. PTA fund and other funds are audited externally by government agencies in time. Rectifications regarding audit objections were done by the college administrative wing under the guidance of the principal.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

| Name of the non government funding agencies /individuals | Funds/ Grnats received in Rs. | Purpose |
|---|---|---|
| Nil | 0 | Nil |

No file uploaded.

6.4.3 – Total corpus fund generated

| 0 |
|---|

## 6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

| Audit Type | External | | Internal | |
|---|---|---|---|---|
| | Yes/No | Agency | Yes/No | Authority |
| Academic | No | Nil | Yes | Staff council |
| Administrative | Yes | Government | No | Nil |

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

College PTA stands for the welfare of students and extend timely support for quality enhancement of the teaching learning process and improvement of infrastructural facilities in the college .Provide scholarship for all meritorious students. Provides guest salary. Installation of camera in the college entrance, principal`s room and examination halls. Financial support to conduct university practical examinations.

6.5.3 – Development programmes for support staff (at least three)

Orientation about the programme by principal Equal opportunity to access all the programmes conducted in the college Equal opportunity to participate in academic meetings

6.5.4 – Post Accreditation initiative(s) (mention at least three)

Installation of camera in all examination halls. Adoption of online teaching-learning strategies. Raised institutional status to a Research Centre under University of Kerala

6.5.5 – Internal Quality Assurance System Details

| a) Submission of Data for AISHE portal | Yes |
|---|---|
| b)Participation in NIRF | No |
| c)ISO certification | No |
| d)NBA or any other quality audit | No |

6.5.6 – Number of Quality Initiatives undertaken during the year

| Year | Name of quality initiative by IQAC | Date of conducting IQAC | Duration From | Duration To | Number of participants |
|---|---|---|---|---|---|
| 2017 | Lecture | 30/12/2016 | 20/01/2017 | 03/02/2017 | 49 |

| 2016 | Quality improvement programme | 10/06/2016 | 22/07/2016 | 22/07/2016 | 60 |
| 2016 | IOAC meeting | 10/06/2016 | 10/06/2016 | 10/06/2016 | 5 |
| 2016 | Workshop on soft skill development | 10/06/2016 | 04/11/2016 | 08/11/2016 | 28 |
| 2016 | Submission to AISHE portal | 10/06/2016 | 30/09/2016 | 30/09/2016 | Nill |
| 2016 | IQAC meeting | 30/12/2016 | 30/12/2016 | 30/12/2016 | 5 |

[View File](#)

## CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 – Institutional Values and Social Responsibilities

 7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

| Title of the programme | Period from | Period To | Number of Participants | |
| --- | --- | --- | --- | --- |
| | | | Female | Male |
| Health awareness in women | 11/12/2016 | 11/12/2016 | 46 | 3 |
| Pre marital counselling | 14/02/2017 | 14/02/2017 | 49 | 2 |
| Gender issues | 16/02/2017 | 16/02/2017 | 41 | 5 |
| Eminent women personalities | 08/03/2017 | 08/03/2017 | 44 | 3 |
| Role of women in society | 08/03/2017 | 08/03/2017 | 46 | 6 |

 7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

| Percentage of power requirement of the University met by the renewable energy sources |
| --- |
| Students and staff are given orientation regarding energy conservation. Classes on energy conservation are conducted by student teachers to nearby schools. Eco friendly campus is maintained. Staff and students are keen in maintaining the campus plastic free. Waste management is properly maintained using waste bins,incinerator etc.Nature club and biodiversity club are functioning in the institution. Important days such as Ozone day, World habitat day, World wetland day, world Environment day etc are celebrated and messages to protect nature is conveyed through different programmes such as talks, interactions, poster presentations etc. An International Colloquium on education for sustainable development was organized by nature club. An awareness campaign on prevention and protection from monsoon diseases was conducted for community members |

