The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. *(Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)*

Part – A

1. Details of the Institution

1.1 Name of the Institution

> N.S.S TRAINING COLLEGE

1.2 Address Line 1

> PANDALAM

Address Line 2

> PATHANAMTHITTA

City/Town

> PANDALAM

State

> KERALA

Pin Code

> 689501

Institution e-mail address

> Principal_tcpdlm@yahoo.com

Contact Nos.

> 04734 252252

Name of the Head of the Institution:

> Dr.K.REMADEVI

Tel. No. with STD Code:

> 04734252242

Mobile:

> 09446444475

Name of the IQAC Co-ordinator:

| Dr.MALINI.P.M. |

Mobile:

| 09447139076 |

IQAC e-mail address:

| Principal_tcpdlm@yahoo.com |

1.3 **NAAC Track ID** *(For ex. MHCOGN 18879)*

| 14486 |

1.4 **NAAC Executive Committee No. & Date:**
    (For Example EC/32/A&A/143 dated 3-5-2004.
    This EC no. is available in the right corner- bottom
    of your institution's Accreditation Certificate)

| EC(SC)/03/RAR/20 |

1.5 Website address:

| www.tcpdlm.org |

Web-link of the AQAR:

| http:/www.tcpdlm.org/AQAR2015-16 |

For ex. http://www.ladykeanecollege.edu.in/AQAR2012-13.doc

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1st Cycle	B++	80.75	2005	19.05.2010
2	2nd Cycle	A	3.24	2014	23.09.2019
3	3rd Cycle				
4	4th Cycle				

1.7 Date of Establishment of IQAC :   DD/MM/YYYY

| December 2005 |

1.8 **AQAR for the year** *(for example 2010-11)*

| 2015-16 |

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((*for example AQAR 2010-11submitted to NAAC on 12-10-2011)*

   i.   AQAR ____2013-14_____ _____ (06/08/2014)
   ii. AQAR_____2014-15_____ _____ (01/11/2016)
   iii. AQAR_____ _____ (07/03/2017)
   iv. AQAR_____ _____ (DD/MM/YYYY)

1.10 Institutional Status

University   State [*]   Central [ ]   Deemed [ ]   Private [ ]

Affiliated College   Yes [*]   No [ ]

Constituent College   Yes [ ]   No [ ]

Autonomous college of UGC   Yes [ ]   No [ ]

Regulatory Agency approved Institution   Yes [ ]   No [ ]

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution   Co-education [*]   Men [ ]   Women [ ]

                 Urban [ ]   Rural [*] Tribal [ ]

Financial Status   Grant-in-aid [*]   UGC 2(f) [*] UGC 12B [*]

           Grant-in-aid + Self Financing [ ]   Totally Self-financing [ ]

1.11 Type of Faculty/Programme

Arts [ ]   Science [ ]   Commerce [ ]   Law [ ]   PEI (Phys Edu) [ ]

TEI (Edu) [*]   Engineering [ ]   Health Science [ ]   Management [ ]

Others   (Specify)   [.]

1.12 Name of the Affiliating University *(for the Colleges)*   [UNIVERSITY OF KERALA]

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University   [ ]

University with Potential for Excellence [ ]   UGC-CPE [ ]

            DST Star Scheme [ ]   UGC-CE [ ]

UGC-Special Assistance Programme [ ]   DST-FIST [ ]

UGC-Innovative PG programmes [ ]   Any other (*Specify*) [ ]

UGC-COP Programmes [ ]

2. IQAC Composition and Activities

2.1 No. of Teachers | 2

2.2 No. of Administrative/Technical staff | 1

2.3 No. of students | 0

2.4 No. of Management representatives | 1

2.5 No. of Alumni | 1

2. 6 No. of any other stakeholder and
   community representatives | 2

2.7 No. of Employers/ Industrialists | 0

2.8 No. of other External Experts | 1

2.9 Total No. of members | 8

2.10 No. of IQAC meetings held | 2

2.11 No. of meetings with various stakeholders: Faculty . | 18 | Students | 20 |

Non -Teaching Staff   Alumni | 14 | 3 | 1 |

2.12 Has IQAC received any funding from UGC during the year?   Yes [ ]   No [*]

If yes, mention the amount [ ]

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. | 11 | International | 0 | National | 1 | State | 1 | Institution Level | 9 |

(ii) Themes

> Statistical analysis, research methodology, Curriculum, Learner centered activities.

2.14 Significant Activities and contributions made by IQAC

> Extension Activities in various schools,rehabilitation centers, orphanages Learning on Raveendranatha Tagore , Herbal medicines

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
• National and State seminars to be organized.	Organised
• Lectures on topics like value education, human rights education, gender sensitive issues, health promotion, environmental protection programmes etc.	Organised
• Community living camp at rehabilitation centers	Organised
• NET –SET coaching programme by incorporating experts from various fields,	Organised
• To provide hands on experience with computer to every student teachers to equip them to integrate ICT in teaching.	Training given
• To provide training in statistical packages	Training giveN

Attach the Academic Calendar of the year as Annexure.

2.15 Whether the AQAR was placed in statutory body   Yes 8   No

Management *   Syndicate   Any other body

Provide the details of the action taken

> UGC Sponsored national seminar on learner driven learning was organised on 20th &21st august 2015.community living camp was organised on 24th-28th Feb 2015.

Part – B

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	1			
PG	1			
UG	1			
PG Diploma				
Advanced Diploma				
Diploma				
Certificate				1
Others				1
Total	3			2

Interdisciplinary				
Innovative				

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options
     (ii) Pattern of programmes:

Pattern	Number of programmes
Semester	2
Trimester	
Annual	

1.3 Feedback from stakeholders* Alumni [ ] Parents [*] Employers [*] Students [*]
   (On all aspects)

   Mode of feedback   :   Online [ ] Manual [*] Co-operating schools (for PEI) [ ]

Please provide an analysis of the feedback in the Annexure

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

> The syllabus was revised last year. There were review workshops on revised curriculum.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

> No.

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
15	13	2	0	

2.2 No. of permanent faculty with Ph.D.

12

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
0	0	0	0	0	0	0	0	0	0

2.4 No. of Guest and Visiting faculty and Temporary faculty

6		2

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	2	28	12
Presented papers	2	20	4
Resource Persons	0	1	8

2.6 Innovative processes adopted by the institution in Teaching and Learning:

Prapared e- content resource materials,adopted teaching manuals in innovative teaching strategies, online submission and evaluation of assignments

2.7 Total No. of actual teaching days during this academic year

200

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

Online assessment

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

	3	8

2.10 Average percentage of attendance of students

95

2.11 Course/Programme wise distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.Ed	47	18	29			100
M.Ed	21		100			100

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

Using Standardised Questionnaires IQAC collects feedback from students , Actively participate in all activities of the institution

2.13 Initiatives undertaken towards faculty development

Faculty / Staff Development Programmes	Number of faculty benefitted
Refresher courses	
UGC – Faculty Improvement Programme	1
HRD programmes	
Orientation programmes	
Faculty exchange programme	
Staff training conducted by the university	2
Staff training conducted by other institutions	6
Summer / Winter schools, Workshops, etc.	
Others	1

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	14	4	0	0
Technical Staff	0	0	0	0

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

Published research journal, research abstract, Seminar Proceedings, added dissertations to the library through contributions by the staff

3.2   Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	0	0	0	0
Outlay in Rs. Lakhs				

3.3   Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	4		1	
Outlay in Rs. Lakhs	3lakhs 80 thousand		1.5 lakhs	

3.4   Details on research publications

	International	National	Others
Peer Review Journals		1	
Non-Peer Review Journals			
e-Journals			
Conference proceedings		1	

3.5 Details on Impact factor of publications:

Range [   ]   Average [   ]   h-index [   ]   Nos. in SCOPUS [   ]

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects				
Minor Projects	1	UGC	5lakhs 30 thousand	2 lakhs30 thousands
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College				
Students research projects *(other than compulsory by the University)*				
Any other(Specify)				
Total				

.7 No. of books published   i) With ISBN No.   **2**   Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP   CAS   DST-FIST

DPE   DBT Scheme/funds

3.9 For colleges   Autonomy   CPE   DBT Star Scheme

INSPIRE   CE   Any Other (specify)