 7.1.3 – Differently abled (Divyangjan) friendliness

| Item facilities | Yes/No | Number of beneficiaries |
| --- | --- | --- |

| Ramp/Rails | Yes | Nill |
| Rest Rooms | Yes | Nill |

7.1.4 – Inclusion and Situatedness

| Year | Number of initiatives to address locational advantages and disadvantages | Number of initiatives taken to engage with and contribute to local community | Date | Duration | Name of initiative | Issues addressed | Number of participating students and staff |
|---|---|---|---|---|---|---|---|
| 2016 | Nill | 1 | 02/11/2016 | 1 | visit to old age home | Care and support | 30 |
| 2017 | 1 | Nill | 12/01/2017 | 1 | Providing drinking water | Giving back to community | 24 |
| 2017 | Nill | 1 | 16/03/2017 | 1 | Donation of books | helping the under previleged | 18 |

View File

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

| Title | Date of publication | Follow up(max 100 words) |
|---|---|---|
| COLLEGE CALENDER | 01/06/2016 | The college calendar is a handbook issued to students/teachers/staffs/parents for the purpose of making them familiar with the regular functioning of the college and the code of conduct to be maintained by all. One can read the history of college, details of teaching and non-teaching staffs, regular programmes, the ethics to be followed and the rules and regulations to be maintained in this handbook. Institution has a prescribed Code of Conduct for students, teachers, administrators and other staff, and conducts periodic programmes to appraise adherence to the Code through the following ways 1. Code of Conduct is displayed in college |

calender 2. Students and teachers are oriented about the Code of Conduct 3. There is a committee to monitor (discipline committee) adherence to the Code of Conduct 4. Professional ethics programmes for students, teachers, administrators and other staff are organized periodically

7.1.6 – Activities conducted for promotion of universal Values and Ethics

| Activity | Duration From | Duration To | Number of participants |
|---|---|---|---|
| Community living camp | 21/09/2016 | 25/09/2016 | 58 |
| International Colloquium on Education for Sustainable development | 18/03/2017 | 18/03/2017 | 74 |
| Visit to old age homes | 02/11/2016 | 02/11/2016 | 30 |
| Visit to orphanages | 16/03/2017 | 16/03/2017 | 18 |

View File

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1.Gardening 2. Making eco-friendly products 3. Harithakeralam 4.As part of environmental day observation plant saplings were distributed to student teachers. 5.Campus cleaning and helping it remain a plastic free campus. 6.Celebration of Ozone day and Wetland day

## 7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Best Practice I Title of the programme Energy management classes to secondary school students Objectives 1. To enable students to develop a strong conceptual understanding of the different techniques of conservation of electricity and water 2. To enable students to improve management skills to test the viability of alternative aapproaches to energy management The Context The Indian energy requirements are expanding at a rate much higher than the world growth rate of 2 . India has limited energy reserves and it will be important to increase its energy efficiency and re-evaluating its existing building stock. Understanding the principles of energy use, energy conservation and natural resources are key components of sustainability. Students and teachers will have a greater awareness of energy conservation within the Indian context while gaining ideas to formulate their own energy conservation programmes. Through public education and awareness initiatives critical messages must be communicated to the younger generation if fundamental changes in how energy is used are to be fulfilled. The whole rationale behind this conservation classes is to minimise the losses to the environment by increasing energy efficiency. The Practice Since 2016 N.S.S. Training College Pandalam has been conducting energy conservation classes for school children in Association with practice teaching schools. Awareness classes on energy conservation are regularly conducted by student

teachers in the morning assembly during practice teaching. the important knowledge on how to conserve water and fossil fuels, power consumption in various ways etc is provided to children with various activities and competitions related to them. Evidence of success The programme was very successful. The students exhibit changes in their attitude and practiced the energy saving behavioural pattern. Problems encountered Although the students showed attitudinal changes, it was found very difficult to maintain the behavioural pattern. Best Practice II Title of the programme Awareness campaign on health and hygiene Objective To improve the levels of personal hygiene and community health at large- sensitizing in and around the college, in the community The Context Student teachers can easily reach children with personal health and hygiene measures. The future teachers have to be trained and motivated to be role models for others. An awareness campaign will initiate a process of passing information on sanitation, steps to be taken against spread of diseases and intestinal parasites. The Practice students of natural science Association organised and awareness campaign at Pandalam grama panchayat on health and hygiene. They sensitized public on proper technique of hand washing with soap and water and made them aware about various vector borne diseases. Pamphlets were distributed to students and public regarding different diseases, their causative organisms, symptoms and preventive measures to be taken and teaches the wise use of water and favourable hygiene behaviour in the future generation of adults. Evidence of success The programme was very successful. The students exhibit changes in their attitude and practiced the way of being hygienic during their class time and motivated each other to do so. Problems encountered It was very difficult to follow up their behaviour regularly

| Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link |
| --- |
| http://www.nsstcpdlm.org/html/Best-Practices.html |

## 7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Vision of our Institution is "yoga karmasukowsala" The lines quoted from a sloka in the Bhagavat Gita. Meaning "Skill in Action is Yoga". The vision is ingrained in every activity envisaged in the college. Activities are planned in such a way that every action is beneficial to the stakeholders. Our Mission is "Working in a rural ambience, we set to inculcate professional skills and a spirit of commitment among our students, especially to build up a resurgent rural India." The teaching-learning process in the campus is attuned to build up a nation through professional training. The mission provides an inspiring frame of reference for both teachers and students in the college. Every year, our institution attempts to make expected desirable behavioral change among our students through some distinguishable activities in and outside the college. Our aim is to help the students to be the masters in all walks of life. Our students conduct various programmes for their own upliftment and for the various stakeholders as well, each single day of the institution begins with morning assembly where staff and students meet together. Morning assembly usually gives a warm start to the hectic schedule of the day where we meet together and communicate significant matters in a nutshell. Morning assembly conducted in our institution has become a very distinctive practice because of the diversity of elements included. The events have been divided into different sessions. Prayer and Acharya anusmaranam Assembly begins with prayer which is followed by another verse in which we remember our founder to express our gratitude for starting such prestigious institutions. Pledge The next session will be pledge taking, the tradition the students might have left after school days. This was intended to enable the future teachers to be role models.

Thought for the day Every day a new spark will be introduced to give food to the brains of students and staff. It can be in the form of story, quote, poem etc. Introduction of a medicinal plant Its medicinal value will be explained to the group. The original plant will be displayed before the whole audience. This session makes them understand the significance of our traditional plants and medicines. Person of the day In this session significant contributions made by eminent persons will be presented. It can be a philosopher. Psychologist, thinker or scientist. Some batches may select one person for the whole semester like teachings of Gandhiji or philosophy of Vivekananda. This will enhance their perspective regarding great philosophies and thoughts of great men. Book review Here one the students will introduce a book to the whole group. This includes a summary and review of the book. This session was introduced to motivate students to read books in this digital era. General knowledge This is an era of competition. In majority of competitive examinations general knowledge questions are asked. In order to help students to be confident it was decided to ask ten general knowledge questions in a day. Small gifts will be distributed to the person giving correct answer as reinforcement. National anthem Morning assembly will come to an end after all these sessions. The closing of the assembly will be marked by national anthem by all staff members and students.

| Provide the weblink of the institution |
|---|
| http://www.nsstcpdlm.org/html/Institutional_distinctiveness.html |

## 8.Future Plans of Actions for Next Academic Year

The following programmes will be conducted in the next academic year (2017 June -2018 March). Programmes such as awareness campaign on monsoon diseases, exhibition on eco-friendly life styles, science exhibition, celebration of important days such as independence day, republic day, teacher's day ,national integration day, quit India day, women's day, ozone day, national science day, anti-drug day, national youth day and world cancer day, communicative English Class, life skill programme, spending quality time with kindergarten students in the adjacent school, Shakespearean Drama demonstration etc. are planned by different clubs and associations. Extension club is planning to elaborate the yearly programme of providing drinking water to Sabarimala pilgrims. The institution is also planning to organize national and international seminars and workshops. Staff council is planning to give an award to the best teacher in Pathanamthitta district as part of diamond jubilee celebration of the institution.