3.10 Revenue generated through consultancy   **3000**

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number		1	1	2	4
Sponsoring agencies		UGC	Higher edn.dept.	kerala	PTA

3.12 No. of faculty served as experts, chairpersons or resource persons   **8**

3.13 No. of collaborations   International   National   **1**   Any other

3.14 No. of linkages created during this year   **13**

3.15 Total budget for research for current year in lakhs :

From Funding agency   **1.5 lakhs**   From Management of University/College

Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	
	Granted	
International	Applied	
	Granted	
Commercialised	Applied	
	Granted	

3.17 No. of research awards/ recognitions   received by faculty and research fellows
     Of the institute in the year

Total	International	National	State	University	Dist	College
1	1	0	0	0	0	0

3.18 No. of faculty from the Institution
      who are Ph. D. Guides

5

      and students registered under them

13

3.19 No. of Ph.D. awarded by faculty from the Institution

0

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF 3   SRF   Project Fellows   Any other   2

3.21 No. of students Participated in NSS events:

University level 0   State level 0

National level 0   International level 0

3.22 No. of students participated in NCC events:

University level 0   State level 0

National level 0   International level 0

3.23 No. of Awards won in NSS:

University level 0   State level 0

National level 0   International level 0

3.24 No. of Awards won in NCC:

University level 0   State level 0

National level 0   International level 0

3.25 No. of Extension activities organized

University forum   College forum 8

NCC   NSS   Any other

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Educational assistance to a tribal school

- Tuition in mathematics to the needy students in a nearby school.

- Health awareness campaign

- Medical &Blood donation camp

- Financial and mental support for a rehabilitation center

- Financial support for a senior citizen forum.

-

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	3967sq.mts.	0	NSS management	3967sq.mts.
Class rooms	13			
Laboratories	11			
Seminar Halls	2			
No. of important equipments purchased (≥ 1-0 lakh) during the current year.	0			
Value of the equipment purchased during the year (Rs. in Lakhs)	0			
Others				

4.2 Computerization of administration and library

COMPUTERISED AND PARTIALLY AUTOMATED.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	7205		1192		8397	
Reference Books	650		32		682	
e-Books						
Journals	32		0		32	
e-Journals			1		1	
Digital Database						
CD & Video	125				125	
Others (specify)						

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Depart-ments	Others
Existing	47	35	35	35	35	6	2	4
Added								
Total	47	35	35	35	35	6	2	4

4.5 Computer, Internet access, training to teachers and students and any other programme for technology
     upgradation (Networking, e-Governance etc.)

Computer training on SPSS, DTP, Blog creation, online quiz maker

4.6 Amount spent on maintenance in lakhs :

   i) ICT   Rs. 31320/-

  ii) Campus Infrastructure and facilities   Rs.10600/-

 iii) Equipments

 iv) Others   Rs.37662/-

                                   Total :   Rs. 79582/-

Criterion – V
5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

Conducted induction programmes "off-the beaten track" andorientation to the new course for new students.

5.2 Efforts made by the institution for tracking the progression

Continuous and comprehensive assessment, timely feed back collection from the parents, teachers and students, resourceful library, various activities

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
47	21	3	

(b) No. of students outside the state

1

(c) No. of international students

0

Men
No	%
5	7

Women
No	%
66	93

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
				0						0	68

Demand ratio   Dropout %

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

Net Coaching by M.Ed dept

No. of students beneficiaries

4

5.5 No. of students qualified in these examinations

NET [4]   SET/SLET [15]   GATE [   ]   CAT [   ]

IAS/IPS etc [   ]   State PSC [   ]   UPSC [   ]   Others [   ]

5.6 Details of student counselling and career guidance

> There is a counselling and career guidance cell actively guiding the students

No. of students benefitted [4]

5.7 Details of campus placement

On campus			Off Campus
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
2	16	8	1

5.8 Details of gender sensitization programmes

> Women's Study Unit in the College conducts awareness programmes, legal awareness classes, food fest to generate money and the same is given to a rehabilitation center at kasargode and Gandhi bhavan pathanapuram.

5.9 Students Activities

5.9.1   No. of students participated in Sports, Games and other events

State/ University level [   ]   National level [   ]   International level [   ]

No. of students participated in cultural events

State/ University level [1]   National level [   ]   International level [   ]

5.9.2   No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level [ ] National level [ ] International level [ ]

Cultural: State/ University level [1] National level [ ] International level [ ]

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	11	RS.18000/-
Financial support from government		Rs.115540/-
Financial support from other sources		
Number of students who received International/ National recognitions		

5.11   Student organised / initiatives

Fairs   : State/ University level [ ] National level [ ] International level [ ]

Exhibition: State/ University level [ ] National level [ ] International level [ ]

5.12   No. of social initiatives undertaken by the students [ ]

5.13 Major grievances of students (if any) redressed: _____nil_____

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

VISION:

"Working in a rural ambience, we set to inculcate professional skills and a spirit of commitment among our students, especially to build up a resurgent rural India."
MISSION:
yoga karmasukowsala
Meaning "Skill in Action is Yoga"

6.2 Does the Institution has a management Information System

> NO

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1   Curriculum Development

> Revised curriculum for B.Ed and M.Ed

6.3.2   Teaching and Learning

> New methodologies, interactive teaching

6.3.3   Examination and Evaluation

> Term end evaluation

6.3.4   Research and Development

> Started Research Centre with 3 research scholars

6.3.5   Library, ICT and physical infrastructure / instrumentation

> Added new books to the library

6.3.6   Human Resource Management

> Attending seminars, act as guest faculty in other institutions, research consultancy

6.3.7   Faculty and Staff recruitment

> Nil

6.3.8   Industry Interaction / Collaboration

> Nil

6.3.9   Admission of Students

According to Government and University rules

6.4 Welfare schemes for

Teaching	
Non teaching	
Students	

6.5 Total corpus fund generated

6.6 Whether annual financial audit has been done   Yes *****   No

6.7 Whether Academic and Administrative Audit (AAA) have been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic				
Administrative	yes	government	yes	management

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes   Yes   No *****

For PG Programmes   Yes   No *****

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

Centralised valuation

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

Through internal assessment

6.11 Activities and support from the Alumni Association

Active Alumni association supports all activities of the college

6.12 Activities and support from the Parent – Teacher Association

PTA actively participated in the activities. Provided merit awards for the toppers in each Optional

6.13 Development programmes for support staff

> Conducted an Orientation Programme by the Management

6.14 Initiatives taken by the institution to make the campus eco-friendly

> Avoided plastic glasses and plates by steel utensils

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

> Decided to familiarise one educational Philosopher every year. The philosopher selected this year is Swami Vivekananda

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

- National and State seminars organized.

- Conducted lectures on value education, human rights education, gender sensitive issues, health promotion, environmental protection programmes etc.

- Set up Vivekananda Chair

- Organised NET coaching

- Provided hands on experience with computer to every student teachers to equip them to integrate ICT in teaching.

- Provided training in SPSS set up Vivekanda chair

- Continue NET coaching programme by incorporating experts from various fields,

- To provide hands on experience with computer to every student teachers to equip them to integrate ICT in teaching.

7.3 Give two Best Practices of the institution *(please see the format in the NAAC Self-study Manual*

Provide the details in annexure (annexure need to be numbered as i, ii,iii)

7.4 Contribution to environmental awareness / protection

> Nature club activities in collaboration with WWF . planting of saplings in the surrounding schools.installation of solid waste disposal equipment in the campus.started cultivation of vegetation in the campus.
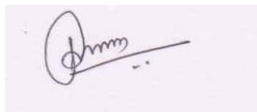
7.5 Whether environmental audit was conducted?   Yes [ ]   No [*]

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

> Research Centre is functioning with more no.of students. Biannual research journals were published. One teacher got ugc raman research fellowship and joined...university ,usa.

8. __Plans of institution for next year__

Name   Dr. Malini.P.M   *Name   : Dr.K Remadevi*

Signature of the Coordinator, IQAC   *Signature of the Chairperson, IQAC*

_____***_____

Annexure I

Abbreviations:

CAS	-	Career Advanced Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution
UPE	-	University with Potential Excellence